



## Staff Report

**To:** Tom DuBois, City Manager  
**Meeting Date:** July 21, 2025  
**From:** Matt Ospital, PE City Engineer  
**Subject:** Project Status Update

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**Type:** Project Status Memo

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Tom, the following is a status update of all projects WGA is currently working on:

1. **Building Inspections/Plan Check** – Continuing building inspections on Tuesdays and Thursdays or as needed. Building plan check is being performed on a continual basis as plans are submitted. For June 2025:
  - 2 Plan checks were completed
  - 18 Inspections were completed
2. **Encroachment Permit Review** – Encroachment permits are reviewed as needed when requested by the City’s Account Clerk, Holly Boehme. For June 2025:
  - 4 Permit reviews were completed
  - 0 Inspections were completed
3. **Code Enforcement**
  - A. **30 Ridge Road** – Eviction process is underway for tenant that will not comply.
  - B. **300 Hanford Street** – A meeting with Mr. Navarro, City Manager and City Attorney was held on June 25, 2025. Awaiting Mr. Navarro to provide a complete application and City Manager direction.
  - C. **Eureka Mine Site** – Planner and/or City Manager would need to provide update on this. No action by code enforcement at this time.

D. **Vehicles** – No current vehicles in code enforcement. Previous vehicles have been forwarded to Police Department from City Manager.

4. **Bryson Park Expansion Project** – 90% plans have been prepared and sent to public works for review. WGA will incorporate public works comments and complete project plans/specifications for a complete bid package.