



STAFF REPORT

TO: PLANNING COMMISSION
MEETING DATE: DECEMBER 9, 2024
FROM: ERIN VENTUA, PLANNIGN CONSULTANT
SUBJECT: SIGN PERMIT APPROVAL
40 HANFORD STREET SUITE C- Track 3 Leadership Development
APN 018-070-017

RECOMMENDATION:

Approve the sign permit application for 40 Hanford Street Suite C (Track 3 Leadership Development, LLC), for a single sided (20”x 86” = 11.94 sq. ft.) 11.94 sq. ft. sign.

BACKGROUND:

Track 3 Leadership, LLC submitted an application for a Sign Permit (Exhibit A) for 40 Hanford Steet Suite C, Sutter Creek.

See Table 1 for proposed sign checklist.

Table 1. Proposed Sign Checklist

Site	40 Hanford Street (018-070-017)
Building Plan	N/A
Lot Size	.2 acres / 8,795 sq. ft.
Zoning	DTC- Downtown Commercial
General Plan Land Use Designation	DTC- Downtown Commercial
Main Street Historic District	Yes
Historic District	No
Building Frontage in Lineal Feet	35
Sign Preparer	E. Peterson Company
Code Section	15.16 – Signs,
15.16.070 – Signs in Historical District	
A. Frontage length: 34 feet	Proposed: 11.94 sq. ft., Allowed: 16 sq. ft.
Property Owner Approval	Yes

DISCUSSION:

The sign as presented meets the Code requirements.

Sign Type	Measurements	Sq. ft.		Total sq. ft.
½” MDO Panel, painted to match the building colors Installed directly on the building	20”x 86” =	11.94 sf	Single sided	11.94 sf
			Total Square Feet	11.94 sf

The proposed sign is replacing an existing sign that was previously approved of the same size and same location. It will be attached to the building and the colors will be same as the building.

ENVIRONMENTAL:

The project is Class 11 CEQA exempt based on section 15311(a) On-premise signs. No further environmental review is required.

BUDGET IMPACT:

None.

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**EXHIBIT A
40 HANFORD STREET SIGN APPLICATION**

City of Sutter Creek 18 Main Street Sutter Creek, CA 95685 209-267-5647 www.cityofsuttercreek.org	#100 RECEIVED: _____ FEE PAID: _____ RECEIVED JUL 10 2024 City of Sutter Creek
Submission Requirements	
1- Application* 2- Map* 3- Fees (Refer to current fee schedule. All Fees must be paid at City Hall) *All documentaion must be submitted via the application portal on the City website	
SIGN PERMIT APPLICATION	
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Project Applicant: <u>Track 3 Leadership Development, LLC</u> Project Address: <u>40 Hanford St. Suite C, Sutter Creek</u> Phone: <u>562.417.9041</u> Email: <u>growtrack3@gmail.com</u> APN: <u>018070017000</u>	
Is this located in the Historic District? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please see checklist for Design Review. Is this located in the Historic Corridor? Yes <input type="checkbox"/> No <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Industrial <input type="checkbox"/>	
Property Owner: Name: <u>Redkey + Gordon</u> Phone: <u>916.730.3319</u> Mailing Address: <u>40 Hanford St.</u> Email: <u>robert@redkeygordonlaw.com</u> City: <u>Sutter Creek</u> State: <u>CA</u> Zip: <u>95685</u>	
Is this person the project contact? If not, please specify who the contact person is. Name: <u>Erik Peterson</u> Mailing Address: <u>P.O. Box 1539, Sutter Creek</u> Phone: <u>209.256.5630</u> Email: <u>engemint@yahoo.com</u>	
SIGNS TO BE PREPARED BY: <u>Erik Peterson</u>	
BUILDING FRONTAGE @ PRIMARY ENTRANCE: <u>35</u> in LINEAL FEET	
EXISTING SIGNS: TO BE UTILIZED FOR THIS BUSINESS: (INCLUDE NUMBER OF SIDES AND DIMENSIONS FOR EACH SIGN)	
PROPOSED SIGNS: FOR EACH PROPOSED SIGN ATTACH A SKETCH/PHOTO SHOWING THE FOLLOWING: (CHECK EACH BOX UPON COMPLETION)	
<input type="checkbox"/> Sign design: _____ (Attached lettering and graphics, draws to scale)	<input type="checkbox"/> Type of Materials to be used _____ (briefly describe)
<input type="checkbox"/> Total signage requested: _____ Sq.Ft.	<input type="checkbox"/> Method of attachment: _____
<input type="checkbox"/> Total allowable signage: _____ Sq.Ft. (Per Sign Ordinance)	<input type="checkbox"/> Total number of sides: _____
<input type="checkbox"/> Location of sign(s): _____	<input type="checkbox"/> Colors: _____ (Including letters, graphics, & background)
I hereby certify that I am the Owner of the business applying for this Sign Permit (or the Owner's authorized representative) and agree to abide by the requirements of the Sutter Creek Sign Ordinance as codified in Chapter 15.16 of the Sutter Creek Municipal Code.	
_____ APPLICANT'S SIGNATURE	_____ DATE 7/10/2024
_____ PROPERTY OWNER SIGNATURE	_____ DATE 7/10/2024
PLANNING COMMISSION ACTION: APPROVED: <input type="checkbox"/> DENIED: <input type="checkbox"/> MEETING DATE: _____	

* See attached document.



LEADERSHIP HUB

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