



# Board of Commissioners Meeting Agenda Item Submittal

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Item To Be Considered: **2026 Board of Commissioners Meeting Schedule**

Board Meeting Date: **December 9, 2025**

Prepared By: **Alissa Fender – Town Clerk**

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**Overview:** NCGS 160A-71 provides that the Board establishes a time and place for its regular meetings. The 2025 meeting schedule has been prepared based on the Town's Administrative Policy 1F which states that the Board of Commissioners meeting dates fall on the 2nd and 4th Tuesday of each month. Once adopted, the meeting schedule will be posted on the bulletin board outside the Administrative Offices at Town Hall and on the Town website.

A meeting scheduled is provided for review. The schedule does not include a first meeting in October because it occurs close to a Town Event.

**Background Attachment(s):** 2026 Regular Meeting Schedule

**Recommended Action:** Motion to adopt the 2026 Regular Meeting Schedule.

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**Action:** \_\_\_\_\_  
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