



Staff Report

To: Tom DuBois, City Manager
Meeting Date: June 16, 2025
From: Matt Ospital, PE City Engineer
Subject: Project Status Update

Type: Project Status Memo

Tom, the following is a status update of all projects WGA is currently working on:

1. **Building Inspections/Plan Check** – Continuing building inspections on Tuesdays and Thursdays or as needed. Building plan check is being performed on a continual basis as plans are submitted. For May 2025:

8	Plan checks were completed
23	Inspections were completed
2. **Encroachment Permit Review** – Encroachment permits are reviewed as needed when requested by the City’s Account Clerk, Holly Boehme. For May 2025:

1	Permit reviews were completed
0	Inspections were completed
3. **Code Enforcement**
 - A. **30 Ridge Road** – 3-day notice was issued to tenant on 5/12/2025. Eviction process is underway.
 - B. **300 Hanford Street** – Planner has requested a meeting with Mr. Navarro and City Manager.
 - C. **Eureka Mine Site** – Planner and/or city manager would need to provide update on this. No action by code enforcement at this time.
 - D. **Vehicles** – No current vehicles in code enforcement. Previous vehicles have been forwarded to Police Department from City Manager.

4. **Bryson Park Expansion Project** – Preliminary Plans and estimate have been prepared to obtain funding from ACRA. WGA will complete project plans/specifications at the direction of the City.