



## North Carolina Department of Natural and Cultural Resources State Historic Preservation Office

Ramona M. Bartos, Administrator

Governor Josh Stein  
Secretary Pamela Brewington Cashwell

Office of Archives and History  
Deputy Secretary Darin J. Waters, Ph.D.

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Rebecca Brehmer  
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Dear Ms. Brehmer:

Thank you for the annual report regarding the Swansboro Historic Preservation Commission's activities during FY2024-2025 as a Certified Local Government (CLG) in North Carolina's preservation program. As a CLG, Swansboro continues to play an important role in a national initiative to preserve the unique and valuable historic character of over 2,100 communities across the country. The CLG program provides for increasing local involvement in preservation and offers technical assistance and grants to participating local governments.

The following are minimum responsibilities, per the National Park Service, for continued participation in the CLG program:

1. Maintain a qualified historic preservation commission.
2. Enforce state and local legislation for the designation and protection of historic resources.
3. Maintain a system for survey and inventory of historic properties.
4. Provide for adequate public participation in the historic preservation program.
5. Review National Register nominations through a qualified local historic preservation commission.

Based on the information contained in the report, we are pleased that Swansboro is meeting the responsibilities for continued participation in the CLG program.

The report indicates commission, and staff were actively engaged during FY2024-2025 in fulfilling duties outlined in NC GS §160D-942. In addition to reviewing COA applications, Swansboro staff and HPC appointed a subcommittee to help homeowners prepare local landmark reports, and began discussing implementing a quarterly newsletter to share information with the community. We applaud you for your efforts and dedication to preservation.

In addition to the basic responsibilities noted above, CLGs must meet certain, more specific requirements set forth in the *Guidelines for North Carolina's Certified Local Government Program*. One of these requirements is to participate in annual training as the local community benefits from the commission's

increased knowledge and expertise. We commend Swansboro's staff and commission members' commitment to meeting these training requirements this past year.

Please keep in mind that the North Carolina State Historic Preservation Office is here to support you in your preservation efforts. We love to hear from you and encourage you to continue to call upon us for:

- Technical assistance – Restoration Specialist Wade Rogers at [wade.rogers@dncr.nc.gov](mailto:wade.rogers@dncr.nc.gov) or 252-540-6508.
- National Register information – Historic Preservation Specialist Lauren Poole at [lauren.poole@dncr.nc.gov](mailto:lauren.poole@dncr.nc.gov) or 252- 540-6507.
- Any additional support or questions - CLG Coordinator Kristi Brantley at [kristi.brantley@dncr.nc.gov](mailto:kristi.brantley@dncr.nc.gov) or 919-623-2412.

We congratulate you on the continued certification of Swansboro as an important local government partner in North Carolina's historic preservation program. We thank the town, the historic preservation commission, and the citizens for all they do to preserve Swansboro's unique and irreplaceable historic resources and for the contribution their efforts make to its overall quality of life.

Best,

A handwritten signature in black ink that reads "Kristi Brantley". The signature is written in a cursive style with a long, sweeping tail on the letter "y".

Kristi Brantley  
Preservation Commissions Coordinator

Cc: Ramona Bartos, Deputy State Historic Preservation Officer