



City Council Meeting Agenda

Monday, November 3, 2025 at 6:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

1. Call to Order and Establish a Quorum for Regular Meeting

Present: Council members Riordan, Sierk, Gunselman, Swift, Feist

Absent: None

City Treasurer: Victoria Runquist

Staff: Tom DuBois - City Manager, Jim O'Connell - Chief of Police, Dan Lafontaine - Director of Public Works, Will Watson - Project Manager, Derek Cole - City Attorney

2. Pledge of Allegiance to the Flag

3. Public Forum

4. City Manager's Report

5. Presentations

A. Tri County Wildlife Care

Susan Manning presented an update on the services provided by the Tri County Wildlife Care non-profit and answered questions from the council. They do public outreach by bringing animals to the schools to share with students. All funding is from local donations, no state or federal funds.

B. Sutter Creek Fire Protection District

Presentation

Fire Chief Dominic Moreno presented a detailed update on the Sutter Creek Fire district. 60% of calls are medical, Still considering a siren.

6. Approval of Minutes

A. City Council Minutes of November 3, 2025

Recommendation: By motion approve minutes as presented.

Motion to approve the Minutes from October 20, 2025 by Julia Sierk, second by Council member Feist.

AYES: Council members Sierk, Gunselman, Swift, Feist, Riordan

ABSENT: None

NOES: None

MOTION CARRIED 5-0

7. Consent Agenda

A. 2025 Bryan Park Bathroom Project Award of Contract

Motion to approve the low bid an additive alternates #1, #2, and #3 and award the contract by Dan Riordan, second by Council member Sierk.

AYES: Council members Sierk, Gunselman, Swift, Feist, Riordan

ABSENT: None

NOES: None

MOTION CARRIED 5-0

8. Ordinances and Public Hearing

9. Administrative Agenda

A. Sutter Creek Police Department Annual Update

Information Report for Discussion and Feedback

Police Chief O'Connell gave an annual update on the Sutter Creek Police Department. Recognized Matt Brewer, Mark Este volunteer, former PD here, Dan Rego - officer of the year, Jim McKeon - manages programs. Highlighted need for administrative assistance in the department. Reviewed RIPA data showing alignment between county demographics and police stops. Council members expressed concern about level of warnings vs citations, feeling the community is aware that warning is likely.

B. Report out from Finance Ad-hoc on Sustainable Police Budget

Council member Riordan gave an update on the committee. Council discussed the need to have a sustainable budget, consider additional revenue sources and collaboration with other agencies. Council expressed openness to consider a different level of service from the current situation.

C. City Tree Planting Update

Information Report for Discussion and Feedback

Dan Lafontaine gave an update, saying Public Works will plant trees in the city parking lot near the post office. Council. Suggested looking at trees in Miner's Bend Park.

D. Short Term Rental Moratorium

Continued to meeting on December 1, 2025

10.Future Agenda Items

Council Member Sierk highlighted a planning grant for sidewalks on Gopher Flat Road. ACTC described a 3 grant process to her. Staff meeting with the grant writer and will investigate.

11.Mayor and Council Member Reports

Nothing to report

12.City Attorney's Report

Nothing to report

13.Information and Correspondence

14.Closed Session

A. Public Employee Performance Evaluation

Title: City Manager

15.Report from Closed Session

Nothing to report

16.Adjournment

Meeting adjourned at 9:35PM. The next regularly scheduled meeting is December 1, 2025.

Minutes Approved: November 3, 2025

Attest: Pam Caronongan, City Clerk