



SWANSBORO HISTORIC PRESERVATION COMMISSION  
CERTIFICATE OF APPROPRIATENESS

Application # 2023-1

I Hereby apply to the Swansboro Historic Preservation Commission for a Certificate of Appropriateness (COA) for the structure, project, or proposed restoration, modification or change one the following property located within the Historic District:

NAME: Town of Swansboro

MAILING ADDRESS: 601 W. Corbett Ave. Swansboro NC 28584

ADDRESS OF AFFECTED PROPERTY: White Oak River, adjacent to William Edward Mattocks House (409 Front St) and Bicentennial Park / Southside

PHONE NUMBERS: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Indicate if you need a pre-application review: Completed Yes \_\_\_\_\_ No

(Note: A pre-application review is required for all projects exceeding a cost of \$10,000 and/or involving new construction projects with a minimum square footage of 1,000 sq. ft. or addition of 500 sq. ft.)

INSTRUCTIONS:

- 1) Each application must include a written property description. In the space provided or on additional sheets, describe the nature and extent of the proposed work to include a listing of materials and dimensions. Provide sufficient detail to allow the Swansboro Historic Preservation Commission (SHPC) to make an informed decision regarding appropriateness.
- 2) For each specific type of activity, attach the following materials: (check the applicable category)

\_\_\_\_\_ **EXTERIOR ALTERATION:** Photograph(s) and sketch(es) showing existing conditions and proposed changes for each effected area.

☒ **NEW CONSTRUCTION:** a) Plot plan showing all new construction on proposed site; b) preliminary or final drawings showing proposed design of new construction or new addition (elevations required); c) descriptions, samples, and specifications indicating materials and textures used on exterior construction; d) statement by owner of how proposed new construction meets the intent of the SHPC design guidelines for projects involving new buildings with more than 1,000 sq. ft. or addition of 500 sq. ft.; and e) deed of property.

☒ **MOVING / DEMOLITION:** a) Photographs of building to be moved or demolished (including photos of all elevations and a streetscape); b) written description of reason for move or demolition; and c) for moving requests, a photograph of proposed site for relocated building and a plot plan showing exact building location with pertinent dimensions. Existing deteriorated bulkhead

ALL SKETCHES, DRAWINGS, COLOR CHIPS, ETC. MUST BE SUBMITTED IN  
MULTIPLES OF TWELVE (12) and "8 1/2 x 11" SIZE PAPER IS PREFERRED.

PROJECT DESCRIPTION (Attach additional sheets if necessary):

Project description provided on agenda memo. Existing  
conditions map, map with materials of boardwalk also  
attached.

The applicant(s) and/or his/her representative(s) are required to appear before the Swansboro Historic Preservation Commission to present, discuss and clarify the application the night of the meeting. If the applicant is not the owner of the property a written statement by the owner is required prior to the meeting for the applicant to pursue the COA.

Any applicant(s) requiring a "CAMA" permit, must submit the approved CAMA application with CAMA official(s) signature(s), prior to the review of the COA by the Swansboro Historic Preservation Commission.

All applications become the property of the Swansboro Historic Preservation Commission for the Town of Swansboro. This application shall be completed and returned to the Code Enforcement Department at least seventeen (17) days before the Swansboro Historic Preservation Commission meeting at which the application may be considered.

It is the policy of the Swansboro Historic Preservation Commission that the board shall act as one body. Accordingly, individual members should not give personal opinions on applications submitted to the Swansboro Historic Preservation Commission, and no such individual opinion shall bind the SHPC in any way.

