



City Council Meeting Minutes

Monday, August 19, 2024 at 6:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek City Council Meeting was available via Zoom and in person.

Join Zoom meeting: <https://us02web.zoom.us/j/9568520224>

1. Call to Order and Establish a Quorum for Regular Meeting

PRESENT

Vice Mayor Julia Sierk

Council member Dan Riordan

Council member Jim Swift

City Treasurer Vicky Runquist

ABSENT

Council member Susan Feist

Mayor Claire Gunselman

2. Pledge of Allegiance to the Flag

Vice Mayor Sierk led the pledge.

3. Public Forum

Joey Pleschette of Sutter Creek voiced his concern about the reckless driving around Amador High School and requested an increased police presence.

Vice Mayor Sierk asked staff about the progress of the volleyball court installation in the auditorium and whether there had been any discussion of charging the school district for the use of city facilities, proposing that the costs be shared. She also questioned if there was a prioritized list for street projects, particularly the crosswalks at the Gopher Flat intersection.

Public Works Director Dan LaFontaine acknowledged that it is on the list but requires coordination due to necessary street closures and mentioned that the work on Spanish Street is still ongoing.

Council Member Riordan inquired about winter preparation and coordination with the Fire Department. Public Works Director Dan LaFontaine clarified that once the permit is received, Public Works will determine their course of action.

4. City Manager's Report

City Manager Tom DuBois gave a presentation outlining updates based on City Priorities, including: Completion of Oro Madre, adding more crosswalks, striping planning a sustainable budget, discussions with AWA and Amador City on updated wastewater agreements, awaiting an Energy Improvement proposal for City buildings. Purchase of used police car for \$18K, new finance software, agreement with Ione Approved by ARSA board, freshwater diversion triage continuing, Henderson reviewed with CDCR. Broadmeadow appeal coming to council Aug 26th, comment letter on DEIR for Wicklow Way Specific Plan submitted to County, Amador Council of Tourism planning active promotional schedule, Visitor Center planning Wine Walk fundraiser and the end of summer theme going up in front of City Hall.

Presentation can be viewed by following the link below:

<https://www.cityofsuttercreek.org/media/9381>

Wicklow Way Specific Plan Draft EIR Comments can be viewed by following the link below:

<https://www.cityofsuttercreek.org/media/9391>

5. Presentations

A. Proclamation commending Larry Becker

Vice Mayor Sierk presented the proclamation honoring Larry Becker for his volunteer service to the city.

Lisa Klosowski with the Visitor Center thanked Larry for his service to the city.

B. Amador County Assessor- Jim Rooney

Amador County Assessor, Jim Rooney, delivered a presentation on the assessment information for 2024.

Presentation can be viewed by following the link below:

<https://www.cityofsuttercreek.org/media/9386>

C. CA Jobs First Amador County Presentation

This presentation was rescheduled for September 16th.

Vice Mayor Sierk acknowledged Amador City Council member Susan Bragstad for her feature on the cover of Comstock's magazine.

6. Approval of Minutes

- A. City Council Minutes of August 5, 2024

Recommendation: By motion approve minutes as presented.

Motion made by Council member Riordan, Seconded by Council member Swift Approve the City Council Minutes of August 5, 2024, as amended.

Voting Yea: Vice Mayor Sierk, Council member Swift, Council member Riordan.

7. Consent Agenda

- A. Adopt Resolution 24-25-* Approving the Final Parcel Map 2917 for 81 Spanish Street.

Motion made by Council member Swift, Seconded by Council member Riordan Adopt Resolution 24-25-* Approving the Final Parcel Map 2917 for 81 Spanish Street.

Voting Yea: Vice Mayor Sierk, Council member Swift, Council member Riordan.

- B. Adopt Resolution 24-25-* Approving Parcel Map No. 2871 for 290 Spanish Street.

