



Proclamation

Office of the Mayor

Administrative Professionals Week – April 23-29, 2023

Administrative Professionals Day – April 26, 2023

WHEREAS, April 23-29, 2023, has been designated Administrative Professionals Week;
and

WHEREAS, April 26, 2023, has been designated as Administrative Professionals Day;
and

WHEREAS, this occasion is observed globally as a way to show appreciation and support for all administrative support personnel; and

WHEREAS, these individuals provide valuable assistance to administrators, staff, and citizens throughout our Town; and

WHEREAS, the work of administrative professionals requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities; and

WHEREAS, Administrative Professionals Week serves as a time to salute the valuable contributions of administrative professionals in the workplace; recognizing the singular importance of their work in accomplishing the mission and vision of their place of work;

NOW, THEREFORE, BE IT RESOLVED, I, Mayor John Davis and the Board of Commissioners of the Town of Swansboro, hereby proclaim April 23-29, 2023 as Administrative Professionals Week and April 26, 2023 as Administrative Professionals Day in Swansboro.

This 24th day of April 2023.

Attest:

Alissa Fender, Town Clerk

Mayor John Davis