



City Council Meeting Minutes

Monday, November 04, 2024 at 6:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek City Council Meeting was available via Zoom and in person.

1. Call to Order and Establish a Quorum for Regular Meeting

All Council members present

2. Pledge of Allegiance to the Flag

3. Public Forum

No speakers

4. City Manager's Report

Jim Swift thanked the PD

Dan Riordan mentioned ACTC reimbursement

Claire Gunselman mentioned money for abandoned mines, Derek Cole has information

5. Presentations

A. A Proclamation Recognizing Karen Darrow for Her Service to the City

Claire read the proclamation, several council members thanked Karen for her service.

B. Update by Sutter Creek Fire District on Recent Fires

Presentation by Fire Chief Dominic Moreno

Mike Kirkley asked who investigated. Answer was state investigators and Chief Dominic.

Jim Swift asked about installing smoke detectors. The fire district can install on commercial buildings, not residential

6. Approval of Minutes

- A. City Council Minutes of October 21, 2024

Motion for Council Approval

Minutes were not included in packet, to be approved at Nov 18th meeting.

7. Consent Agenda

Items listed on the consent agenda are considered routine and shall be enacted in one motion. Any item may be removed for discussion at the request of Council or the Public.

- A. Adopt Resolution 24-25-14 approving Parcel Map #2928 which merges 3 parcels into 2 parcels

Motion Swift, second Sierck

Vote 5 - 0

8. Ordinances and Public Hearing

9. Administrative Agenda

- A. FY24-25 Q1 Budget Performance Review

Information report for council comment and feedback

Council members complimented staff on the report. Question on utility bills and managing power at the grammar school.

- B. Staff Report - General Fund Reserve Policy

Action Item for Council Approval

Council members asked clarifying questions. Council member Riordan suggested we can anticipate seasonal expenses and do month by month budgeting.

Mike Kirkley gave some background on reserve policy, noted that the \$3M in bypass funds was used by the city to balance the budget when city lost revenue from closing of car dealership.

Motion made by Council member Feist, Seconded by Council member Riordan.

Motion passed 5-0

- C. Council indication of interest in Downtown Trees Concept - Continued from October 7 meeting

For Council prioritization and feedback

Council discussion ensued. Cost of mature tree vs smaller tree discussed. Mayor suggested large scale tree plans not a priority. CM Swift and Riordan favored using volunteers. Council member Feist said she could get Violich to donate funds for trees.

Mike Kirkley has background in urban forestry and volunteered to help.

Staff to approve tree type.

Volunteers to plant 3 trees.

Watering plan TBD.

10. Mayor and Council Member Reports

Council member Sierk gave an update on the bike / ped plan.

11. City Attorney's Report

No Report

12. Future Agenda Items

CM Sierk interested in emergency alert system. City Manager DuBois mentioned council office of emergency services is updating the plan, and he would get an update on communications.

13. Information and Correspondence

A. Engineering Monthly Report - late report

14. Closed Session

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: City Manager

15. Report from Closed Session

No reportable action

16. Adjournment

Meeting adjourned at approximately 8:30 PM

The next regularly scheduled meeting is November 18, 2024