



Staff Report

To: Tom DuBois, City Manager
Meeting Date: April 21, 2025
From: Matt Ospital, PE City Engineer
Subject: Project Status Update

Type: Project Status Memo

Tom, the following is a status update of all projects WGA is currently working on:

1. **Building Inspections/Plan Check** – Continuing building inspections on Tuesdays and Thursdays or as needed. Building plan check is being performed on a continual basis as plans are submitted. For March 2025:
 - 5 Plan checks were completed
 - 20 Inspections were completed
2. **Encroachment Permit Review** – Encroachment permits are reviewed as needed when requested by the City’s Account Clerk, Holly Boehme. For March 2025:
 - 0 Permit reviews were completed
 - 0 Inspections were completed
3. **Code Enforcement**
 - A. **30 Ridge Road** – Notified owners representative for the tank upgrade project that city will not issue permit for tank upgrade until action is taken to abate nuisance.
 - B. **300 Hanford Street** – Abandoned motorhome has been removed. Mr. Navarro stopped by WGA office and asked a few questions on his application. Said he would be submitting it soon.

- C. **Eureka Mine Site** – Planner and/or city manager would need to provide update on this. No action by code enforcement at this time.
- D. **Vehicles** – As of 4/9/2025 travel trailer at 253 Sutter Crest West was connected to a pickup truck and parked on the street. Will follow up with property owner.

Vehicle at 264 Sutter Crest West has current registration and has been moved from previous location. Still parked on street adjacent to residence.