



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Budget Ordinance Amendment #2024-1**

Board Meeting Date: **August 14, 2023**

Prepared By: **Sonia Johnson – Finance Director**

Overview:

- 1. Fire:** Back in FY 2018-19, the Town was awarded \$37,685.71 for the Assistance to Firefighters Grant (AFG) to install a vehicle exhaust system for all diesel exhaust apparatus at the Fire Department. As a condition of the grant, the Town was required to contribute non-Federal funds equal to five percent of Federal funds awarded or \$1,884.29 for a total project cost of \$39,570. The cost to install the exhaust system was \$27,722.63. As part of the program guidelines, there were various options to utilize the excess funds once the scope of the work was completed. The Town was allowed reimbursement for extrication equipment we had purchased up to \$11,847.37. In FY 22/23 an amendment was submitted and approved for \$11,847.37.

The funds were received in FY 22/23 and went back to fund balance because they were not used prior to the end of the Fiscal Year. The Fire Chief is requesting reappropriation of the funds for uniforms and training. The increase in personnel has created the need for uniforms for our paid and part-time employees.

Source of Funds: Appropriated Fund Balance

- 2. Reappropriations:** Funds that went back to fund balance because they were not used prior to the end of last Fiscal Year.

Source of Funds: Appropriated Fund Balance

Department	Purpose	Amount
Fire Department	Assistance To Firefighters Grant-Reimbursement	\$11,847
Emergency Management	Upfit Emergency Operations Center-BA #2022-7 \$49,159.52; \$7,765.81 was spent in FY 22/23	\$41,394
Fire Department	VFIS-Insurance Proceeds-Lost Zoll AED	\$1,558
Fire Department	Donations received but not used in FY 22/23 \$1,000 Firefighter equipment only/\$100 unrestricted	\$1,100

Background Attachment(s): Budget Ordinance Amendment #2024-1

Recommended Action: Motion to approve Budget Ordinance Amendment #2024-1

Action: _____

AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FY 23/24

BUDGET ORDINANCE AMENDMENT #2024-1

BE IT ORDAINED by the Board of Commissioners of the Town of Swansboro that the following amendment be made to the annual budget ordinance for fiscal year ending June 30, 2024:

Section 1. To amend the General Fund budget, the following changes are to be made:

<u>Appropriations</u>	<u>Increase</u>
Fire Department	\$14,505
Emergency Management	\$41,394

<u>Revenues</u>	<u>Increase</u>
Appropriated Fund Balance	\$55,899

Section 2. Copies of this budget amendment shall be furnished to the Town Clerk, the Budget Officer, and the Finance Director, to carry out their duties.

Adopted by the Board of Commissioners in regular session, August 14, 2023.

Attest:

John Davis, Mayor

Alissa Fender, Town Clerk