Paula W. Webb  
Signature of Applicant

January 24, 2023  
Date

STAFF USE ONLY

Application received by: \_\_\_\_\_ Date: 1/24/23

Application reviewed with applicant by: Paula Webb Date: \_\_\_\_\_

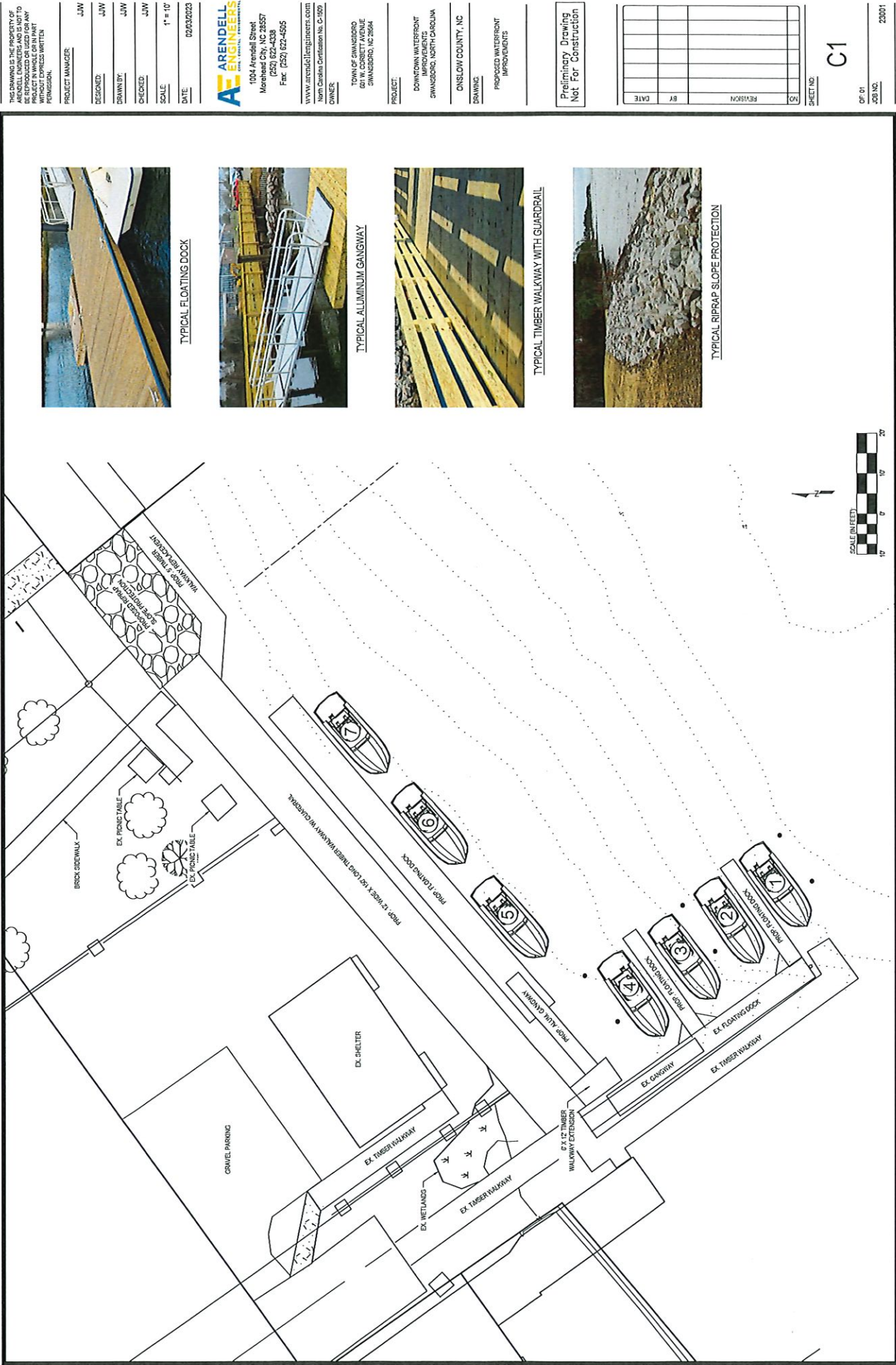
How: In person ☒ By Phone \_\_\_\_\_

Fee Paid: NA Receipt Number NA

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_









N.C. GRID NORTH  
NAD 83 2011 ADJ.

N: 346566.31  
E: 2565703.70

Parcel ID 017531  
Map Number 1407-4  
SWANSBORO BRIDGE BASIN LLC PO BOX 1066  
SWANSBORO NC 28584-106  
Deed Book 4207  
Page 184

#### LEGEND

- ④ = Boat Slip (Proposed) Label
- ▲ = Coastal Wetlands
- EIS = Existing Iron Stake
- NCDOT = NC Department of Transportation
- NHW = Normal High Water
- NLW = Normal Low Water
- 3- = NAVD 88 (Datum) Contour
- R/W = Right-of-Way
- USACE = U.S. Army Corps of Engineers

