

Town of Swansboro
Tourism Development Authority
Special Meeting
July 20, 2023

In attendance: Chairman, Randy Swanson, Sherri Handcock, Scott Chadwick, Jack Hark and Linda Thornley. Not in attendance: Dusty Rhodes

Call to Order

The meeting was called to order at 2:37 pm with a quorum present.

Reports

Finance Director reviewed the Financial Summary Analysis, which reflected a balance of \$197,639.15 on 6/30/23.

New Business

a) Seaside Arts Council-Swan Project

A couple of Swan statue designs were provided. The Board unanimously authorized the Town Manager to select the design for the Swan purchased by the Swansboro TDA.

b) Funding Request

Town of Swansboro: Visitors Center Improvements

Town requesting funds for renovations for the Visitors Center, to provide amenities for transient boaters and provide services to the citizens and patrons who visit our downtown historic waterfront.

Picture provided in Exhibit A

With a motion to approve by Jack Harnatkiewicz and a second by Linda Thornley, funding request of \$30,000.00 was unanimously approved for the Visitors Center Improvements.

Town of Swansboro Parks & Recreation- sought \$10,000 funding for all Swansboro. Festivals for FY 2023/2022.

The Town of Swansboro Parks & Recreation Department hosts four major festivals annually. All the festivals take place in Downtown Swansboro within the closed street perimeter of Front Street, Church Street, and Highway 24. All events are free and open to the public that allows for a true showcase of the Swansboro waterfront and the eastern end of Onslow County. The Town of Swansboro Parks and Recreation Department requested \$10,000 to assist with covering the increasing cost of fireworks, entertainment, a professional sound company, and to secure television ads to advertise the festivals.

Many people travel to Swansboro just to attend the festivals and all festivals have a large economic impact for daily visitors.

With a motion to approve by Linda Thornley and a second by Randy Swanson, funding request of \$6,500 was unanimously approved for additional funds for Festivals and events.

Budget Amendment #2024-1 provides the funding approved for the Town of Swansboro \$30,000 and Town of Swansboro Parks and Recreation \$6,500.

The funding requests of \$36,500 were unanimously approved.

c) **Contract for Audit Services FY 22/23**

The Finance Director presented the Contract for Audit Services FY22/23. The proposed fee to audit this fiscal year ended June 30, 2023. was \$3,000.

With a motion to approve by Scott Chadwick and a second by Linda Thornley, the Audit Contract was approved unanimously by the Board.

Public Comments

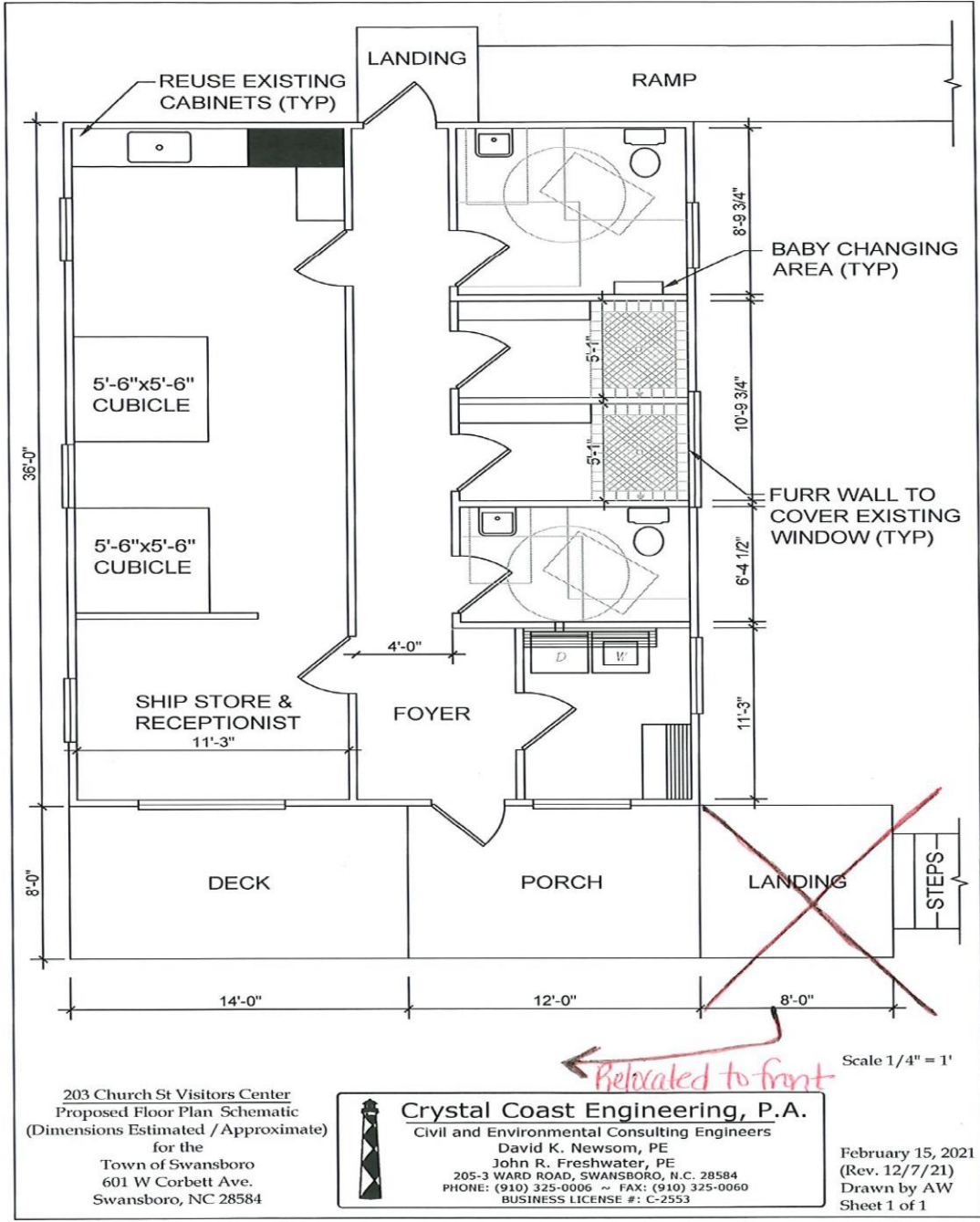
No public comments were offered.

Board Comments


No Board comments were offered.

Adjournment

On a motion by Scott Chadwick, seconded by Dusty Rhodes, the meeting adjourned at 3:36pm.



203 Church St Visitors Center
 Proposed Floor Plan Schematic
 (Dimensions Estimated / Approximate)
 for the
 Town of Swansboro
 601 W Corbett Ave.
 Swansboro, NC 28584

 **Crystal Coast Engineering, P.A.**
 Civil and Environmental Consulting Engineers
 David K. Newsom, PE
 John R. Freshwater, PE
 205-3 WARD ROAD, SWANSBORO, N.C. 28584
 PHONE: (910) 325-0006 ~ FAX: (910) 325-0060
 BUSINESS LICENSE #: C-2553

February 15, 2021
 (Rev. 12/7/21)
 Drawn by AW
 Sheet 1 of 1