



# Appearance Commission Meeting Agenda Item Submittal

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Item To Be Considered: **Adoption of Regular Meeting Schedule**

Board Meeting Date: **May 21, 2026**

Prepared By: **Alissa Fender, MMC – Town Clerk**

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**Overview:** Pursuant to NCGS 143-318.12 a public body may establish a schedule of regular meetings, showing the time and place. A meeting schedule of 9am on the 3<sup>rd</sup> Thursday of each month has been established for adoption.

At it's April 23, 2026, special meeting the commission agreed to a regular meeting schedule of 9am on the 3<sup>rd</sup> Thursday of each month. A copy of the schedule will be filed with the Town Clerk and published on the town website.

**Background Attachment(s):** Meeting schedule for June 2026 through May 2027

**Recommended Action:** Motion to adopt the regular meeting schedule as provided.

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**Action:** \_\_\_\_\_  
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