



Staff Report

To: Tom DuBois, City Manager
Meeting Date: May 19, 2025
From: Matt Ospital, PE City Engineer
Subject: Project Status Update

Type: Project Status Memo

Tom, the following is a status update of all projects WGA is currently working on:

1. **Building Inspections/Plan Check** – Continuing building inspections on Tuesdays and Thursdays or as needed. Building plan check is being performed on a continual basis as plans are submitted. For April 2025:
 - 4 Plan checks were completed
 - 29 Inspections were completed
2. **Encroachment Permit Review** – Encroachment permits are reviewed as needed when requested by the City’s Account Clerk, Holly Boehme. For April 2025:
 - 4 Permit reviews were completed
 - 0 Inspections were completed
3. **Code Enforcement**
 - A. **30 Ridge Road** – Owner has retained an attorney that filed a 30 day eviction notice to tenant that is responsible for all of the personnel belongings in the public view. 30 days were up on 5/8/2025. 3-day notice will be issued on tenant 5/12/2025.
 - B. **300 Hanford Street** –Mr. Navarro stopped by WGA office and dropped off Site Plan Application. This was sent to the planner and planner requested additional information. Mr. Navarro will be working on providing additional information.

- C. **Eureka Mine Site** – Planner and/or city manager would need to provide update on this. No action by code enforcement at this time.
- D. **Vehicles** – No current vehicles in code enforcement. Previous vehicles have been forward to Police Department from City Manager.