

**Town of Swansboro  
Board Of Adjustments  
Special Meeting Minutes  
April 19, 2023**

**Call to Order**

The meeting was called to order at 5:34 pm. Board members in attendance Elaine Justice, Ralph Kohlmann, Wayne Mixon, Thomas Pieratti, and Tom Cariker. Two vacancies one Town, and one ETJ.

**Election of Chair and Vice Chair**

On a motion by Mr. Mixon, seconded by Mr. Pieratti a nomination was made for Ralph Kohlmann as chair. All members were in favor.

On a motion by Mr. Kohlmann, seconded by Mr. Pieratti a nomination was made for Tom Cariker as vice chair. All members were in favor.

**Minutes**

On a motion by Mr. Kohlmann, seconded by Mr. Cariker, the minutes for the April 15, 2021, Special Meeting were approved unanimously.

**Business**

***Quasi-Judicial Development Decisions***

Planner Correll reviewed 160D-406 and Presented Quasi-Judicial Development Decisions training power point attached herein.

In response to inquiries from the board the following was clarified by Planner Correll.

- Currently there are no alternates on the board.
- The Board of Adjustments will be handling all minor special use.

**Adjournment**

On a motion by Mr. Mixon, seconded by Mr. Pieratti, the meeting adjourned at 6:51 pm