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**TO: TOM DUBOIS, CITY MANAGER**  
**MEETING DATE: DECEMBER 1, 2025**  
**FROM: ERIN VENTURA, CONTRACT PLANNER**  
**SUBJECT PLANNING DEPARTMENT REPORT FOR OCTOBER 2025**

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**Executive Summary**

Planning Commission- October 14, 2025

- 244 Oak Court, Variance for a front yard setback- Approved

The Following items were reviewed at the October 14, 2025 DRC meeting:

- 150 Spanish Street- approved

**Detailed Summary**

**Additional Projects:**

- Impact Fee Study: The City is revising its LEAP Grant application to secure additional funding. A consultant is updating the Nexus Study.
- Short Term Rental: Staff has been working on revising the ordinance for City Council's review
- Staff is working on revising the ADU ordinance in compliance with State Law.
- Panner Creek: Staff put out an RFP for CEQA for the Panner Creek Project. We received a proposal for the EIR. The CEQA work is on hold as the applicant continues to figure things out.
- Sutter Creek Ranch: The City received comments from outside agencies regarding the project. Those comments were passed to the applicant and they are making changes to the project.
- 12 Lots on Bryson Court: the applicant submitted preliminary plans and is preparing for DRC and Planning Commission.