

**RESOLUTION NO. 25-26-XX**

**A RESOLUTION OF THE CITY OF SUTTER CREEK AUTHORIZING THE CITY MANAGER TO SIGN AND FILE A GRANT APPLICATION FOR A RURAL BUSINESS DEVELOPMENT GRANT FROM THE USDA FOR FOR THE CITY’S INNOVATION PROJECT (“PROJECT”)**

**WHEREAS**, the City of Sutter Creek (“City”) is a local city government located in Amador County; and

**WHEREAS**, the City’s is interesting in the creation of new jobs in the city, in the county of Amador, and in the Serras region; and

**WHEREAS**, the City has created a strategic plan to encourage innovation and develop an entrepreneurship center with programs to support entrepreneurs;

**WHEREAS**, the United States Department of Agriculture(USDA), Rural Development has loans and grants to support these efforts;

**WHEREAS**, pursuing state and federal financial assistance programs requires the City to formally authorize an official representative to prepare, execute, and submit applications, certifications, and related agreements on behalf of the City; and

**WHEREAS**, the City Council agrees to delegate its authority to the City Manager to execute agreements and documents with the USDA that will allow the City to apply for USDA financial assistance programs.

**NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF SUTTER CREEK (“ENTITY”) HEREBY FINDS:**

1. That the recitals in this Resolution and accompanying staff report are true and correct and are hereby made a part of this Resolution.
2. The City Manager (the “Authorized Representative”) or designee is hereby authorized and directed to sign and file, for and on behalf of the Entity, a Grant application for a rural business development grant from the USDA.
3. This Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the grant, including executing a grant agreement from the USDA and any amendments or changes thereto.
4. The Authorized Representative, or his/her designee, is designated to represent the

Entity in carrying out the Entity's responsibilities under the grant, including certifying disbursement requests on behalf of the Entity and compliance with applicable state and federal laws.

**PASSED AND APPROVED** by the City of Sutter Creek City Council on this \_\_\_\_ day of February 2026, by the following vote:

**AYES:** Councilmembers:

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

**APPROVED:**

\_\_\_\_\_  
Claire Gunselman, Mayor

**ATTEST:**

\_\_\_\_\_  
Pam Caronongan, City Clerk

**CERTIFICATION**

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the City of Sutter Creek City Council held on \_\_\_\_\_, 2026.

**ATTEST:**

\_\_\_\_\_  
INSERT NAME, City Clerk