



# Board of Commissioners Meeting Agenda Item Submittal

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Item To Be Considered: **Public Safety/Emergency Operations Center Professional Services for Design and Construction Phase**

Board Meeting Date: **October 23, 2023**

Prepared By: **Paula Webb – Town Manager**

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**Overview:** Our PSB/EOC Consultant Becker Morgan has prepared the next phase – Professional Services Agreement/Design and Construction Phase for the PSB/EOC Project.

In November 2022, the Board of Commissioners selected Becker Morgan as its consultant for the PSB/EOC Project. Phase I – Feasibility Study was authorized and then finalized in June of 2023.

Based on that Feasibility Study, the Board of Commissioners selected Option C in August. Becker Morgan has developed a preliminary design schematic for visibility and the agreement for Professional Services/Design and Construction Phases.

As a reminder, in November 2022, Becker Morgan indicated that the cost for this phase would range 8-10% of the estimated construction costs. The estimated construction costs for Option C according to the attached agreement is \$9,900,000. The Professional Services Agreement for Design and Construction is \$840,500. Below is a breakdown of those services provided in the agreement.

Basic Services include the following:

Schematic Design – 35% Documents for Review and Comment

Design Development – 65% Documents for Review and Comment

Construction Documents – 100% Documents for Bidding, Permitting and Construction

Basic Services

Programming (previously completed scope shown for reference) (\$19,160)

**Task 001**

Schematic Design – 35%                      \$205,500

**Task 002**

Design Development – 65%                \$200,220

Construction Documents – 100%        \$238,020

Design subtotal                                \$643,740

**Task 003** (please note, these may be adjusted based on final scope)

Bidding and Construction Administration \$196,760

**Total    \$840,500**

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**Action:** \_\_\_\_\_  
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Ernie Olds of Becker Morgan will be available on Monday night for any questions. Director Bates will also have the building layout marked on the ground if you would like to stop by early.

**Background Attachment(s):** Professional Services for Design and Construction Agreement

**Recommended Action:** Motion to authorize the Manager to proceed with the Design and Construction Phase and execute the agreement for \$840,500 with Becker Morgan or portion thereof.