



Historic Preservation Commission Meeting Agenda Item Submittal

Item To Be Considered: **Certificate of Appropriateness/114 Elm Street**

Board Meeting Date: **April 21, 2026**

Prepared By: **Rebecca Brehmer, CFM, CZO- Town Planner**

Overview: The owner of 114 Elm Street or the “Jonathan Greene House” has requested a Certificate of Appropriateness for exterior alteration to the home of a new cedar shake shingle roof. This home is contributing to the Swansboro Historic District and is zoned R-6SF.

As outlined in more detail in the application, the request consists of the removal of the standing seam metal roof currently on the home and replacing it with cedar shake shingles. During roof repairs after hurricane Florence in 2018, evidence of the homes’ original cedar shake shingles were discovered. This request is consistent with Section 3 Roofs of the Historic District Design Standards that reads “Unpainted or unstained cedar shake shingles are an appropriate roofing material if there is documentation that it was the original material or of the era of the home.”

Background Attachment(s):

1. COA-2026-02 Application
2. Historic Property Survey Summery
3. Aerial Location Map
4. Section 3 Roofs

Recommended Action:

1. Hold a public hearing
2. Motion to approve or deny COA-2026-02 for exterior alteration of home at 114 Elm Street

Action: _____
