



TO: TOM DUBOIS, CITY MANAGER
MEETING DATE: NOVEMBER 18, 2024
FROM: MASON PETERS, FINANCE SUPERVISOR
SUBJECT: FINANCE DEPT. OCTOBER 2024 REPORT

CITY HALL/FINANCE DEPARTMENT UPDATE

- The Amador Farmers Market ended on October 12th, 2024. It had a very successful season, and we anticipate seeing it return next spring.
- Staff has started the very early stages of implementation with Tyler – we are setting up training accounts and establishing project leads, decision makers, and key users of the system to prep for training sessions in the future.
- Management started work on an application with iBank to see how much funding is feasible for the City to take on to build a sewer plant. We are actively working with a team to build out our application and all of the necessary data to get an solid estimate on debt funding.
- City Hall participated in the scarecrow competition held by the Business Association. We received many compliments and positive feedback, and we are waiting for the results of the contest to see who placed in the Top 3.

ACCOUNTS PAYABLE ACTIVITY

In October 2024, 61 warrants were issued, totaling \$237,646.14. For comparison, in September 2023, all warrants totaled \$264,328.37. Some key payments include our donation to the Visitor Center, final payment for the advertisement of Measure P, and the Q2 Workers Comp payment to CSJVRMA.

ACCOUNTS RECEIVABLE ACTIVITY

In October 2024, we have received:

- Transient Occupancy Tax (TOT):
 - In October 2024, we have received \$28,665.83 so far for September short term rentals. We are still expecting a large TOT payment from one property owner, so this total will increase, likely above \$30,000 for the month of September. In October 2023, we received \$32,398.71 in TOT payments for September 2023 rentals.
- Building Permits:
 - In October 2024, we issued 14 building permits, totaling \$68,392.66. Compared to October 2023, we issued 3 more permits and total revenue generated increased by \$47,037.59. The MACT Health Board is doing improvements to the building on the corner of Hwy 49 and old Hwy 49, which is the vast majority of the revenues we received in October 2024.
- Sewer Billing
 - Auto Pay Customers
 - Current Month: 380 (+5)
 - Prior Month: 375
 - E-Bill Customers
 - Current month: 224 (+1)
 - Prior Month: 223
- We helped another resident enroll a customer in autopay in October, and they were very pleased with how easy the process was. We will continue to push this service at the front counter as we are seeing consistent enrollment month to month.