



Staff Report

To: Tom DuBois, City Manager
Meeting Date: June 24, 2024
From: Matt Ospital, PE City Engineer
Subject: Project Status Update

Type: Project Status Memo

Tom, the following is a status update of all projects WGA is currently working on:

1. **Building Inspections/Plan Check** – Continuing building inspections on Tuesdays and Thursdays or as needed. Building plan check is being performed on a continual basis as plans are submitted. For May 2024:
 - 2 Plan checks were completed
 - 25 Inspections were completed
2. **Encroachment Permit Review** – Encroachment permits are reviewed as needed when requested by the City’s Account Clerk, Holly Boehme. For May 2024:
 - 3 Permit reviews were completed
 - 0 Inspections were completed
3. **Oro Madre Way Overlay Project** – The City and construction contractor have a signed construction agreement. Working with construction contractor on project start date.
4. **Eureka Road Overlay Project** – The City and construction contractor have a signed construction agreement. Working with construction contractor on project start date.
5. **Capital Improvement Plan** – Preliminary cost estimates and exhibits have been completed. Met with Public Works Director to discuss incorporating additional drainage improvements and sewer improvements and finalizing draft capital improvement plan.
6. **330 Gopher Flat Road Drainage Repair** – Surveying and design work are completed. Contractor has provided a cost proposal to the City for approximately \$29,000. Awaiting City authorization to proceed. A new storm drain easement will be prepared after construction is completed.