



Staff Report

To: Tom DuBois, City Manager
Meeting Date: October 21, 2024
From: Matt Ospital, PE City Engineer
Subject: Project Status Update

Type: Project Status Memo

Tom, the following is a status update of all projects WGA is currently working on:

1. **Building Inspections/Plan Check** – Continuing building inspections on Tuesdays and Thursdays or as needed. Building plan check is being performed on a continual basis as plans are submitted. For September 2024:
 - 7 Plan checks were completed
 - 33 Inspections were completed

2. **Encroachment Permit Review** – Encroachment permits are reviewed as needed when requested by the City’s Account Clerk, Holly Boehme. For September 2024:
 - 4 Permit reviews were completed
 - 0 Inspections were completed

3. **Code Enforcement**
4.
 - A. **30 Ridge Road** - Contacted owner for 30 day follow up. Owner had a death in the family and was out of the country. Scheduling a meeting for the week of 10/21/2024.

 - B. **300 Hanford Street** - Navarro has removed debris from outside of his property-fence. The City is currently waiting on his use permit application. Gryder has relocated his vehicles from the public way and are now on his property. Garibaldi has removed his vehicle and personal belongings from the public way. Staff requires direction on how to deal with RV that has been abandoned due to the owner’s death. Amador County Code Enforcement will charge \$300.00 to resolve.

 - C. **Oro Madre Way Overlay Project** – Construction work is completed, and Council has accepted the project. Final payment to Contractor (Dirt Dynasty, Inc.) will be made next month.

- D. **Capital Improvement Plan** – Working with Public Works Director and City Manager to complete the capital improvement plan.
- E. **330 Gopher Flat Road Drainage Repair** – Construction work has been completed with no contract change orders. The Contractor (Shenandoah Excavating) was great to work with. A new storm drain easement will be prepared as soon as possible.