



Board of Commissioners Meeting

Agenda Item Submittal

Item To Be Considered: **Municipal Park Revitalization Project**

Board Meeting Date: **October 27, 2026**

Prepared By: **Anna Stanley – Parks & Recreation Director**

Overview: Presentation of the completed Municipal Park Master Plan outlining the long-term vision for Municipal Park, with consideration of accompanying CIP amendments and formal adoption of the Master Plan Report by resolution will be provided.

Expanded Overview: Since the Board's previous update on the Municipal Park Revitalization Project, the master planning process has been completed as necessary for pursuing funding opportunities through the Land and Water Conservation Fund (LWCF) and Parks and Recreation Trust Fund (PARTF) grant programs. The Town's consultant, WithersRavenel, has finalized the Municipal Park Master Plan following site evaluation, stakeholder engagement, public input opportunities, and project cost analysis.

The completed Master Plan establishes a long-range vision for Municipal Park and incorporates the previously identified grant-funded improvements, including new pickleball courts, tennis court renovations, replacement of the existing tot lot, accessibility enhancements, and other park amenities and recreational opportunities evaluated during the planning process.

The Board is requested to review and consider adoption of the Municipal Park Master Plan as the guiding document for future park improvements and investment. To align the Town's Capital Improvement Program with the recommendations and implementation schedule contained within the Master Plan, a corresponding CIP amendment is also presented for consideration.

Additionally, a resolution has been prepared for Board consideration that formally approves and adopts the Municipal Park Master Plan Report and authorizes its use in guiding future park development, grant applications, budgeting, and capital planning efforts.

Background Attachment(s):

1. Resolution 2026-R11
2. Site Master Plan (not available, will be provided/uploaded once received)
3. Project budget overview
4. Amended CIP
5. LWCF Basic Fact/Assurances

Recommended Action: Motion to adopt Resolution 2026-R11 and approve Swansboro Municipal Park Master Plan and CIP Amendment.

Action: _____
