



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Budget Ordinance Amendment #2027-5**

Board Meeting Date: **October 27, 2026**

Prepared By: **Sonia Johnson, Finance Director**

Overview: A Budget Ordinance Amendment is requested for multiple departments.

1. Police Department: North Carolina Senate Bill 599 authorized to pay a one-time bonus for eligible sworn local law enforcement officers employed by the town as of June 30, 2026. The Town received \$20,722.68 in reimbursement funding to cover the authorized payments.

Source of Funds-Police Services-Reimbursement

2. Fire Department: Fire Department: Beginning on or around August 28, 2026, the Swansboro Fire Department experienced numerous unforeseen mechanical failures and emergency repair needs involving multiple frontline emergency response apparatus and critical fire station infrastructure. These unexpected failures caused significant operational disruptions, including two separate occasions when apparatus were completely out of service, requiring the Department to secure temporary replacement apparatus from Onslow County Fire Rescue and the Pine Knoll Shores Fire Department to maintain emergency response capabilities.

The following emergency repairs were required:

Squad 17 – 2017 Spartan/Toyne | \$5,607.07: Alternator failure, tire replacement, and exhaust system leak.

Engine 17 – 2001 E-One International | \$982.43: Electrical system malfunctions, starter failure, and air system failure.

Ladder 17 – 2004 E-One Typhoon Aerial | \$1,934.28: Aerial lift cylinder failure.

Tanker 17 – 2009 Rosenbauer | \$4,002.24: Emergency warning siren and front dashboard assembly repairs.

Additional appropriations are necessary to cover the total emergency vehicle repair and maintenance cost of \$12,526.02.

Source-Appropriated Fund Balance

3. Fire Department: Additional funds of \$5,287.24 are needed to cover the payout of accrued leave resulting from an employee resignation.

Source of Funds: Appropriated Fund Balance

Action: _____

4. Public Buildings: Additional funds are needed for emergency repairs to critical equipment at the Public Safety Building to maintain safe and functional operations.

Plymovent Diesel Exhaust Extraction System | \$2,366.69: Exhaust tubing failure requiring repairs to restore the system responsible for removing harmful diesel exhaust emissions from the apparatus bay.

Fire Station Air Compressor | \$201.19: Regulator blowout requiring emergency repairs to restore the station's compressed air system.

Additional appropriations of \$2,567.88 are requested to cover these repair and maintenance expenses.

Source of Funds: Appropriated Fund Balance

5. Public Buildings: Staff is requesting \$2,000 to establish funding for maintenance agreements for the Town Hall generator and the Public Safety generator. These agreements will help ensure both generators remain in proper working condition and are available to support essential Town operations during power outages and emergency situations.

The Town received a quote from PowerHouse in the amount of \$2,000 to inspect, test, and adjust both generators semiannually. Maintaining the Town Hall generator supports the continuity of administrative and governmental services, while maintaining the Public Safety generator helps ensure the availability of critical emergency response operations during severe weather events, natural disasters, and other emergencies.

Requesting \$2,000 for the maintenance agreements for both generators.

Source of Funds: Appropriated Fund Balance

6. Streets: The Town's aerial boom lift is no longer in service due to mechanical issues. Each year, the Town utilizes this equipment to install and remove Christmas lights and holiday decorations along municipal streets. Since the existing equipment is currently out of service, staff is requesting funding to rent a boom lift to complete these seasonal activities.

Renting the equipment will allow Town staff to safely access elevated areas and streetlight poles necessary for the installation and removal of Christmas lights and holiday decorations.

The estimated time required to install and remove the Christmas lights is approximately three weeks. The rental cost is \$1,690 per week, for a total estimated expense of \$5,070.

Source of Funds: Appropriated Fund Balance

Background Attachment(s): Budget Ordinance Amendment #2027-5

Recommended Action: Motion to approve Budget Ordinance Amendment #2027-5