



STAFF REPORT

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

MEETING DATE: AUGUST 5, 2024

FROM: ERIN VENTURA, CONTRACT PLANNER

SUBJECT: GOODWIN CONSUTLING GROUP CONTRACT

RECOMMENDATIONS:

This report is for informational purposes only.

BACKGROUND:

The City's Capital Facilities Fee have not been updated since 2008. To ensure that the fees accurately reflect current conditions and needs, it is necessary to conduct a nexus study.

DISCUSSION:

Staff contacted three firms to gather information on conducting the nexus study. Goodwin Consulting Group was selected for their extensive knowledge and previous experience with the City, having completed the last Capital Facilities Fee nexus study.

Enclosed with this report is the Agreement for Consulting Services, which outlines the terms for updating the Capital Facilities Fee Nexus Study. The total cost of the services is \$28,000. Funding for this project will be sourced from the LEAP Grant.