



Staff Report

To: Tom DuBois, City Manager
Meeting Date: September 15, 2025
From: Frank Whitmore, PE City Engineer
Subject: Project Status Update

Type: Project Status Memo

Tom, the following is a status update of all projects WGA is currently working on:

1. **Building Inspections/Plan Check** – Continuing building inspections on Tuesdays and Thursdays or as needed. Building plan check is being performed on a continual basis as plans are submitted. For August 2025:
 - 5 Plan checks were completed
 - 29 Inspections were completed
2. **Encroachment Permit Review** – Encroachment permits are reviewed as needed when requested by the City’s Account Clerk, Holly Boehme. For August 2025:
 - 1 Permit reviews were completed
 - 0 Inspections were completed

A. CVIN – The proposed encroachment permit plans for CVIN Fiberoptic Facilities through town have been reviewed by City Staff and awaiting further information (i.e. insurance, performance bond, fees, etc.) from the applicant prior to issuance of the encroachment permit.
3. **Code Enforcement**
 - A. **30 Ridge Road** – Owner has provided documentation to support eviction process and letter stating he will follow through with eviction proceedings or remove nuisance. Tank Replacement Plans for State required upgrades have been plan checked by city staff. City is currently waiting for updated plans with plan check comments addressed.

- B. **300 Hanford Street** – Awaiting Mr. Navarro to provide a complete application and plans for a Use Permit. Currently scheduled to meet with Mr. Navarro on 9/9/2025 for a site visit to confirm that there are no hazardous chemicals stored on site. Spoke with Michelle Gallaher at Amador County Code Enforcement and she confirmed Mr. Navarro has had a contract with Amador County for over ten years. The County has a separate contract for hazardous material removal and that contractor removes all liquids from vehicles and Mr. Navarro only removes the debris.
- C. **Eureka Mine Site** – Planner and/or City Manager would need to provide update on this. No action by code enforcement currently. WGA drove by the site on Wednesday 8/27/2025 after a meeting in Amador City at 8:00 P.M. and did not observe people in the RV's from Ridge Road and Sweet Pea Way. Also, drove by the site on Tuesday 9/2/2025 at 10:30 P.M. when returning from Sacramento Airport and observed the same thing.
- D. **Vehicles** – 93 Badger Street. Met with occupant and discussed dodge truck. The truck is currently registered and recently had its mechanical issues repaired. The occupant will now be making dump runs to dispose of household waste. Code enforcement is following up with occupant on 9/9/2025.
- 4. **Bryson Park Expansion Project** – 95% plans and specifications have been sent to Public Works for review and comment. Once comments have been received, WGA will incorporate public works comments and complete project plans/specifications for a complete bid package.
- 5. **City Standards Update** – WGA is working with Public Works, City Manager and City Attorney to update the City's Improvement Standards and Municipal Code to adopt a pavement moratorium to protect the City's paving/resurfacing investments. The moratorium will help preserve the integrity, appearance, and ride quality of the new pavement, which will extend its lifespan and delay the need for costly repairs.