



## **City Council Meeting Minutes**

**Monday, October 21, 2024 at 6:00 PM**

**33 Church Street, Sutter Creek, CA 95685**

**The Agenda can be found on the City's Website: [www.cityofsuttercreek.org](http://www.cityofsuttercreek.org)**

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**The City of Sutter Creek City Council Meeting was available via Zoom and in person.**

**1. Call to Order and Establish a Quorum for Regular Meeting**

**All present**

**2. Pledge of Allegiance to the Flag**

**3. Public Forum**

Tracey Berkner - Amador Council of Tourism - created Burger Route in Amador County, sponsoring daffodil planting, forming hotel marketing district

Lottie Tone - Thanks to all workers after the fire on Main Street

**4. City Manager's Report**

City Manager DuBois presented updates found in the City Manager presentation

**5. Presentations**

A. Police Department Updates, Introductions and Recognition – Chief O'Connell introduced new volunteers and thanked force for recent efforts including the fire on main street

**6. Approval of Minutes**

A. Special City Council Meeting Minutes of October 8, 2024

Recommendation: By motion approve minutes as presented.

Motion to approve the minutes by CM Riordan, Seconded by CM Feist

Passed - Vote 4 - 0 - 1 Swift abstained

B. City Council Minutes of Oct 7, 2024

Recommendation: By motion approve minutes as presented

Motion to approve the minutes with correction to spelling of CM Feist's name by CM Swift, Seconded by CM Feist

Motion passed by 3 - 0 - 2 vote, Riordan and Sierk abstained

## **7. Consent Agenda**

*Items listed on the consent agenda are considered routine and shall be enacted in one motion. Any item may be removed for discussion at the request of Council or the Public.*

- A. Adopt Resolution 24-25-\* accepting grant from OTS office of the ABC for use by the Sutter Creek Police Department

Motion to approve by CM Sierk, seconded by CM Swift

Motion passed 5-0

## **8. Ordinances and Public Hearing**

## **9. Administrative Agenda**

- A. Street Striping Plan Update - *Informational report for Council feedback*

Detailed discussion among council on where parking would be best suited. Agreement to remove two spots on Spanish street near hotel Sutter and make it red zone. Discussion about usefulness of loading zones. Agreement to keep 1 short term parking spot in front of Chocolate. Also, discussion about parking enforcement once striping is complete. PW Director LaFontaine will update plans based on feedback.

- B. Adopt Resolution 23-24-13 approving an exemption for Tentative Parcel Map

Discussion about impacts and plans. One roadway cut preferable to two.

Motion to approve by CM Feist, seconded by CM Swift

Motion passed 5-0

- C. Council Direction on Forming a Rate Assistance Program (RAP) for Wastewater Rate Assistance -  
CONTINUATION FROM PREVIOUS MEETING  
*for Council direction and possible motion*

Discussion about how much demand there will be and whether we can estimate it. Also discussion about short term trial and long term need. Council asked the City Manager to work with ACTAA to get more data, define application form and qualifications for applicants and come back with a more detailed implementation plan.

## **10. Mayor and Council Member Reports**

CM Sierk reported that that ACRA looking to enhance adult rec opportunities

CM Riordan reported on conversation at ACTC on potentially purchasing shared equipment to try to reduce roadwork costs.

## **11. City Attorney's Report**

None

## **12. Future Agenda Items**

CM Feist asked that the tree planting item come back soon and planting 1 or 2 trees be evaluated quickly as it is a good time to plant.

## **13. Information and Correspondence**

- A. Monthly Police Report
- B. Monthly PW Report September
- C. Finance Department Report September 2024
- D. September 2024 Revenue Report
- E. September 2024 Expense Report
- F. September 2024 Cash Flow Report
- G. September 2024 Warrant List
- H. Monthly Planning Report
- I. Monthly Engineering report
- J. Monthly Treasurer Report

Compliments on improved monthly reporting format from Public works and Finance. As we transition to the Tyler ERP platform, staff will plan to gather feedback on reporting financial reports.

14. Adjournment - Meeting adjourned at 7:45 PM

The next regularly scheduled meeting is November 4, 2024