N: 346415.54  
E: 2565809.37  
TO EXISTING IRON STAKE

CAMA Planning  
and  
Permit Assistance by:  
**COASTAL PLANNING SERVICES, INC.**  
Kathy B. Vinson, AICP  
Comprehensive Land Use Planning and Development Assistance  
P.O. Box 827  
Morehead City, NC 28557  
Office 252.354.4916  
Fax 252.247.5875

WATER FEATURES & WATER DEPTHS

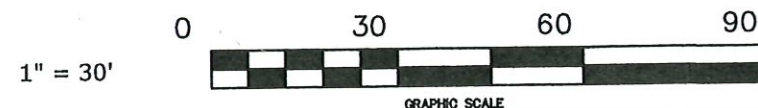
## TOWN OF SWANSBORO

### DOWNTOWN WATERFRONT SURVEY

TOWNSHIP: SWANSBORO | COUNTY: ONSLOW | STATE: NC

**LANIER**  
SURVEYING COMPANY

624-4 CORBETT AVE.  
SWANSBORO, NC 28584  
(910)325-8324  
FIRM REGISTRATION # P-0124



DATE: 5-5-2021

#### Existing Conditions

per / by Surveyor  
(& Proposed Area to Dredge)

for the  
Town of Swansboro, NC  
Bicentennial Park Boardwalk Extension  
with Public Day Docks  
NC Public Beach & Coastal Waterfront Access Program

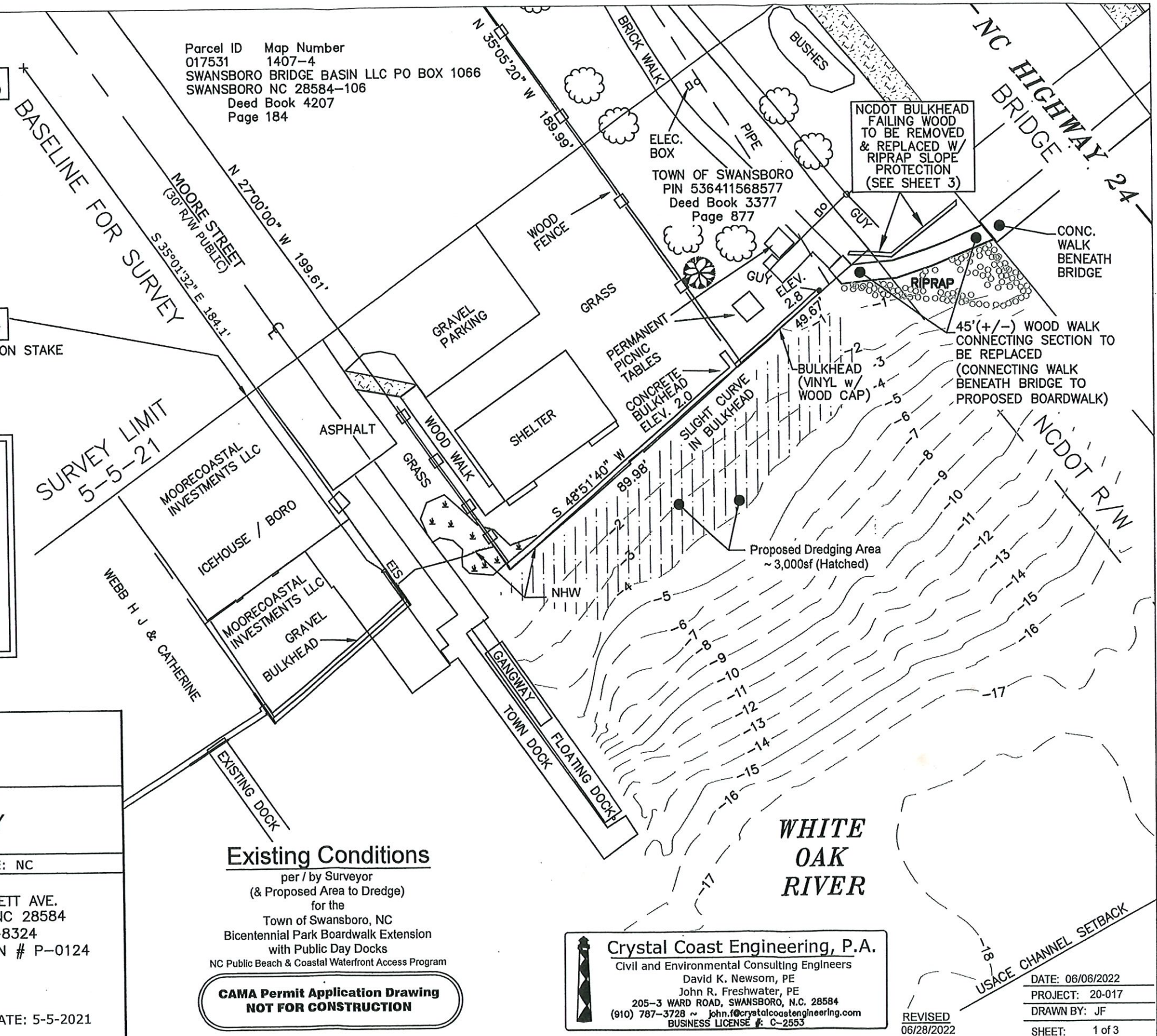
**CAMA Permit Application Drawing  
NOT FOR CONSTRUCTION**



