



# Historic Preservation Commission Meeting Agenda Item Submittal

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Item To Be Considered: **Swansboro Historic Commission Training Update**

Board Meeting Date: **June 16, 2026**

Prepared By: **Rebecca Brehmer, CFM, CZO- Town Planner**

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**Overview:** To inform SHPC members and staff of the Certified Local Government (CLG) Program training requirements for each federal program year (October–September).

In NC, to continue participation in the Certified Local Government program, staff and two SHPC members are required to complete annual CLG training each federal year (October – September). Swansboro has not met this requirement yet this year. Typically, Swansboro hosts its own training or attends a local CLG training held by another community. Please see the options below to meet this criterion by September 30th:

1: July 31, 2026 - CLG/Commission Training in Wilmington (two SHPC members and one staff would have to attend) or

2: Virtual Training Opportunities: 3 educational webinars or educational videos = 1 in-person training

- A virtual participant form must be filled out and submitted
- Staff have links to video options

**Background Attachment(s):** None.

**Recommended Action:** Provide direction regarding satisfaction of the training requirements by September 30, 2026.

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**Action:** \_\_\_\_\_  
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