



TO: TOM DUBOIS, CITY MANAGER
MEETING DATE: OCTOBER 14, 2025
FROM: ERIN VENTURA, CONTRACT PLANNER
SUBJECT PLANNING DEPARTMENT REPORT FOR SEPTEMBER 2025

Executive Summary

Planning Commission- September 8, 2025

- 23 Main Street- Short Term Rental- Denied
- 30 Bryson Drive – Short Term Rental- Denied

The Following items were reviewed at the September 8, 2025 DRC meeting:

- 3 Randolph Street- approved

Detailed Summary

Additional Projects:

- Impact Fee Study: The City is revising its LEAP Grant application to secure additional funding. A consultant is updating the Nexus Study.
- Short Term Rental: Staff has been working on revising the ordinance for City Council’s review
- Staff is working on revising the ADU ordinance incompliance with State Law.
- Panner Creek: Staff continues to work with the applicant regarding the creek crossing. County Staff has reviewed the proposed creek crossing.
- Sutter Creek Ranch: Outside agency referral packages went out. Comments due back to the City by the end of Oct.
- DANCO has initiated a preliminary review of their building plans, should be apply for a building permit in Oct.
- 12 Lots on Bryson Drive, development questions.