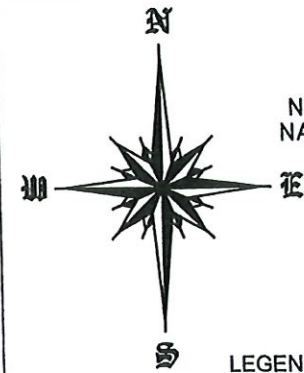
**Crystal Coast Engineering, P.A.**  
Civil and Environmental Consulting Engineers  
David K. Newsom, PE  
John R. Freshwater, PE  
205-3 WARD ROAD, SWANSBORO, N.C. 28584  
(910) 787-3728 ~ John.F@crystalcoastengineering.com  
BUSINESS LICENSE #: C-2553

REVISED  
06/28/2022

DATE: 06/06/2022  
PROJECT: 20-017  
DRAWN BY: JF  
SHEET: 1 of 3







N.C. GRID NORTH  
NAD 83 2011 ADJ.

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TO EXISTING IRON STAKE

Parcel ID Map Number  
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BASELINE FOR SURVEY

SURVEY LIMIT  
5-5-21

WEBB H J & CATHERINE

MOORECOASTAL INVESTMENTS LLC

ICEHOUSE / BORO

MOORECOASTAL INVESTMENTS LLC

GRAVEL BULKHEAD

ASPHALT

PROPOSED MIN.  
6FT X 12FT  
DOCK EXTENSION  
(GANGWAY LANDING)

GRAVEL PARKING

WOOD FENCE

WOOD WALK

GRASS

TOWN DOCK

EIS

GRAVEL

DOCK

EXISTING DOCK

GANGWAY

FLOATING DOCK

DOCK

DOCK

DOCK

ELEC. BOX

PIPE

GRASS

PERMANENT PICNIC TABLES

BOARDWALK w/ GUARDRAIL

PROPOSED 8ft x 100ft FLOATING DOCK

PROPOSED 12ft x 150ft (+/-) BOARDWALK

PROPOSED 4ft x 30ft FLOATING FINGER PIER (TYP of TWO)

PROPOSED PRIVATE SLIPS (1 & 2) FUNDING NOT INCLUDED IN GRANT REQUEST

PROPOSED MOORING PILE (TYP)

PROPOSED 5' Min. Clear Width x 45' Linear Feet Connecting Wood Walk Replacement Section

PROPOSED RIPRAP SLOPE PROTECTION per NCDOT (SEE SHEET 3)

BRICK WALK

BUSHES

NC HIGHWAY 24

BRIDGE

16' +/-

NCDOT R/W

CAMA Planning and Permit Assistance by:  
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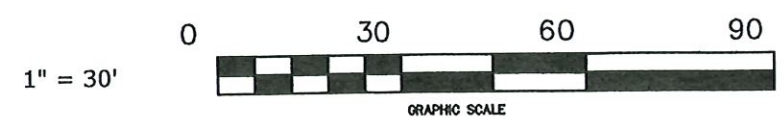
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**WHITE  
OAK  
RIVER**

USACE CHANNEL SETBACK

REVISED  
6/28/2022

DATE: 06/06/2022  
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DRAWN BY: JF  
SHEET: 2 of 3