



Planning Commission Meeting Minutes

Monday, March 10, 2025 at 6:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek City Council Meeting was available via Zoom and in person.

1. Call to Order and Establish a Quorum for Regular Meeting

PRESENT: Commissioners Lisa Ryan, Thomas Bagget, Lucy Mulvey

ABSENT: Commissioner Mike Kirkley

STAFF: Tom DuBois, Erin Ventura

2. Pledge of Allegiance to the Flag

The pledge of allegiance was led by Thomas Bagget

3. Public Forum

4. Consent Agenda

- A. Planning Commission Minutes of Jan 13, 2025

Recommendation: Approval of Minutes

- B. Sign Permit Application: 32 Main St.. Applicant: Josh McEwen

Recommendation: Approval of sign application as submitted

Motion to approve Consent Agenda by Commissioner Mulvey, seconded by Commissioner Ryan,

Motion Passed 3 - 0 , Commissioner Kirkley absent

5. Public Hearings

Item 5.C moved up in the agenda:

Commissioner Baggett has to recuse himself from this agenda item as he owns property 2 doors down from the property before the commission.

The agenda item will be continued on April 14th when a quorum is present to hear the matter.

- A. Variance Application** for David and Kathy Ghormley requesting a reduction in front yard setback from 25' to 18' for an accessory structure located at 190 Mahoney Mill Road.

Planner Ventura gave an update regarding the staff report. The application received conditional approval from the Design Review Committee (DRC). The Planning Commission is looking at variance findings for setbacks. The property is large but the slope constrains available space.

Staff recommended granting the variance to change the setback with vegetative screening and obtain design clearance.

Commissioner Mulvey - The existing garage has no setback, and new space has setback and lower than roadway, so in support of the application.

Motion to approve the variance application by Commission Mulvey, Second by Commissioner Ryan
Motion Passes 3 - 0, Commissioner Kirkley absent

- B. SITE PLAN PERMIT** - 551 HWY 49, The Taco Spot/Italian Benevolent Society

Planner Ventura - Applicant would like to build a metal shade structure. The structure was approved by DRC and Caltrans. It has a 30 foot setback from the road. The structure is ADA compatible. The application is consistent with the General Plan.

Commissioner Ryan - The design looks good and it will look better there.

Commissioner Mulvey - There is a 30 foot setback, it has approval from DRC and Caltrans, I don't see any issues with the design.

Motion to approve the site plan permit by Commissioner Mulvey, Second by Commissioner Ryan
Motion Passes 3 - 0 , Commissioner Kirkley absent

- C. CONDITIONAL USE PERMIT FOR A SHORT-TERM RENTAL** – 90 Boston Alley, APN 018-132-017

Item continued to April 14, 2025

6. Adjournment at 6:14 PM