



STAFF REPORT

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
MEETING DATE: MAY 19, 2025
FROM: DAN LAFONTAINE, PUBLIC WORKS DIRECTOR
SUBJECT: APPROVAL OF THE AGREEMENT TO TRASFER OF PARK AND RECREATION IMPACT FEES FUNDS FROM THE COUNTY TO THE CITY TO BUILD A NEW BATHROOM AT BRYSON PARK

RECOMMENDATIONS:

Staff recommends the board approve the agreement to transfer park and recreation impact fees from the County to the City of Sutter Creek in the amount of \$112,500 for the purpose of building an ADA compliant bathroom at Bryson Park.

Background and Analysis

In 2007 the County implemented Park and Recreation Impact Fees in order to mitigate to parks and recreation caused by new development. The County Impact Fee Ordinance provides that the County may remit fees to a local agency to serve the community. On April 22, 2025, The Board of Supervisors approved the installation of a new bathroom at Bryson Park for the City of Sutter Creek. In order to transfer the funds, The City council needs to adopt this agreement with the County and provide final engineering estimates and project plant with the agreement. Once the agreement has been approved and the funds have been transferred the fees must be used within 12 months (from the date of the agreement) to complete the installation of an ADA compliant bathroom at Bryson Park.

The current sidewalk approach to the existing building has slope that is greater than 5% and a new sidewalk will be required. The new sidewalk will continue form the sidewalk East of Bryson Park to the new bathroom slab that will be installed next to the existing structure onsite. A landing pad will also be installed in front of the new structure. The new bathroom will be an 8-foot by 8-foot slab with a structure that connects to the existing structure. The existing non-compliant bathroom building will be converted to a storage shed for the pickleball nets and public works storage. The new bathroom will be unisex with an exterior and interior design to match (as closely as possible) the Minnie Provis Park bathroom. A drinking fountain will also be installed in the landing pad right outside the bathroom with bottle filling station.

Once the design of the project and the agreement has been approved by the council, the engineers will revise their estimate to become final. Once the engineers estimate is final, the project plans, the final engineering estimate and the agreement will be brought to the next BOS meeting for approval and to initiate the transfer of funds.

Fiscal Impact

The project costs will be fully funded by the impact fees. The engineers estimate was used as the project budget for the transfer of funds and will not impact any City budget.

ATTACHMENTS:

1. Engineer's Estimate
2. Preliminary Plans for Bryson Park Bathroom Project