



Staff Report

To: Tom DuBois, City Manager
Meeting Date: June 15, 2026
From: Frank Whitmore, PE City Engineer
Subject: Project Status Update

Type: Project Status Memo

Tom, the following is a status update of all projects WGA is currently working on:

1. **Building Inspections/Plan Check** – Continuing building inspections on Tuesdays and Thursdays or as needed. Building plan check is being performed on a continual basis as plans are submitted. For May 2026:
 - 2 Plan checks were completed
 - 20 Inspections were completed
 - A. *Valley View Commons Apartments* – Building Plan Check is completed. Applicant to pay fees to obtain building permits.
 - B. *Bryson Cottages* – WGA received master plans for 3 different house plans and requested additional information to complete the first round of plan check.
2. **Encroachment Permit Review** – Encroachment permits are reviewed as needed when requested by the City’s Account Clerk, Holly Boehme. For May 2026:
 - 1 Permit reviews were completed
 - 0 Inspection was completed
 - A. *Central Valley Independent Network (CVIN)* – The applicants representatives met with the City of Sutter Creek and Amador City to discuss bid prices they received for their project. The bid prices were much higher than originally anticipated and the applicant’s representatives are

requesting alternative construction methods with the City. The City Manager will bring this alternative construction request to City Council for the June 15, 2026 City Council Meeting.

3. **Site Plan Review**

A. *Valley View Commons Apartments* - Site Plan review is approximately 95% completed. WGA is awaiting revised retaining wall plans/calculations and drainage calculations to finalize approval.

4. **Sutter Hill Road Asphalt Concrete Overlay Project** – The bid opening is scheduled for June 2, 2026 and anticipated construction contract award date is June 15, 2026.