



Design Review Committee Special Meeting Minutes

Wednesday, July 08, 2026 at 5:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

1. Call to Order and Establish a Quorum for Regular Meeting

The meeting was called to order at 5:00 p.m. by Chair Susan Peters.

Present: Chair Susan Peters, Vice Chair John Otto, and Committee Members Sandi Baracco, Sharyn Brown, and Shirla Lopez

Staff Present: Contract Planner Erin Ventura, City Manager Tom DuBois, and Interim City Clerk Alejandra Zambrano

2. Pledge of Allegiance to the Flag

Chair Peters led The Pledge of Allegiance.

3. Public Forum

There were no public comments.

4. Consent Agenda

There were no consent agenda items.

5. Design Clearance Applications

A. Review and Approve Historical Sign at 40 Gold Dust Trail - Continued from May 11, 2026

Recommendation: Approve a historical sign at 40 Gold Dust Trail (Kingdom Hall of Jehovah's Witnesses), which is located within the Historic District.

Vice Chair Otto expressed concerns regarding the visibility and location of the proposed sign and recommended revisions to the sign's text and materials. Committee discussion included using a fossil graphic-style sign with a historical image, incorporating revised historical wording for the sign, and orienting the sign to face Gold Dust Trail.

Chair Peters opened the item for public comment. There were no public comments.

Motion: Vice Chair Otto moved to approve the historical sign as a fossil graphic-style sign incorporating an image of the mine office, the revised historical wording for the sign, and placement facing Gold Dust Trail. The motion was seconded by Committee Member Baracco.

AYES: Chair Peters, Vice Chair Otto, and Committee Members Baracco, Brown and Lopez

NOES: None

ABSENT: None

ABSTAIN: None

MOTION CARRIED 5-0

6. Adjournment

Chair Peters adjourned the meeting at 5:21 p.m.