



STAFF REPORT

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

MEETING DATE: SEPTEMBER 2, 2025

FROM: MASON PETERS, FINANCE SUPERVISOR

SUBJECT: CITY OF SUTTER CREEK CAPITAL FACILITIES FEES ANNUAL REPORT

RECOMMENDATION:

1. Hold a Public Hearing regarding the Capital Facilities Fees Annual Report.
2. Accept by motion the City of Sutter Creek Capital Facilities Fees Annual Report for Fiscal Year 2024-2025.

BACKGROUND:

California Government Code §66006(b) requires that a local agency make the following information available to the public for each separate impact fee fund on an annual basis and that the local agency review that information at a public meeting.

DISCUSSION:

The Capital Facilities Fees Annual Report must contain the following information:

1. a brief description of the type of fees,
2. the beginning and ending amount of each fee account,
3. the amount of the fees collected and interest earned,
4. An identification of each public improvement on which the fees were expended and the amount of the expenditures on each improvement,
5. The amount of the fees,
6. A description of each Interfund transfer or loan made from the account.

Staff has prepared a report with all of the required information.

BUDGET IMPACT:

None.