



MINUTES OF THE DESIGN REVIEW COMMITTEE
May 17, 2024

Committee Members present:
Baracco (via teleconference) Otto and Peters
Absent: Brown and Neuschwanger
Staff present: Erin Ventura and Karen Darrow

- 1. CALL TO ORDER AND ESTABLISH A QUORUM FOR THE SPECIAL MEETING-10:00 A.M**
Chairperson Peters called the meeting to order.

- 2. PLEDGE OF ALLEGIANCE TO THE FLAG**

- 3. PUBLIC FORUM- None.**

- 4. CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the Committee or the Public.*

A. Approval of Design Review Committee Minutes of May 13, 2024.

M/S Otto/Baracco to Approve the Design Review Committee Minutes of May 13, 2024, as presented.

AYES: Baracco, Otto and Peters
NOES: None
ABSTAIN: None
ABSENT: Brown and Neuschwanger
MOTION CARRIED

- 5. DESIGN CLEARANCE APPLICATIONS**

A. 53 Main Street; Applicant: Hotel Sutter

RECOMMENDATION: Review plans as presented and provide applicant direction for design clearance.

Committee member Otto questioned if the ordinance mandates that a structure be required, because he does not interpret section 12.28.050 to require it.

City Planner Erin Ventura explained that they are required to have a barrier if they are serving alcohol.

The Committee members discussed the need for the layout to comply with ADA regulations.

The Committee recommended that the applicant resubmit their application with a drawing to scale that includes measurements showing that the barrier meets ADA requirements.

- 6. ADJOURNMENT**

The meeting was adjourned at 10:45 a.m.