

**Town of Swansboro
Swansboro Tourism Development Authority
November 20, 2025, Special Meeting Minutes**

In attendance: Chairman Randy Swanson, Jack Harnatkiewicz, Preston Patterson, Michael Diehl, and Linda Thornley. Steven Overby was absent.

Call to Order

Chair Randy Swanson called the meeting to order at 2:30 pm. The purpose of the special meeting was to amend the Audit Contract for FY 2024/2025.

Business

Audit Contract-Gregory T. Redman, CPA for the period July 1, 2024, through June 30, 2025
Finance Director Sonia Johnson reviewed that the original audit contract was approved on July 10, 2025. However, beginning with the Fiscal Year 2025 audit, the required audit due date shifted to December 31 (six months after fiscal year end), rather than the due date of October 31 (four months after fiscal year end). Because the original contract specifies an audit deadline of October 31, 2025, an amended contract reflecting the new December 31, 2025 deadline was required.

On a motion by Mrs. Thornley, seconded by Mr. Diehl, the audit contract with the amended dates was approved unanimously.

Adjournment

On a motion by Mrs. Thornley, seconded by Mr. Diehl, the meeting adjourned at 2:32 pm.