



Staff Report

To: Tom DuBois, City Manager
Meeting Date: March 17, 2025
From: Matt Ospital, PE City Engineer
Subject: Project Status Update

Type: Project Status Memo

Tom, the following is a status update of all projects WGA is currently working on:

1. **Building Inspections/Plan Check** – Continuing building inspections on Tuesdays and Thursdays or as needed. Building plan check is being performed on a continual basis as plans are submitted. For February 2025:
 - 5 Plan checks were completed
 - 13 Inspections were completed
2. **Encroachment Permit Review** – Encroachment permits are reviewed as needed when requested by the City's Account Clerk, Holly Boehme. For February 2025:
 - 2 Permit reviews were completed
 - 0 Inspections were completed
3. **Code Enforcement**
 - A. **30 Ridge Road** – Met with owner on site. They have retained an attorney to represent them to evict the tenant and all of his belongings. Reached out to Caltrans to see if any of the vehicles encroached into the state right of way and was advised that there are none.
 - B. **300 Hanford Street** – Verified that the abandoned motorhome was on city property. Reached out to county code enforcement for removal. Awaiting process. Met with Mr. Navarro and discussed property boundaries identified by the land surveyor. Reminded him that he owes the city an application sooner rather than later for a use permit.

- C. **Eureka Mine Site** – Planner and/or city manager would need to provide update on this. No action by code enforcement at this time.
- D. **Vehicles** – Travel trailer at 253 Sutter Crest West. Posted trailer on 2/18/2025 notifying owner trailer needs to be removed from city street. As of 3/4/2025 the trailer has been relocated onto private property.

Non-registered vehicle located at 264 Sutter Crest West. Posted vehicle on 2/18/2025 notifying owner vehicle needs to be registered or removed from city street. Owner called and confirmed they were out of town and would take care of it upon their return. As of 3/4/2025 the car has current registration. The owner called and said he would get it moved regularly.