



Historical Preservation Commission Meeting Agenda Item Submittal

Item To Be Considered: **Review and Discuss Minor Work Committee Procedure**

Board Meeting Date: **August 18, 2026**

Prepared By: **Jonathan Barlow- Town Manager**

Overview: A review of the Minor Work Committee review process will be provided.

Per Town Code §152.478(C)(2)(b), “the applicant and/or his designee shall be present at the meeting at which his application is to be considered.”

Background Attachment(s):

1. UDO §152.478(B)(2) & (C) (2)(b) Certificate of Appropriateness
2. §160D-942. Powers of the historic preservation commission
3. Minor Work Application

Recommended Action: Review and provide direction to staff.

Action: _____
