



## **Amador Regional Sanitation Authority Meeting Minutes**

**Wednesday, March 19, 2025 at 2:30 PM**

**33 Church Street, Sutter Creek, CA 95685**

**The Agenda can be found on the City's Website: [www.cityofsuttercreek.org](http://www.cityofsuttercreek.org)**

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### **1. Call to Order and Establish a Quorum for Regular Meeting**

Present: Board Members Jim Swift, Logan Carnell, Dan Epperson, Claire Gunselman

Absent: Board Member Bruce Sherrill

Staff: Tom DuBois – City Manager, Dan LaFontaine – Public Works Director, Aaron Wolcott – City Clerk

### **2. Pledge of Allegiance to the Flag**

The Pledge of Allegiance to the Flag was led by Board Member Swift.

### **3. Public Forum - None**

### **4. Consent Agenda**

A. Minutes of January 16, 2025 Meeting

B. ARSA Operations Report - Jan 2025

C. Budget v Actual February 2025

D. Balance Sheet February 2025

E. Warrant List February 2025

F. ARSA Individual Water Balance Final Reports

**Motion to approve the Consent Agenda by Board Member Epperson, Seconded by Board Member Carnell**

**AYES:** Board Member Swift, Gunselman, Epperson, Carnell

**NOES:** none

**ABSENT:** Board Member Sherrill

**MOTION CARRIED 4-0**

### **5. Administrative Agenda**

#### **A. Henderson Dam Under Drain Project**

City Manager, Tom DuBois provided an update on the city's preparations to release a Request for Proposals (RFP) to address the Henderson Dam under-drain issue. Steven Whittlesley from Hydrosience provided background on the project, explaining the need to slip-line the eroded bottom of the concrete pipeline to prevent further erosion. The anticipated construction window is July to September.

Board Member Epperson asked if draining the dam could be expedited by releasing more water onto the golf course. Public Works Director LaFontaine noted that the current water level is low, barring any unforeseen rainfall.

Board Member Epperson asked about preferred bidders and advertising. Whittlesley stated that advertising would commence after the meeting and that there are no preferred bidders, with the aim of selecting the best

bidder. He noted the potential for two local contractors to bid. City Manager DuBois expressed concern that bids might exceed expectations and Whittlesley confirmed a 10% contingency was included but acknowledged the tight budget.

Board Member Carnell asked if there was bidding preference for local contractors or if preference was for the lowest bid. Whittlesley clarified that the process would focus on the lowest bid.

#### **6. General Manager's Report – informational**

City Manager, Tom DuBois reported that water balances have been revised, noting that Ione was unable to utilize percolation ponds and that CDCR also has a shortfall. The current water balance is not functioning effectively. The next phase involves working on a joint balance, which is anticipated to highlight existing issues. The Water Board will be touring facilities next week, including new staff members who have not previously visited. It is estimated that developing new permits will take 1-2 years or more.

#### **7. Adjournment**

The meeting was adjourned at 2:49 PM. The next meeting is scheduled for April 14, 2025