



Planning Commission Meeting Minutes

Monday, September 09, 2024 at 6:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek Planning Commission Meeting was available via Zoom and in person.

1. Call to Order and Establish a Quorum for Regular Meeting

PRESENT

Chairman Mike Kirkley

Vice-Chairman Thomas Baggett

Commissioner Andrea Macon

Commissioner Lisa Ryan

ABSENT

Commissioner Athena Padilla-Gordon

2. Pledge of Allegiance to the Flag

Chairman Kirkley led the pledge.

3. Public Forum

City Planner Erin Ventura reported that the Broadmeadows appeal to the City Council was denied.

4. Consent Agenda

A. Planning Commission Minutes of July 8, 2024

Recommendation: Approval of Minutes

Motion made by Vice-Chairman Baggett, Seconded by Commissioner Ryan to Approve the Minutes of July 8, 2024, as presented.

Voting Yea: Chairman Kirkley, Vice-Chairman Baggett, Commissioner Macon, Commissioner Ryan

5. Public Hearings

- A. 1. Conduct a public hearing and receive public input, and
2. Find that the project is Categorically Exempt under Class 32 of the CEQA Guidelines; and
3. Adopt Resolution 24-25-* approving a Conditional Use Permit for Frank Meister and Suzanne Stebbins to operate a Short-Term Rental, in an Accessory Structure, at 335 Sutter Crest East based on the proposed Findings and subject to the proposed Conditions of Approval.

City planner Erin Ventura noted that if approved this would make 17 short term rentals in the city and that the City Council had directed staff to report back to them for further review when the number gets to 20.

Chairman Kirkley opened the Public Hearing at 6:09 p.m. there was no comment and the hearing was closed.

Motion made by Vice-Chairman Baggett, Seconded by Commissioner Macon to Adopt Resolution 24-25-11 approving a Conditional Use Permit for Frank Meister and Suzanne Stebbins to operate a Short-Term Rental, in an Accessory Structure, at 335 Sutter Crest East based on the proposed Findings and subject to the proposed Conditions of Approval, as presented.

Voting Yea: Chairman Kirkley, Vice-Chairman Baggett, Commissioner Macon, Commissioner Ryan

5. Reports- for information only

- A. City Planner

Staff presented a Planning Commission role refresher

The presentation can be viewed by following this link:

<https://www.cityofsuttercreek.org/media/9426>

6. Adjournment

The meeting was adjourned at 6:27 p.m.

Mike Kirkley, Chairman

Karen Darrow, City Clerk

Date Approved: