



Staff Report

To: Tom DuBois, City Manager
Meeting Date: December 16, 2024
From: Matt Ospital, PE City Engineer
Subject: Project Status Update

Type: Project Status Memo

Tom, the following is a status update of all projects WGA is currently working on:

1. **Building Inspections/Plan Check** – Continuing building inspections on Tuesdays and Thursdays or as needed. Building plan check is being performed on a continual basis as plans are submitted. For November 2024:
 - 5 Plan checks were completed
 - 21 Inspections were completed

2. **Encroachment Permit Review** – Encroachment permits are reviewed as needed when requested by the City’s Account Clerk, Holly Boehme. For November 2024:
 - 0 Permit reviews were completed
 - 0 Inspections were completed

3. **Code Enforcement**
 - A. **30 Ridge Road** - Met with property owner and he has notified all tenants via USPS to clean up their items. Also, told potential building contractor for new pumps and tanks that these issues need to be resolved prior to permit issuance for upgrades.
 - B. **300 Hanford Street** – Need direction from the city manager. WGA recommended a condition of approval for cell tower application project to resolve issues prior to use permit.
 - C. **Eureka Mine Site** – Planner and Building Departments met with property owner. Agreed that a “Plan Development” would be the best way to proceed. Property owner is working on those plans and contacting Department of Toxic Substances Control (DTSC).
 - D. **76 Main Street Fire** – Debris has been removed. Property owner is working on design for rebuild.

4. **Capital Improvement Plan** – Working with Public Works Director and City Manager to complete the capital improvement plan.
5. **310 Gopher Flat Road Drainage Repair** – A new storm drain easement has been prepared and the property owner is planning to sign the week of December 16th.