



STAFF REPORT

TO: PLANNING COMMISSION
MEETING DATE: June 10, 2024
FROM: ERIN VENTUA, PLANNIGN CONSULTANT
SUBJECT: SIGN PERMIT APPROVAL
60 Ridge Road Suite 60 (Amador County Association of Realtors)
APN 044-020-064

RECOMMENDATION:

Approve the sign permit application for 60 Ridge Road Suite 60, for two signs.

BACKGROUND:

Amador County Association of Realtors submitted an application for a Sign Permit (Exhibit A) for 60 Ridge Road Suite 60, Sutter Creek. They are requesting approval for two signs. One is located in the existing marquee which serves the commercial center, the second on the building.

See Table 1 for proposed sign checklist.

Table 1. Proposed Sign Checklist

Site	60 Ridge Road (044-020-064)
Building Plan	N/A
Lot Size	.812 acres / 35,381 sq. ft.
Zoning	C-2 Commercial
General Plan Land Use Designation	C- Commercial
Main Street Historic District	No
Historic District	No
Building Frontage in Lineal Feet	-----
Sign Preparer	Merzlak Signs
Code Section	15.16 – Signs
15.16.080 – Signs in commercial and industrial zones	
A. Frontage length: 24 feet	Proposed: 11.56 sq. ft., Allowed: 100 sq. ft.
Property Owner Approval	Yes

DISCUSSION:

The sign as presented meets the Code requirements.

Sign Type	Measurements	Sq. ft.		Total sq. ft.
Aluminum	55.5''x 30'' =	11.56	Single Sided	11.56
			Total Square Feet	11.56

ENVIRONMENTAL:

The project is Class 11 CEQA exempt based on section 15311(a) On-premise signs. No further environmental review is required.

BUDGET IMPACT:

None.

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**EXHIBIT A
60 RIDGE ROAD SIGN APPLICATION**

<p align="center">RECEIVED</p> <p align="center">APR 24 2024</p>	<p>City of Sutter Creek 18 Main Street Sutter Creek, CA 95685 209-267-5647 www.cityofsuttercreek.org</p>	<p>RECEIVED: _____ FEE PAID: _____</p>
Submission Requirements		
<p>City of Sutter Creek Application* 2- Map* 3- Fees (Refer to current fee schedule. All Fees must be paid at City Hall) *All documentation must be submitted via the application portal on the City website</p>		
SIGN PERMIT APPLICATION		
<small>Page 1 of 9</small>		
<p>Project Applicant: <u>AMADOR COUNTY ASSOCIATION OF REALTORS</u></p> <p>Project Address: <u>60 RIDGE ROAD SUITE 60, SUTTER CREEK CA 95685</u></p> <p>Phone: <u>209-223-3874</u> Email: <u>nettie@amadorrealtors.com</u></p> <p>APN: _____</p>		
<p>Is this located in the Historic District? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p><small>If yes, please see checklist for Design Review</small></p> <p>Is this located in the Historic Corridor? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Commercial <input type="checkbox"/> Industrial <input type="checkbox"/></p>		
<p>Property Owner:</p> <p>Name: <u>KNITTEL FAMILY TRUST</u> Phone: <u>209-267-5111</u></p> <p>Mailing Address: <u>60 RIDGE ROAD, SUITE A</u> Email: <u>Joan.Knitteledwardjones.com</u></p> <p>City: <u>SUTTER CREEK</u> State: <u>CA</u> Zip: <u>95685</u></p>		
<p>Is this person the project contact? If not, please specify who the contact person is.</p> <p>Name: <u>JOSIE KNITTEL</u></p> <p>Mailing Address: <u>60 RIDGE ROAD, SUITE A</u></p> <p>Phone: <u>209-267-5111</u> Email: <u>Joan.Knitteledwardjones.com</u></p>		
<p>SIGNS TO BE PREPARED BY: <u>KAM MERZLAK, MERZLAK SIGNS</u></p>		
<p>BUILDING FRONTAGE @ PRIMARY ENTRANCE: _____ in LINEAL FEET</p>		
<p>EXISTING SIGNS: TO BE UTILIZED FOR THIS BUSINESS: (INCLUDE NUMBER OF SIDES AND DIMENSIONS FOR EACH SIGN)</p> <p><u>ABOVE BUILDING SUITE: SINGLE SIDED</u></p> <p><u>MARQUEE: DOUBLE SIDED</u></p>		
<p>PROPOSED SIGNS: FOR EACH PROPOSED SIGN ATTACH A SKETCH/PHOTO SHOWING THE FOLLOWING: (CHECK EACH BOX UPON COMPLETION)</p>		
<p><input checked="" type="checkbox"/> Sign design: <u>DELIVER TO CITY</u> <input checked="" type="checkbox"/> Type of Materials to be used: <u>METAL</u> (Attached lettering and graphics, drawn to scale) (briefly describe)</p>		
<p><input type="checkbox"/> Total signage requested: _____ Sq.Ft. <input checked="" type="checkbox"/> Method of attachment: <u>ON BUILDING BOLTED INTO BUILDING</u></p> <p><input type="checkbox"/> Total allowable signage: _____ Sq.Ft. <input checked="" type="checkbox"/> Total number of sides: <u>ON BUILDING ONE SIDED ON MARQUEE</u> (Per Sign Ordinance) <u>TWO SIDED</u></p>		
<p><input checked="" type="checkbox"/> Location of sign(s): <u>ON BUILDING ABOVE SUITE & ON MARQUEE IN FRONT OF BUILDING</u> <input checked="" type="checkbox"/> Colors: <u>WHITE/GOLD/BLACK</u> (Including letters, graphics, & background)</p>		
<p>I hereby certify that I am the Owner of the business applying for this Sign Permit (or the Owner's authorized representative) and agree to abide by the requirements of the Sutter Creek Sign Ordinance as codified in Chapter 15.16 of the Sutter Creek Municipal Code.</p>		
<p><u>[Signature]</u> APPLICANT'S SIGNATURE</p>		<p><u>4/24/2024</u> DATE</p>
<p><u>[Signature]</u> PROPERTY OWNER SIGNATURE</p>		<p><u>4/24/24</u> DATE</p>
<p>PLANNING COMMISSION ACTION:</p> <p>APPROVED: <input type="checkbox"/> DENIED: <input type="checkbox"/> MEETING DATE: _____</p>		

ESTD 1970



**AMADOR COUNTY
ASSOCIATION OF REALTORS**

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