



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Allocation of Remaining Funds-Grant Project for the American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds**

Board Meeting Date: **December 10, 2024**

Prepared By: **Sonia Johnson – Finance Director**

Overview: Per the US Treasury’s Final Rule, the period of performance states that all ARP/CSLFRF monies must be obligated by December 31, 2024 and expended by December 31, 2026.

As of now, two previously approved expenditures—drinking fountains and commercial toilets—remain unobligated. Staff assures that these expenditures will be obligated by the deadline of December 31, 2024.

After these obligations, approximately \$10,000 in funds will remain. Staff requests that the Board of Commissioners authorize the Town Manager to decide on the allocation of these remaining funds.

The Town Manager recommends prioritizing the purchase as follows:

1. Panic Button System (if obligations are feasible by December 31, 2024)
2. Plotter Printer (can serve multiple departments effectively)
3. Eligible Expenditures-If neither the panic button system nor the plotter printer can be obligated by the deadline, the Town Manager will allocate the funds to other eligible expenditures that meet the obligation requirements by December 31, 2024.

Background Attachment(s): None

Recommended Action: Motion to approve authorization for the Town Manager to allocate the remaining \$10,000 in funds according to the outlined priorities.

Action: _____

