



STAFF REPORT

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
TOM DUBOIS, CITY MANAGER

MEETING DATE: MAY 18 , 2026

FROM: MASON PETERS, FINANCE SUPERVISOR

SUBJECT: DELINQUENT SEWER CHARGES

RECOMMENDATION

1. Open the Public Hearing and receive public input.
2. Close the Public Hearing.
3. Adopt **Resolution No. 25-26-xx**, thereby approving the order to place delinquent sewer charges on the tax rolls pursuant to Health and Safety Code Section 5470 et seq.
4. Direct the City Clerk to record delinquencies with the County Recorder's Office

BACKGROUND

Section 4.28 of the City of Sutter Creek Municipal Code outlines the mechanism for the City to place delinquent sewer charges onto the property tax roll as a means for collection.

In comparison of the current delinquent sewer charges with the list from last year:

- 40 sewer accounts that are on the current list were delinquent last year.
- There are 18 new delinquent sewer accounts this year.

DISCUSSION

Attached is the list of properties with delinquent sewer bills and the amounts outstanding. The total amount delinquent with administration fee is \$130,893.51 as of March 31, 2026. For comparison, the total amount delinquent last year was \$78,913.63.

BUDGET IMPACT

The report or act of reporting these delinquencies has no budget impact. The delinquent balances are receivables sitting on the City's books. It would be to the best interest of the City to collect on these delinquent accounts as soon as possible to resolve the receivable and collect the cash.

ATTACHMENTS

1. Draft Resolution No. 25-26-xx
2. List of Delinquent Accounts