



Staff Report

To: Tom DuBois, City Manager
Meeting Date: November 18, 2024
From: Matt Ospital, PE City Engineer
Subject: Project Status Update

Type: Project Status Memo

Tom, the following is a status update of all projects WGA is currently working on:

1. **Building Inspections/Plan Check** – Continuing building inspections on Tuesdays and Thursdays or as needed. Building plan check is being performed on a continual basis as plans are submitted. For October 2024:
 - 8 Plan checks were completed
 - 29 Inspections were completed
2. **Encroachment Permit Review** – Encroachment permits are reviewed as needed when requested by the City's Account Clerk, Holly Boehme. For October 2024:
 - 1 Permit reviews were completed
 - 0 Inspections were completed
3. **Code Enforcement**
 - A. **30 Ridge Road** - Owner had a death in the family and was out of the country. A meeting has been scheduled for 11/12/2024.
 - B. **300 Hanford Street** – Property owners have relocated their personal belongings from the roadway. The City is currently waiting on Navarro's use permit application. Staff requires direction on how to deal with RV that has been abandoned due to the owner's death. Amador County Code Enforcement will charge \$300.00 to resolve. Staff is waiting for direction from the City for roadway improvements and roadway identification and possible no parking signs requested by the property owner's.
 - C. **Eureka Mine Site** – Construction material was relocated off of city property. Meeting with the City Planner on 11/12/2024 to discuss planned development.
 - D. **76 Main Street Fire** – Debris removal scheduled for 11/12/2024 and 11/13/2024.

4. **Capital Improvement Plan** – Working with Public Works Director and City Manager to complete the capital improvement plan.
5. **330 Gopher Flat Road Drainage Repair** – Construction work has been completed with no contract change orders. The Contractor (Shenandoah Excavating) was great to work with. A new storm drain easement will be prepared as soon as possible.