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**TO:** THE HONORABLE MAYOR AND  
MEMBERS OF THE CITY COUNCIL

**MEETING DATE:** AUGUST 18, 2025

**FROM:** AARON WOLCOTT, CITY CLERK

**SUBJECT:** CAL CITIES VOTING DELEGATE

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**RECOMMENDATION:**

Appoint a the voting delegate and up to two alternates for the 2025 Cal Cities Annual Conference and Expo.

**BACKGROUND:**

Every year, the League of California Cities convenes a member-driven General Assembly at the Cal Cities Annual Conference and Expo. The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place October 8-10, 2025, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. The City's appointed voting delegate plays an important role during the General Assembly by representing the city and voting on resolutions.

To cast a vote during the General Assembly, Sutter Creek must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

Consistent with Cal Cities bylaws, the voting delegate and up to two alternates must be designated by the City Council.

**DISCUSSION:**

Last year City Manager DuBois attended the conference and was the voting delegate. The City Manager intends to attend the conference again this year and can again be the voting delegate. If any Council members plan to attend, they can be appointed as the voting delegate with the City Manager as an alternate.

**RECOMMENDTION:**

Make a motion to appoint a voting delegate and up to two alternates.