



Staff Report

To: Tom DuBois, City Manager
Meeting Date: September 16, 2024
From: Matt Ospital, PE City Engineer
Subject: Project Status Update

Type: Project Status Memo

Tom, the following is a status update of all projects WGA is currently working on:

1. **Building Inspections/Plan Check** – Continuing building inspections on Tuesdays and Thursdays or as needed. Building plan check is being performed on a continual basis as plans are submitted. For August 2024:
 - 5 Plan checks were completed
 - 20 Inspections were completed

2. **Encroachment Permit Review** – Encroachment permits are reviewed as needed when requested by the City’s Account Clerk, Holly Boehme. For August 2024:
 - 1 Permit reviews were completed
 - 0 Inspections were completed

3. **Oro Madre Way Overlay Project** – Field work is completed. City is working with Contractor on final paperwork to close out project. Anticipate project coming to Council next month for final acceptance.

4. **Eureka Road Overlay Project** – Council has accepted the project. Final payment to Contractor will be made this month.

5. **Capital Improvement Plan** – Preliminary cost estimates and exhibits have been completed. Met with Public Works Director to discuss incorporating additional drainage improvements and finalizing draft capital improvement plan.

6. **330 Gopher Flat Road Drainage Repair** – City has a signed proposal with Contractor and have requested a schedule for the work. A new storm drain easement will be prepared after construction is completed.