



Design Review Committee Minutes

Monday, August 11, 2025 at 5:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

1. Call to Order and Establish a Quorum for Regular Meeting

The meeting was called to order at 5:00 PM by Susan Peters.

Present: DRC members John Otto, Sandra Baracco, Susan Peters, Sharyn Brown. Shirla Lopez arrived at 5:11.

Staff: Tom DuBois - City Manager, Erin Ventura - Contract City Planner, Aaron Wolcott - City Clerk

2. Pledge of Allegiance to the Flag

The pledge of allegiance was led by Susan Peters.

3. Public Forum

Committee member Sandri Baracco requested that the committee do some housekeeping at the end of the meeting. This was in regards to the handling of packets for committee members.

4. Consent Agenda

A. Design Review Committee Minutes of July 14, 2025

Recommendation: Approval of Minutes

Motion to approve the Consent Agenda by Otto, second by Baracco.

AYES: Baracco, Otto, Peters, Brown

NOES:

ABSENT: Lopez

MOTION CARRIED 4-0

5. Design Clearance Applications

A. **Design Clearance- 40 Gold Dust Trail**

The committee considered a design clearance application for the demolition, remodel, and reconstruction of the Kingdom Hall of Jehovah's Witnesses at 40 Gold Dust Trail. The application had been previously reviewed in April and was returned for more historical research.

David Meza presented on behalf of the applicant, detailing the historical research conducted on the building, which was formerly the mine office for the Old Eureka Mine. He explained that due to the building's poor structural condition, demolition of the historic front portion was necessary. The applicant proposed to respect the

original style by reusing materials where possible, including the greenstone foundation, bricks, doors, and the concrete vault. The applicant also agreed to add a plaque with historical information accessible to the public.

Committee members expressed their appreciation for the extensive research and willingness to preserve historical elements. Committee member Otto requested that the City preserve the historic research that was done by the applicant. Committee members Otto and Peters suggested that the greenstone foundation should be maintained, in addition to the vault. They suggested putting a concrete foundation behind the existing greenstone foundation so that it could be maintained as it is.

The committee also requested that the other elements of the building, including the bricks, shutters and doors be reused in some fashion or made available for preservation. They also requested that a historical plaque be made publicly accessible at the site.

Motion to approve the application at 40 Gold Dust Trail with the conditions of maintaining the stone foundation and concrete vault, reusing as many historical elements as possible (including doors, shutters, and bricks on the exterior if feasible), and creating a publicly accessible historical plaque to be reviewed by the committees, by Otto, second by Brown.

AYES: Baracco, Otto, Peters, Brown, Lopez

NOES:

ABSENT:

MOTION CARRIED 5-0

B. Design Clearance - 110 Gold Dust Trail

The committee reviewed an application for a prefabricated single-family residence in the Historic District at 110 Gold Dust Trail. This was a continued item from the previous month's meeting. The applicant presented revised designs that incorporated elements from surrounding houses, such as horizontal wood siding, a new porch, and modified windows, while retaining a dark color scheme.

Committee members were pleased with the changes and the applicant's response to their previous feedback. Committee member Baracco commented that the new porch was a "great improvement." Committee member Otto expressed a dislike for the shed-style roof, noting it was not typical of the area's architecture.

Motion to approve the application with the proposed modifications and darker colors, by Baracco, second by Brown.

AYES: Baracco, Peters, Brown, Lopez

NOES: Otto

ABSENT:

MOTION CARRIED 4-1

- **Motion:** A motion to approve the design with the proposed modifications and darker colors was made by Baracco and seconded by Brown. The motion carried 4-1, with Otto opposed.

6. Adjournment

The meeting was adjourned at 5:00PM.