Motion made by Council member Riordan, Seconded by Council member Swift Adopt Resolution 24-25-07 Approving Parcel Map No. 2871 for 290 Spanish Street.

Voting Yea: Vice Mayor Sierk, Council member Swift, Council member Riordan.

- C. Eureka Road Overlay Project

Recommendation: Adopt Resolution 24-25-* Accepting the completion of public improvements for the Eureka Road overlay project and filing a notice of completion and authorizing recordation, therefore.

Council member Riordan noted that the project amount was much less than projected and suggested that staff needs to get better at estimating costs.

City Manager DuBois noted that it came in about 78% of what was projected.

Motion made by Council member Riordan, Seconded by Council member Swift Adopt Resolution 24-25-08 Accepting the completion of public improvements for the Eureka Road overlay project and filing a notice of completion and authorizing recordation, therefore.

Voting Yea: Vice Mayor Sierk, Council member Swift, Council member Riordan.

8. Ordinances and Public Hearing

A. Capital Facilities Fees Annual Report

1. Hold a Public Hearing regarding the Capital Facilities Fees Annual Report.
2. Accept by motion the City of Sutter Creek Capital Facilities Fees Annual Report for Fiscal Year 2022-23 and 2023-24

City Manager DuBois and Finance Manager Mason Peters presented outlining how the fees are applied and collected, noting that some fees are pass throughs. Clarifying that no development results in no fees. Vice Mayor Sierk opened the Public Hearing at 7:03 p.m. there was no comment and the Public hearing was closed.

Motion made by Council member Riordan, Seconded by Council member Swift Accept the City of Sutter Creek Capital Facilities Fees Annual Report for Fiscal Year 2022-23 and 2023-24.

Voting Yea: Vice Mayor Sierk, Council member Swift, Council member Riordan.

B. Introduce and Waive First Reading of Ordinance Amending Chapter 2.08 and Section 2.52.020 of the Sutter Creek Municipal Code Concerning the City Clerk and Appointment of Planning Commissioners

Vice Mayor Sierk recommended that the reference to ordinance and resolution *book* in section (B) should be changed to *record*.

Motion made by Council member Swift, Seconded by Council member Riordan to Introduce and Waive First Reading of Ordinance Amending Chapter 2.08 and Section 2.52.020 of the Sutter Creek Municipal Code Concerning the City Clerk and Appointment of Planning Commissioners as amended.

Voting Yea: Vice Mayor Sierk, Council member Swift, Council member Riordan.

9. Administrative Agenda - None

10. Mayor and Council Member Reports

Council member Swift announced that the Fire District meeting is scheduled for tomorrow. He plans to raise the topic of weed abatement and discuss the alternatives for an emergency siren system.

Vice Mayor Sierk announced that an ACRA meeting took place, during which the Board agreed to renew Michael Rock's contract and implement a 15% surcharge on services for residents from cities not participating. Additionally, she mentioned the possibility of introducing additional league sports.

11. City Attorney's Report - None.

12. Future Agenda Items - None.

13. Information and Correspondence - So noted.

City Manager DuBois indicated that feedback on the monthly department report formats is welcome.

A. Monthly Police Report

- B. Monthly Finance Report
- C. July 2024 Expense Report
- D. July 2024 Revenue Report
- E. July 2024 Cash Flow Report
- F. July 2024 Warrants
- G. Monthly Treasurer's Report
- H. Monthly Administrative Services Report
- I. Monthly Engineer's Report
- J. Monthly Public Works Report
- K. Monthly Planning Report

The meeting adjourned into Closed Session at 7:10 p.m.

14. Closed Session

- A. Pursuant to Government Code Section 54957.6
Agency Negotiator: Tom DuBois, City Manager
Employee Organizations: Sutter Creek POA

15. Report from Closed Session

No reportable action was taken.

16. Adjournment

There is a special meeting scheduled for August 26, 2024.

Julia Sierk, Vice Mayor

Karen Darrow, City Clerk

Date Approved: