

Organizational Chart					
Citizens of Sutter Creek					
		City Council <i>Elected by the Citizens</i>		City Treasurer <i>Elected by the Citizens</i>	
	City Manager <i>Appointed by the City Council</i> 1 FTE CM 1 FTE Deputy Supervisor	Planning Commission <i>Appointed by the City Council</i>		City Attorney <i>Appointed by the City Council</i>	
Administrative Services	Police	Public Works:	Finance	Planning	Engineering & Building
<i>City Clerk</i>	<i>Patrol</i>	<i>Wastewater Treatment</i>	<i>Sewer billing & payments</i>	<i>Implementation of General Plan and Zoning Code. Code enforcement</i>	<i>City Engineer -implementation of city standards. Building plan reviews and inspections, Code enforcement</i>
<i>Human Resources</i>	<i>Community Service</i>	<i>Sewer line maintenance</i>	<i>Business Licensing</i>		
<i>Risk Management</i>	<i>Code Enforcement</i>	<i>Parks and Facility maint.</i>	<i>Facility rentals</i>		
<i>Marketing</i>	<i>Investigations</i>	<i>Street maintenance</i>	<i>Building Permits</i>		
1 FTE Administrative Svcs Super	.48 Chief	1 FTE PW Director	1 FTE Finance Supervisor	Contract	Contract
	1 FTE Sergeant	2 FTE Supervisors	1.96 FTE Account Clerks		
	4 FTE Officers	3.48 FTE PW 1			
1	5.48	6.48	2.96		
		EXISTING FTEs	17.92		
		EXISTING TOTAL EMPLOYEES	20		
		PROPOSED TOTAL FTEs:	17.92		
		PROPOSED TOTAL EMPLOYEE	20		

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Totals - City Wide

General Fund (includes Monteverde, Pool, and Facilities)	
Revenues	2,832,870
Expenditures	3,137,142
From reserves (Fund 01)	304,272
Total	(0)

Reserves Remaining
 \$ 1,129,120
 40%

Wastewater Enterprise	
Revenues	3,218,658
Expenditures	3,577,401
From Reserves (Fund 10 and 12)	358,743
Total	0

Reserves Remaining
 \$ 2,108,885
 66%

Streets/Gas Tax	
Revenues	558,893
Expenditures	1,200,968
From Reserves (Fund 31, 34, 35, 37, 39)	710,071
Total	67,996

Crestview Lighting District	
Revenues	2,650
Expenditures	11,188
From Reserves (Funds 4, 39)	8,538
Total	-

GENERAL FUNDS PROJECTED YE FY25	
01 - General Fund	\$ 391,156
39 - General Fund Reserve	\$ 457,805
95 - General Operating Reserve	\$ -
96 - General Capital Reserve	\$ -
29 - Swimming Pool Reserve	\$ -
48 - ARPA Reserve	\$ -
60 - Bypass Mitigation Fund	\$ -
81 - Visitor Center Fund	\$ -
Reserves Held in Trust	\$ -
Property Tax Audit Reserve	\$ -
86 - General Savings Fund	\$ -
87 - Refuse Fund	\$ 3,389
88 - City Council Fund	\$ 20,781
92 - Pension & Insurance Fund	\$ 137,828
93 - Vehicle Capital Fund	\$ 17,364
94 - Vacation Fund	\$ 50,797
Sec 115 Trust	\$ 50,000

WASTEWATER ENTERPRISE FUNDS PROJECTED YE FY25	
10 - Sewer Maintenance & Operations	\$ 562,051
11 - Sewer WWTP Capital	\$ 118,951
12 - Sewer Line Replacement Reserve	\$ 515,381
14 - Sewer Capital Reserve	\$ 416,466
15 - Sewer Debt Service Reserve	\$ -
89 - Sewer CIP Reserve	\$ 96,036
80 - ARSA/Effluent Disposal	\$ 400,000

STREETS FUNDS PROJECTED YE FY25	
03 - Streets/Sidewalks	0
30 - Traffic Mitigation - Gopher Flat	-
31 - Traffic Mitigation - Sutter Hill	-
32 - Traffic Mitigation - Crestview	-
33 - Traffic Mitigation - Sutter Ione Rd	-
34 - Traffic Mitigation - Hwy 49/Bypass	-
35 - Traffic Mitigation - General	-
37 - Parking in Lieu Fees	-
91 - Road CIP Fund	-

Total Reserves \$ 3,238,005

City of Sutter Creek
FY 2024-25 Proposed Budget
Total Revenues - City Wide

General Fund (includes Monteverde, Pool, and Facilities)	
Taxes	1,991,472
Licenses & Permits	68,550
Intergovernmental	476,468
Fees & Charges	286,100
Fines & Forfeitures	7,600
Use of Money	2,680
Other	-
Total	2,832,870

Wastewater Enterprise	
Intergovernmental	-
Fees & Charges	3,045,786
Use of Money	41,000
Transfers In	131,872
Total	3,218,658

Streets/Gas Tax	
Taxes & Assessments	150,628
Intergovernmental	408,265
Use of Money	-
	558,893

Crestview Lighting District	
Taxes & Assessments	2,650
Use of Money	-
Total	2,650

Grand Total 6,613,071

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Department 1020 - City Clerk
 FTE: 1

	PROPOSED BUDGET FY 2024-25	FUND 01 GEN FUND 70%	FUND 03 STREETS 0%	FUND 04 LIGHTING 0%	FUND 07 CEMETERY 5%	FUND 10 SEWER 10%	FUND 17 MONTEVERDE 0%	FUND 29 POOL 0%	FUND 59 FACILITIES 10%	FUND 80 ARSA 5%
Personnel Services										
40000 - Salaries & Wages	92,477	64,734			4,624	9,248			9,248	4,624
40024 - Vacation Payout	3,611	2,528			181	361			361	181
41000 - FICA	5,734	4,013			287	573			573	287
41010 - SUI	161	113			8	16			16	8
41020 - CalPERS - Normal Cost	7,389	5,172			369	739			739	369
41030 - Medicare	1,341	939			67	134			134	67
41040 - Employee Benefits	24,898	17,429			1,245	2,490			2,490	1,245
41050 - Workers Compensation	7,149	5,004			357	715			715	357
Total Personnel Services:	142,759	99,931	-	-	7,138	14,276	-	-	14,276	7,138
Materials & Services										
52010 - General Supplies	175	123			9	18			18	9
53015 - Repairs & Maintenance	-	-			-	-			-	-
60013 - Network Services	-	-			-	-			-	-
60014 - Internet Services	-	-			-	-			-	-
60016 - MuniCode Site	6,000	4,200			300	600			600	300
61057 - Contracts - Other	-	-			-	-			-	-
65040 - Travel / Conferences / Training	-	-			-	-			-	-
66012 - Water Utilities	-	-			-	-			-	-
66014 - PG&E Utilities	-	-			-	-			-	-
Total Operating:	6,175	4,323	-	-	309	618	-	-	618	309
TOTAL	148,934	104,254	-	-	7,447	14,893	-	-	14,893	7,447

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Department 1040 - City Manager
 FTE: 2

	PROPOSED BUDGET FY 2024-25	FUND 01 GEN FUND 49%	FUND 03 STREETS 5%	FUND 04 LIGHTING 0%	FUND 07 CEMETERY 0%	FUND 10 SEWER 25%	FUND 17 MONTEVERDE 2%	FUND 29 POOL 2%	FUND 59 FACILITIES 2%	FUND 80 ARSA 15%
Personnel Services										
40000 - Salaries & Wages	239,990	117,595	12,000	-	-	59,998	4,800	4,800	4,800	35,999
40024 - Vacation Payout	9,230	4,523	462	-	-	2,308	185	185	185	1,385
41000 - FICA	14,879	7,291	744	-	-	3,720	298	298	298	2,232
41010 - SUI	322	158	16	-	-	81	6	6	6	48
41020 - CalPERS - Normal Cost	18,888	9,255	944	-	-	4,722	378	378	378	2,833
41030 - Medicare	3,480	1,705	174	-	-	870	70	70	70	522
41040 - Employee Benefits	49,796	24,400	2,490	-	-	12,449	996	996	996	7,469
41050 - Workers Compensation	18,671	9,149	934	-	-	4,668	373	373	373	2,801
Total Personnel Services:	355,256	174,076	17,763	-	-	88,814	7,105	7,105	7,105	53,288
Materials & Services										
52010 - General Supplies	490	240	25	-	-	123	10	10	10	74
53015 - Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-
55019 - Employee Development	-	-	-	-	-	-	-	-	-	-
60013 - MissionIT	-	-	-	-	-	-	-	-	-	-
60014 - Internet Services	-	-	-	-	-	-	-	-	-	-
61055 - Grant Consultant	24,000	11,760	1,200	-	-	6,000	480	480	480	3,600
62010 - Communications	-	-	-	-	-	-	-	-	-	-
65040 - Travel / Conferences / Training	5,000	2,450	250	-	-	1,250	100	100	100	750
66012 - Water Utilities	833	408	42	-	-	208	17	17	17	125
66014 - PG&E Utilities	637	312	32	-	-	159	13	13	13	96
XXXXX - City Manager Contingency Fund	5,000	2,450	250	-	-	1,250	100	100	100	750
Total Operating:	35,960	17,620	1,798	-	-	8,990	719	719	719	5,394

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Department 1050 - Finance
 FTE: 2.96

	PROPOSED BUDGET FY 2024-25	FUND 01 GEN FUND 36%	FUND 03 STREETS 6%	FUND 04 LIGHTING 3%	FUND 07 CEMETERY 0%	FUND 10 SEWER 32%	FUND 17 MONTEVERDE 1%	FUND 29 POOL 0%	FUND 59 FACILITIES 14%	FUND 80 ARSA 8%
Personnel Services										
40000 - Salaries & Wages	176,792	63,910	11,147	4,459	-	56,775	1,486	-	24,152	14,863
40024 - Vacation Payout	5,094	1,841	321	128	-	1,636	43	-	696	428
41000 - FICA	10,961	3,962	691	276	-	3,520	92	-	1,497	921
41010 - SUI	644	233	41	16	-	207	5	-	88	54
41020 - CalPERS - Normal Cost	10,425	3,769	657	263	-	3,348	88	-	1,424	876
41030 - Medicare	2,563	927	162	65	-	823	22	-	350	216
41040 - Employee Benefits	49,796	18,001	3,140	1,256	-	15,992	419	-	6,803	4,186
41050 - Workers Compensation	13,621	4,924	859	344	-	4,374	115	-	1,861	1,145
Total Personnel Services:	269,896	97,566	17,017	6,807	-	86,675	2,269	-	36,871	22,690
Materials & Services										
52010 - General Supplies	21,500	7,772	1,356	542	-	6,905	181	-	2,937	1,807
52025 - Printer Lease	1,500	542	95	38	-	482	13	-	205	126
55010 - Community Promotions	-	-	-	-	-	-	-	-	-	-
60010 - Computer Hardware	-	-	-	-	-	-	-	-	-	-
60012 - Computer Equipment	-	-	-	-	-	-	-	-	-	-
60013 - MOMs software	10,500	3,796	662	265	-	3,372	88	-	1,434	883
60016 - Muni Code Web	-	-	-	-	-	-	-	-	-	-
60020 - MOMS online pmt charges	12,000	4,338	757	303	-	3,854	101	-	1,639	1,009
61015 - Audit & Accounting	40,500	14,641	2,554	1,021	-	13,006	340	-	5,533	3,405
61055 - Professional Services	24,000	8,676	1,513	605	-	7,707	202	-	3,279	2,018
61057 - Contracts - Other	3,200	1,157	202	81	-	1,028	27	-	437	269
64011 - Public Hearing Notices	-	-	-	-	-	-	-	-	-	-
65040 - Travel / Conferences / Training	1,500	542	95	38	-	482	13	-	205	126
66012 - Water Utilities	500	181	32	13	-	161	4	-	68	42
66014 - PG&E Utilities	400	145	25	10	-	128	3	-	55	34
69070 - Paychex & Banking	14,500	5,242	914	366	-	4,657	122	-	1,981	1,219
XXXXX - Misc Audit Adj - Expense	-	-	-	-	-	-	-	-	-	-
Total Operating:	130,100	47,031	8,203	3,281	-	41,781	1,094	-	17,773	10,937
Capital Projects										
67010 - Replace ERP & Financial System	55,000	19,882	3,468	1,387	-	17,663	462	-	7,514	4,624
Total Capital Projects:	55,000	19,882	3,468	1,387	-	17,663	462	-	7,514	4,624
Total 1050 - Finance:	454,996	164,479	28,688	11,475	-	146,119	3,825	-	62,158	38,251

	PROPOSED BUDGET FY 2024-25	FUND 01 GEN FUND 13%	FUND 03 STREETS 13%	FUND 04 LIGHTING 0%	FUND 07 CEMETERY 2%	DEPT 1510 TREATMENT 16%	DEPT 1520 COLLECTIONS 9%	FUND 17 MONTEVERDE 7%	FUND 29 POOL 2%	FUND 59 FACILITIES 20%	FUND 80 ARSA 18%
61057 - ACRA - JPA Contribution	19,500	19,500									
66012 - Water Utilities	18,450	18,450									
66014 - PG&E Utilities	2,000	2,000									
67009 - Vehicle Maintenance	6,000	6,000									
67010 - O&M Equipment	1,500	1,500									
67020 - Janitorial	6,500	6,500									
Fund 59 - Facilities											
52010 - General Supplies	250									250	
53015 - Repairs & Maintenance	16,500									16,500	
66012 - AWA Utilities	4,050									4,050	
66014 - PG&E Utilities	20,700									20,700	
67010 - O&M Equipment	1,500									1,500	
67015 - O&M Structures/Grounds	5,000									5,000	
68012 - Violich Parking Lot	10,500									10,500	
68012 - Boitano Parking Lot	35,000									35,000	
29 - 1140 - Pool											
61057 - Contract for Pool MGMT	40,500								40,500		
52010 - General Supplies	125								125		
52015 - Chemicals	11,000								11,000		
55095 - Taxes/Fees/Licenses	450								450		
67010 - O&M Equipment	1,500								1,500		
67015 - O&M Structural	3,500								3,500		
ENTERPRISE FUND SECTION	TOTAL										
Dept 1520 - Collections											
55040 - Clothing	1,400						1,400				
61025 - Engineering	20,000						20,000				
60011 - MMS	7,500						7,500				
61055 - Other Expenses	2,000						2,000				
67009 - Vehicle Maintenance	5,000						5,000				
67010 - O&M Equipment	3,000						3,000				
67015 - O&M Structural	5,000						5,000				
Dept 1510 - Treatment											
52010 - General Supplies	2,500					2,500					
52012 - Fuel	10,000					10,000					
52015 - Chemicals	120,000					120,000					
52020 - Lab	6,000					6,000					
55040 - Clothing	1,000					1,000					
55095 - Taxes/Fees/Licenses	32,000					32,000					
60011 - MMS	7,500					7,500					
60014 - WWTP Internet Services (COMCAST)	2,500					2,500					
61025 - Engineering	10,000					10,000					
61057 - Rate Study + WWTP Grant Expenses	-					-					

	PROPOSED BUDGET FY 2024-25	FUND 01 GEN FUND 13%	FUND 03 STREETS 13%	FUND 04 LIGHTING 0%	FUND 07 CEMETERY 2%	DEPT 1510 TREATMENT 16%	DEPT 1520 COLLECTIONS 9%	FUND 17 MONTEVERDE 7%	FUND 29 POOL 2%	FUND 59 FACILITIES 20%	FUND 80 ARSA 18%
62010 - Communications	1,000					1,000					
65030 - Membership Dues	750					750					
65040 - Travel/Conference/Training	2,000					2,000					
66012 - AWA Utilities	18,000					18,000					
66014 - PG&E Utilities	28,000					28,000					
67009 - Vehicle Maintenance	3,500					3,500					
67010 - O&M Equipment	16,000					16,000					
67015 - O&M Structural	-					-					
67050 - O&M Sewer Plant	25,000					25,000					
69074 - Debt Service - USDA Principal	25,000					25,000					
69075 - Debt Service - USDA Interest	19,395					19,395					
67060 - O&M Sludge	55,000					55,000					
68020 - Rentals - Machinery & Equipment	50,000					50,000					
80 - 1600 - Disposal											
52010 - General Supplies	600										600
61025 - Engineering	47,000										47,000
55075 - Flood Control	1,500										1,500
52012 - Fuel	19,000										19,000
65030 - Membership Dues	3,000										3,000
67015 - O&M Structural	1,500										1,500
67010 - O&M Equipment	54,000										54,000
55095 - Air District, SWRCB, & Dam Permit Fees	73,500										73,500
55095 - Ione Tertiary Treatment Fees	136,500										136,500
67009 - Vehicle Maintenance	5,200										5,200
Total Operating:	1,158,240	87,300	99,520	-	-	435,145	43,900	-	57,075	93,500	341,800
Capital Projects											
67010 - Operations & Mtc Equipment	51,500	1,500				50,000					
67015 - Operations & Mtc Buildings	-										
70030 - Improvements	2,266,000		961,000			225,000	655,000				425,000
70040 - Machinery & Equipment	232,500					170,000	37,500				25,000
Total Capital Projects:	2,550,000	1,500	961,000	-	-	445,000	692,500	-	-	-	450,000
Total 1130 - Public Works:	4,500,390	187,625	1,157,922	-	16,603	1,010,052	808,344	55,342	73,678	250,671	940,155

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Fund 01 - General Fund

Department 6100 - Central Services

	PROPOSED BUDGET FY 2024-25	FUND 01 GEN FUND 50%	FUND 03 STREETS 0%	FUND 04 LIGHTING 0%	FUND 07 CEMETERY 0%	FUND 10 SEWER 25%	FUND 17 MONTEVERDE 0%	FUND 29 POOL 0%	FUND 59 FACILITIES 0%	FUND 80 ARSA 25%
Personnel Services										
41040 - Closed OPEB Contributions	4,680	2,340				1,170				1,170
Total Personnel Services:	4,680	2,340	-	-	-	1,170	-	-	-	1,170
Materials & Services										
52010 - General Supplies	2,500	1,250				625				625
53020 - Equipment Maintenance	1,300	650				325				325
60010 - Computer Hardware	1,500	750				375				375
60013 - MissionIT services	45,000	22,500				11,250				11,250
60014 - ISP/Website charges	14,500	7,250				3,625				3,625
61055 - Professional Services	-	-				-				-
62010 - Communications	8,750	4,375				2,188				2,188
65010 - Insurances - General Liability	435,325	217,663				108,831				108,831
65030 - CalCities Membership	2,500	1,250				625				625
65040 - Travel / Conferences / Training	-	-				-				-
67010 - Operations & Mtc Equipment	1,500	750				375				375
Total Operating:	512,875	256,438	-	-	-	128,219	-	-	-	128,219
Capital Projects										
67015 - Operations & Mtc Buildings	-	-				-				-
70042 - IT Equipment & Infrastructure	-	-				-				-
Total Capital Projects:	-	-	-	-	-	-	-	-	-	-
Total 6100 - Central Services:	517,555	258,778	-	-	-	129,389	-	-	-	129,389

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Fund 01 - General Fund

Department 6130 - Legal

	PROPOSED BUDGET FY 2024-25	FUND 01 GEN FUND 33%	FUND 03 STREETS 0%	FUND 04 LIGHTING 0%	FUND 07 CEMETERY 0%	FUND 10 SEWER 45%	FUND 17 MONTEVERDE 0%	FUND 29 POOL 0%	FUND 59 FACILITIES 0%	FUND 80 ARSA 22%
Personnel Services										
<i>Total Personnel Services:</i>	-	-	-	-	-	-	-	-	-	-
Materials & Services										
61030 - Legal	85,000	28,050				38,250				18,700
<i>Total Operating:</i>	85,000	28,050	-	-	-	38,250	-	-	-	18,700
Capital Projects										
<i>Total Capital Projects:</i>	-	-	-	-	-	-	-	-	-	-
<i>Total 6130 - Legal:</i>	85,000	28,050				38,250				18,700

City of Sutter Creek
FY 2024-25 Proposed Budget
General Fund Revenue and Expenditure Detail

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
REVENUES				
Taxes	\$ 1,895,044	\$ 1,922,471	\$ 1,907,185	\$ 1,991,472
Licenses & Permits	58,465	106,424	68,550	68,550
Intergovernmental	202,899	22,275	238,662	476,468
Fees & Charges	220,069	330,195	292,260	286,100
Fines Forfeitures	8,640	10,698	7,301	7,600
Use of Money	342	16,859	2,594	2,680
Other Revenues	23,716	30,002	-	-
Transfers In	-	50,000	-	-
Total Revenues	\$ 2,409,175	\$ 2,488,924	\$ 2,516,552	\$ 2,832,870

EXPENDITURES				
1000 - Non-Departmental	\$ 657,452	\$ 378,288	\$ 437,940	\$ 345,440
1010 - City Council	18,199	20,312	19,417	21,830
1020 - City Clerk	89,035	101,505	109,502	126,594
1030 - City Treasurer	2,521	2,422	2,470	2,470
1040 - City Manager	90,897	94,307	162,761	215,169
1050 - Finance	134,667	134,209	225,241	222,486
1060 - Police	893,816	899,215	846,163	1,064,036
1090 - Planning	48,325	51,623	49,277	65,601
1100 - Building	45,350	48,751	61,694	41,000
1115 - Engineering	117,951	125,829	130,242	124,000
1130 - Public Works	270,925	324,576	301,027	594,203
1150 - Marketing	31,520	20,722	14,450	27,485
6100 - Central Services	169,236	168,457	197,918	258,778
6130 - Legal	28,518	20,299	26,754	28,050
Total Expenditures	\$ 2,598,412	\$ 2,390,515	\$ 2,584,857	\$ 3,137,142

Excess / (Deficit) of Revenues over Expenditures	(189,237)	98,409	(68,305)	(304,272)
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	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
Fund Balance / Reserve Types:				
01 - General Fund	\$ 306,665	\$ 308,830	\$ 1,319,818	\$ 391,156
39 - General Fund Reserve	693,615	697,390	704,752	457,805
95 - General Operating Reserve	227,685	102,421	103,750	-
96 - General Capital Reserve	7,777	49,677	50,201	-
29 - Swimming Pool Reserve	(24,103)	(57,355)	(101,238)	-
48 - ARPA Reserve	281,676	575,152	-	-
60 - Bypass Mitigation Fund	88	88	89	-
81 - Visitor Center Fund	(20,762)	(22,470)	(23,408)	-
86 - General Savings Fund	29,150	72,113	72,838	-
87 - Refuse Fund	(4,255)	3,354	3,389	3,389
88 - City Council Fund	20,489	20,564	20,781	20,781
91 - Road CIP Fund	(541,861)	113,909	(483,639)	-
92 - Pension & Insurance Fund	135,650	136,389	137,828	137,828
93 - Vehicle Capital Fund	7,314	17,183	17,364	17,364
94 - Vacation Fund	2,816	91,844	50,797	50,797
Sec 115 Trust				50,000
Total Fund Balances / Reserves	\$ 1,121,944	\$ 2,109,089	\$ 1,873,322	\$ 1,129,120

City of Sutter Creek
FY 2024-25 Proposed Budget
General Fund Revenue Account Detail

Description	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
Property Tax - Secured	\$ 597,388	\$ 643,104	\$ 673,261	\$ 700,400
Property Tax In Lieu of MVL	266,590	282,331	296,396	316,210
Property Tax - Curr Supplemental	15,301	20,966	10,617	15,000
Property Tax - Delq Supplemental	816	2,881	1,910	2,100
Property Tax - Unsecured	9,381	13,474	18,165	12,000
Property Tax - Unsecured Supp	123	591	-	-
Property Tax - Delq Unsec Supp	1	20	-	-
Property Tax - Unsecured Prior	184	253	-	-
Franchise - Garbage	41,011	45,665	63,372	66,500
Franchise - Cable	33,311	39,241	29,564	31,000
Franchise - Electric / Gas	45,587	52,710	54,371	56,000
Real Property Transfer Tax	24,628	11,210	17,085	20,000
Transient Occupancy Tax	318,545	344,123	287,000	300,000
Sales Tax	542,178	465,902	455,444	472,262
Transactions & Use Tax (Sales Tax)	-	-	-	-
TOTAL TAXES	1,895,044	1,922,471	1,907,185	1,991,472
Business Licenses	44,519	69,589	59,864	60,000
Encroachment Permits	6,029	31,291	4,976	5,000
Garage Sale Permits	70	40	50	50
Licenses / Other Permits	1,420	1,071	2,260	2,000
Sign Permits	720	660	1,400	1,000
Banner Permits	-	-	-	500
Reimbursed E&P Costs	5,692	3,773	-	-
Amusements	15	-	-	-
TOTAL LICENSES & PERMITS	58,465	106,424	68,550	68,550
Prop 172(public safety) Sales Tax	15,283	14,866	13,956	16,000
SB-2 Planning Grant	18,070	-	-	-
LEAP Planning Grant	-	-	-	57,110
COPS Grant Funding	161,285	165,271	219,555	228,800
HOPTR Relief Funding	3,261	6,446	5,151	5,250
State Grants	5,000	5,000	-	-
FEMA Reimbursement (replenish Fund 95)	-	(169,308)	-	169,308
TOTAL INTERGOVERNMENTAL	202,899	22,275	238,662	476,468
Zoning Application Fees	2,100	-	-	150
Subdivision Fees	-	5,495	5,495	5,500
Variance & Conditional Fees	4,960	6,455	814	1,000
Site Plans	33,186	46,906	47,360	48,000
Building Permit Fees	72,145	122,189	113,950	100,000
Plan Check Fees	37,990	65,883	40,313	42,000
Police Department Fees	779	188	526	350
Police Reports	846	710	815	800
Concealed Weapons Permits	750	200	650	600

City of Sutter Creek
FY 2024-25 Proposed Budget
General Fund Revenue Account Detail

Description	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
City Engineer Services Fees	375	375	-	-
P.D. & Legal Restitution	100	-	-	1,200
Fees - Other	(65)	40	-	-
Police Special Services Fees	1,704	1,000	1,200	-
Administrative Charges	-	-	-	-
Grammar School Fees	12,525	13,511	17,434	18,000
Cribbs Field/Snack Shack Fees	400	280	300	400
Community Building Utility Fees	100	2,325	2,533	2,750
Community Building Fees	595	5,420	5,972	6,150
Auditorium Utility Fees	1,400	3,050	2,150	2,150
Auditorium Fees	4,250	9,874	7,432	7,500
Jazzercise	10,139	10,260	10,350	10,350
AT&T Lease	34,900	34,800	34,800	35,000
Rent	-	-	-	3,900
Donations	890	1,234	166	300
TOTAL FEES & CHARGES	220,069	330,195	292,260	286,100
Vehicle Code Fines	8,640	10,698	7,301	7,600
TOTAL FINES & FORFEITURES	8,640	10,698	7,301	7,600
Interest Earnings	342	16,859	2,594	2,680
TOTAL USE OF MONEY	342	16,859	2,594	2,680
Insurance Refunds	-	30,002	-	-
Other Revenues	23,716	-	-	-
TOTAL OTHER REVENUES	23,716	30,002	-	-
Transfers In	-	50,000	-	-
TOTAL TRANSFERS IN	-	50,000	-	-
TOTAL GENERAL FUND	<u>\$ 2,409,175</u>	<u>\$ 2,488,924</u>	<u>\$ 2,516,552</u>	<u>\$ 2,832,870</u>

**City of Sutter Creek
FY 2024-25 Proposed Budget
General Fund**

Departmental Expenditure Account Detail

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
<i>City Administration</i>				
1000 - Non-Departmental				
Personal Services	\$ 146,359	\$ 179,679	\$ 217,388	\$ 345,440
Transfers Out	511,093	198,609	220,552	-
Capital Outlay	-	-	-	-
Total:	657,452	378,288	437,940	345,440
1010 - City Council				
Personal Services	15,782	16,664	16,530	16,530
Services and Supplies	2,417	3,648	2,887	5,300
Capital Outlay	-	-	-	-
Total:	18,199	20,312	19,417	21,830
1020 - City Clerk				
Personal Services	87,661	97,085	105,412	121,345
Services and Supplies	1,374	3,276	4,090	5,249
Capital Outlay	-	1,144	-	-
Total:	89,035	101,505	109,502	126,594
1030 - City Treasurer				
Personal Services	2,426	2,422	2,470	2,470
Services and Supplies	95	-	-	-
Capital Outlay	-	-	-	-
Total:	2,521	2,422	2,470	2,470
1040 - City Manager				
Personal Services	89,873	86,135	149,811	195,391
Services and Supplies	1,024	7,321	12,950	19,778
Capital Outlay	-	851	-	-
Total:	90,897	94,307	162,761	215,169

**City of Sutter Creek
FY 2024-25 Proposed Budget
General Fund**

Departmental Expenditure Account Detail

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
1050 - Finance				
Personal Services	86,702	93,395	113,866	136,706
Services and Supplies	47,048	40,814	111,375	65,898
Capital Outlay	917	-	-	19,882
Total:	134,667	134,209	225,241	222,486
1060 - Police				
Personal Services	678,643	704,454	681,664	792,700
Services and Supplies	214,637	187,094	163,882	270,336
Capital Outlay	536	7,667	617	1,000
Total:	893,816	899,215	846,163	1,064,036
1090 - Planning				
Personal Services	18,920	10,602	7,371	7,405
Services and Supplies	29,405	41,021	41,906	58,196
Capital Outlay	-	-	-	-
Total:	48,325	51,623	49,277	65,601
1100 - Building Insepection and Code Enforcement				
Personal Services	7,064	-	-	-
Services and Supplies	38,286	48,751	61,694	41,000
Capital Outlay	-	-	-	-
Total:	45,350	48,751	61,694	41,000
1115 - Engineering				
Personal Services	-	-	-	-
Services and Supplies	117,951	125,829	130,242	124,000
Capital Outlay	-	-	-	-
Total:	117,951	125,829	130,242	124,000

City of Sutter Creek
 FY 2024-25 Proposed Budget
 General Fund

Departmental Expenditure Account Detail

	<u>ACTUAL</u> <u>FY 2021-22</u>	<u>ACTUAL</u> <u>FY 2022-23</u>	<u>ACTUAL</u> <u>FY 2023-24</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 2024-25</u>
1130 - Public Works				
Personal Services	105,576	105,715	129,496	352,328
Services and Supplies	147,755	193,441	156,381	240,375
Capital Outlay	17,594	25,420	15,150	1,500
Total:	270,925	324,576	301,027	594,203
1150 - Marketing				
Personal Services	500	-	-	-
Services and Supplies	30,407	20,722	14,450	27,485
Capital Outlay	613	-	-	-
Total:	31,520	20,722	14,450	27,485
6100 - Central Services				
Personal Services	2,932	4,302	4,680	2,340
Services and Supplies	166,345	163,059	193,238	256,438
Capital Outlay	(41)	1,096	-	-
Total:	169,236	168,457	197,918	258,778

City of Sutter Creek
 FY 2024-25 Proposed Budget
 General Fund

Departmental Expenditure Account Detail

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
6130 - Legal				
Personal Services	-	-	-	-
Services and Supplies	28,518	20,299	26,754	28,050
Capital Outlay	-	-	-	-
Total:	28,518	20,299	26,754	28,050
Total Appropriations - General Fund	\$ 2,598,412	\$ 2,390,515	\$ 2,584,857	\$ 3,137,142

Total Personal Services:	\$ 1,242,438	\$ 1,300,453	\$ 1,428,689	\$ 1,972,656
Total Services and Supplies:	825,262	855,275	919,849	1,142,104
Total Capital Outlay:	19,619	36,178	15,767	22,382
Total Transfers Out:	511,093	198,609	220,552	-

City of Sutter Creek
 FY 2024-25 Proposed Budget
 General Fund
 Department 1000 - Non-Departmental

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
Personnel Services				
41025 - CalPERS UAAL - Miscellaneous	\$ 4,414	12,776	52,326	99,299
41025 - CalPERS UAAL - Safety	141,945	166,903	165,062	196,141
Section 115 Trust				50,000
Total Personnel Services:	\$ 146,359	179,679	217,388	345,440
Transfers Out				
49999 - Transfers Out	\$ 511,093	198,609	220,552	-
Total Operating:	\$ 511,093	198,609	220,552	-
Capital Projects				
Total Capital Projects:	\$ -	-	-	-
Total 1000 - Transfers Out:	\$ 657,452	378,288	437,940	345,440

City of Sutter Creek
FY 2024-25 Proposed Budget
Fund 01 - General Fund
Department 1010 - City Council

	ACTUAL	ACTUAL	ACTUAL	PROPOSED
	FY 2021-22	FY 2022-23	FY 2023-24	BUDGET
Personnel Services				FY 2024-25
40015 - Salaries & Wages - Elected	\$ 15,120	15,360	15,120	15,120
41000 - FICA	469	889	940	940
41010 - SUI	83	207	250	250
41030 - Medicare	110	208	220	220
	<hr/>	<hr/>	<hr/>	<hr/>
Total Personnel Services:	\$ 15,782	16,664	16,530	16,530
	<hr/>	<hr/>	<hr/>	<hr/>
Materials & Services				
52010 - General Supplies	\$ -	43	115	150
55030 - Elections	-	965	-	1,000
65030 - Memberships / Dues	1,792	2,015	2,072	2,150
65040 - Travel / Conferences / Training	625	625	700	-
XXXXX - Council Contingency	-	-	-	2,000
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Total Operating:	\$ 2,417	3,648	2,887	5,300
	<hr/>	<hr/>	<hr/>	<hr/>
Capital Projects				
	<hr/>	<hr/>	<hr/>	<hr/>
Total Capital Projects:	\$ -	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
Total 1010 - City Council:	\$ 18,199	20,312	19,417	21,830
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City of Sutter Creek
 FY 2024-25 Proposed Budget
 General Fund
 Department 1020 - City Clerk

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
Personnel Services				
40000 - Salaries & Wages	\$ 56,060	63,610	73,452	78,605
40024 - Vacation Payout	2,235	2,309	-	3,069
41000 - FICA	3,790	4,147	4,628	4,874
41010 - SUI	168	120	143	137
41020 - CalPERS - Normal Cost	4,726	4,741	5,687	6,281
41030 - Medicare	886	922	1,077	1,140
41040 - Employee Benefits	17,264	16,928	14,463	21,163
41050 - Workers Compensation	2,532	4,308	5,963	6,077
	<hr/>	<hr/>	<hr/>	<hr/>
Total Personnel Services:	\$ 87,661	97,085	105,412	121,345
Materials & Services				
52010 - General Supplies	\$ 294	162	130	149
53015 - Repairs & Maintenance	143	-	-	-
60013 - Network Services	-	255	-	-
60014 - Internet Services	-	16	-	-
60016 - Muni Code Web	421	2,065	3,375	5,100
61057 - Contracts - Other	-	-	-	-
65040 - Travel / Conferences / Training	-	-	-	-
66012 - Water Utilities	108	145	135	-
66014 - PG&E Utilities	408	633	450	-
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Total Operating:	\$ 1,374	3,276	4,090	5,249
Capital Projects				
70042 - IT Equipment & Infrastructure	\$ -	1,144	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
Total Capital Projects:	\$ -	1,144	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
Total 1020 - City Clerk:	\$ 89,035	101,505	109,502	126,594

City of Sutter Creek
FY 2024-25 Proposed Budget
Fund 01 - General Fund
Department 1030 - City Treasurer

	ACTUAL	ACTUAL	ACTUAL	PROPOSED
	FY 2021-22	FY 2022-23	FY 2023-24	BUDGET
Personnel Services				FY 2024-25
40015 - Salaries & Wages - Elected	\$ 2,250	2,250	2,250	2,250
41000 - FICA	139	140	140	140
41010 - SUI	4	-	47	47
41030 - Medicare	33	32	33	33
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Total Personnel Services:	\$ 2,426	2,422	2,470	2,470
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Materials & Services				
65030 - Memberships / Dues	\$ 95	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
Total Operating:	\$ 95	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
Capital Projects				
	<hr/>	<hr/>	<hr/>	<hr/>
Total Capital Projects:	\$ -	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
Total 1030 - City Treasurer:	\$ 2,521	2,422	2,470	2,470

City of Sutter Creek
 FY 2024-25 Proposed Budget
 General Fund
 Department 1040 - City Manager

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
Personnel Services				
40000 - Salaries & Wages	\$ 64,112	63,732	112,070	131,995
40024 - Vacation Payout	2,121	2,339	-	5,077
41000 - FICA	4,282	4,385	6,650	8,184
41010 - SUI	227	231	225	177
41020 - CalPERS - Normal Cost	4,957	3,076	6,336	10,388
41030 - Medicare	1,001	1,058	1,575	1,914
41040 - Employee Benefits	10,770	6,950	12,510	27,388
41050 - Workers Compensation	2,403	4,364	10,445	10,269
Total Personnel Services:	\$ 89,873	86,135	149,811	195,391
Materials & Services				
52010 - General Supplies	\$ 14	1,019	600	270
53015 - Repairs & Maintenance	81	-	8,200	-
55019 - Employee Development	275	-	1,410	-
60013 - Network Services	-	795	750	-
60014 - Internet Services	-	10	-	-
61055 - Professional Services	-	4,439	-	13,200
62010 - Communications	188	541	-	-
65040 - Travel / Conferences / Training	169	42	1,400	2,750
66012 - Water Utilities	63	88	140	458
66014 - PG&E Utilities	234	387	450	350
XXXXX - City Manager Contingency Fund	-	-	-	2,750
Total Operating:	\$ 1,024	7,321	12,950	19,778
Capital Projects				
67017 - Furniture & Fixtures	\$ -	851	-	-
Total Capital Projects:	\$ -	851	-	-
Total 1040 - City Manager:	\$ 90,897	94,307	162,761	215,169

City of Sutter Creek
FY 2024-25 Proposed Budget
General Fund
Department 1050 - Finance

	ACTUAL	ACTUAL	ACTUAL	PROPOSED
	FY 2021-22	FY 2022-23	FY 2023-24	BUDGET
				FY 2024-25
Personnel Services				
40000 - Salaries & Wages	\$ 57,954	62,544	76,161	89,548
40024 - Vacation Payout	1,528	2,003	3,399	2,580
41000 - FICA	3,685	3,833	4,541	5,552
41010 - SUI	381	329	270	326
41020 - CalPERS - Normal Cost	3,535	3,719	4,174	5,280
41030 - Medicare	813	1,077	1,062	1,298
41040 - Employee Benefits	16,049	15,470	19,132	25,222
41050 - Workers Compensation	2,757	4,420	5,127	6,899
Total Personnel Services:	\$ 86,702	93,395	113,866	136,706
Materials & Services				
52010 - General Supplies	\$ 5,209	5,252	23,341	10,890
52025 - Equipment Leases	-	231	-	760
55010 - Community Promotions	-	43	-	-
60010 - Computer Hardware	170	-	-	-
60012 - Computer Equipment	14	-	-	-
60013 - MOMS Software	4,341	3,638	8,353	5,318
60016 - Muni Code Web	-	-	-	-
60020 - MOM Online Fees	785	10,321	10,865	6,078
61015 - Audit & Accounting	15,528	12,582	34,954	20,514
61055 - Professional Services	250	-	-	12,156
61057 - Contracts - Other	1,200	1,200	17,945	1,621
64011 - Public Hearing Notices	92	37	-	-
65040 - Travel / Conferences / Training	-	224	1,512	760
66012 - Water Utilities	147	144	460	253
66014 - PG&E Utilities	3,275	2,057	250	203
69070 - Paychex & Banking	7,038	5,085	13,695	7,344
XXXXX - Misc Audit Adj - Expense	8,999	-	-	-
Total Operating:	\$ 47,048	40,814	111,375	65,898
Capital Projects				
67010 - Operations & Mtc Equipment	\$ 917	-	-	19,882
Total Capital Projects:	\$ 917	-	-	19,882
Total 1050 - Finance:	\$ 134,667	134,209	225,241	222,486

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Fund 01 - General Fund
 Department 1060 - Police
 FTE: 5.48

	ACTUAL	ACTUAL	ACTUAL	PROPOSED
	FY 2021-22	FY 2022-23	FY 2023-24	BUDGET
				FY 2024-25
Personnel Services				
40000 - Salaries & Wages	\$ 381,386	405,482	420,044	485,869
40020 - Overtime	65,004	45,628	26,229	30,000
40024 - Vacation Payout	16,357	12,953	14,500	14,311
41000 - FICA	28,468	29,239	25,687	29,049
41010 - SUI	1,162	966	1,315	966
41020 - CalPERS - Normal Cost	61,186	57,656	59,500	78,529
41030 - Medicare	6,638	6,842	6,464	6,794
41040 - Employee Benefits	94,454	114,106	94,275	113,880
41050 - Workers Compensation	23,988	31,582	33,650	33,302
Total Personnel Services:	\$ 678,643	704,454	681,664	792,700
Materials & Services				
52010 - General Supplies	\$ 4,451	2,679	3,800	3,800
52012 - Fuel	26,391	27,144	23,700	27,000
53015 - Repairs & Maintenance	-	3,683	-	-
53020 - Equipment Maintenance	-	5,650	-	-
55001 - Special Dept Expenses	1,084	2,053	1,200	1,000
55040 - Clothing	1,924	1,951	3,500	3,500
55050 - Safety Equipment	21,561	1,958	-	5,000
55070 - Signs	18,070	-	-	-
60013 - Mission IT	2,513	5,938	4,350	-
61057 - Contracts - Other	-	10,400	-	-
61058 - Dispatch	108,465	96,891	101,100	155,936
62010 - Communications	6,100	6,203	4,600	5,000
62030 - Memberships & Dues	200	410	-	350
65040 - Travel / Conferences / Training	2,106	2,036	5,000	5,000
66012 - Water Utilities	401	400	392	500
66014 - PG&E Utilities	8,157	5,618	-	7,000
67009 - Vehicle Maintenance	12,945	13,821	16,115	13,000
69005 - Public Safety	169	149	-	-
69050 - Misc Bookings	100	110	125	150
69055 - Misc Court / Investigations	-	-	-	100
Animal Control				43,000
Total Operating:	\$ 214,637	187,094	163,882	270,336
Capital Projects				
67010 - Operations & Mtc Equipment	\$ 19	5,468	617	1,000
67015 - Operations & Mtc Buildings	-	2,016	-	-
70028 - Improvements	-	-	-	-
70040 - Machinery & Equipment	517	183	-	-
Total Capital Projects:	\$ 536	7,667	617	1,000
Total 1060 - Police:	\$ 893,816	899,215	846,163	1,064,036

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Fund 01 - General Fund

Department 1090 - Planning

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
Personnel Services				
40010 - Part-Time Wages	\$ 9,864	-	-	-
40015 - Planning Commission	6,750	6,413	6,750	6,750
41000 - FICA	998	398	419	425
41010 - SUI	212	116	104	130
41030 - Medicare	223	93	98	100
41050 - Workers Compensation	873	3,582	-	-
Total Personnel Services:	\$ 18,920	10,602	7,371	7,405
Materials & Services				
52010 - General Supplies	\$ 498	416	160	200
55065 - E&P Reimbursement - Eng	-	6,365	-	-
61027 - Housing Element	2,322	8,628	-	-
61045 - Planner + LEAP Grant Expenses	14,735	16,940	25,104	40,000
61048 - LAFCO Expense	7,035	4,794	5,358	6,000
61050 - Computer Maintenance	-	-	-	-
61057 - ParcelQuest	2,698	2,698	7,996	7,996
64011 - Public Hearing Notices	1,598	1,164	3,288	4,000
65040 - Travel / Conferences / Training	519	16	-	-
Total Operating:	\$ 29,405	41,021	41,906	58,196
Capital Projects				
Total Capital Projects:	\$ -	-	-	-
Total 1090 - Planning:	\$ 48,325	51,623	49,277	65,601

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Fund 01 - General Fund

Department 1100 - Building & Inspections, Code Enforcement

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
Personnel Services				
40000 - Salaries & Wages	\$ 5,760	-	-	-
41000 - FICA	357	-	-	-
41010 - SUI	35	-	-	-
41030 - Medicare	84	-	-	-
41050 - Workers Compensation	828	-	-	-
Total Personnel Services:	\$ 7,064	-	-	-
Materials & Services				
52010 - General Supplies	\$ -	1,801	-	-
55065 - E&P Reimbursement - Eng	-	1,615	-	-
61025 - Engineering	627	-	-	-
61028 - Plan Checks & Inspections	37,659	45,335	45,198	41,000
64011 - Public Hearing Notices	-	-	-	-
71120 - Zoning Update	-	-	16,496	-
Total Operating:	\$ 38,286	48,751	61,694	41,000
Capital Projects				
Total Capital Projects:	\$ -	-	-	-
Total 1100 - Building & Inspections:	\$ 45,350	48,751	61,694	41,000

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Fund 01 - General Fund

Department 1115 - Engineering

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
Personnel Services				
<i>Total Personnel Services:</i>	\$ -	-	-	-
Materials & Services				
55065 - E&P Reimbursement - Eng	\$ 85,982	64,568	57,327	60,000
61025 - Engineering	22,597	34,310	70,000	60,000
61028 - Plan Checks & Inspections	9,372	26,951	2,915	4,000
<i>Total Operating:</i>	\$ 117,951	125,829	130,242	124,000
Capital Projects				
<i>Total Capital Projects:</i>	\$ -	-	-	-
<i>Total 1115 - Engineering:</i>	\$ 117,951	125,829	130,242	124,000

City of Sutter Creek
 FY 2024-25 Proposed Budget
 General Fund
 Department 1130 - Public Works

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
Personnel Services				
40000 - Salaries & Wages	\$ 75,636	60,145	82,185	218,222
40020 - Overtime	-	2,220	-	-
40024 - Vacation Payout	1,463	2,181	3,298	7,879
41000 - FICA	2,821	5,095	9,858	13,047
41010 - SUI	237	166	617	503
41020 - CalPERS - Normal Cost	432	5,754	6,838	26,910
41030 - Medicare	719	914	869	3,051
41040 - Employee Benefits	20,506	24,868	21,637	66,659
41050 - Workers Compensation	3,762	4,372	4,194	16,058
Total Personnel Services:	\$ 105,576	105,715	129,496	352,328
Materials & Services				
01-1130 - Parks and Rec				
52010 - General Supplies	\$ 1,385	603	120	200
52012 - Fuel	6,455	5,936	7,800	9,000
53015 - Repairs & Maintenance	21,671	21,192	6,992	15,000
55015 - Beautification	10,267	4,969	-	5,000
55040 - Clothing	480	890	2,000	2,000
55070 - Signs	-	-	-	-
55085 - Weed Control	5,906	4,608	-	1,500
55090 - Restrooms	-	303	100	150
55095 - Taxes / Fees / Licenses	195	120	366	500
61057 - ACRA - JPA Contribution	-	1,811	16,835	19,500
66012 - Water Utilities	-	17,030	17,330	18,450
66014 - PG&E Utilities	1,018	1,318	1,350	2,000
67009 - Vehicle Maintenance	2,759	2,323	6,381	6,000
67010 - O&M Equipment	1,141	1,759	1,649	1,500
67020 - Janitorial	9,021	11,859	6,500	6,500
Fund 59 - Facilities				
52010 - General Supplies	418	-	200	250
53015 - Repairs & Maintenance	9,873	14,308	13,250	16,500
66012 - AWA Utilities	3,535	2,859	2,956	4,050
66014 - PG&E Utilities	25,653	44,064	18,824	20,700
67010 - O&M Equipment	-	-	56	1,500
67015 - O&M Structures/Grounds	6,455	4,087	2,662	5,000
68012 - Violich Parking Lot	-	-	-	10,500
68012 - Boitano Parking Lot	-	-	-	35,000
29 - 1140 - Pool				
61057 - Contract for Pool MGMT	30,501	39,210	38,407	40,500
52010 - General Supplies	-	-	22	125
52015 - Chemicals	10,210	11,493	8,279	11,000
53015 - Repairs	368	2,255	2,658	2,500
55095 - Taxes/Fees/Licenses	444	444	444	450
67010 - O&M Equipment	-	-	-	1,500
67015 - O&M Structural	-	-	1,200	3,500
Total Operating:	147,755	193,441	156,381	240,375
Capital Projects				
67010 - Operations & Mtc Equipment	\$ 1,142	1,760	1,650	1,500
67015 - Operations & Mtc Buildings	16,452	23,660	-	-
70030 - Improvements	-	-	-	-
70040 - Machinery & Equipment	-	-	13,500	-
EV Chargers	-	-	-	-
Solar on Auditorium	-	-	-	-
Park DG and pavers	-	-	-	-
Total Capital Projects:	\$ 17,594	25,420	15,150	1,500
Total 1130 - Public Works:	\$ 270,925	324,576	301,027	594,203

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Fund 01 - General Fund

Department 1150 - Marketing

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
Personnel Services				
41050 - Workers Compensation	500	-	-	-
Total Personnel Services:	\$ 500	-	-	-
Materials & Services				
52010 - General Supplies	\$ 579	150	-	-
55010 - Community Promotion	4,643	2,771	9,500	6,000
55012 - Holiday Décor	15,123	9,901	2,600	-
55015 - Beautification	6,837	3,925	-	3,900
55016 - Community Promotion - Fair	25	-	-	-
60014 - Internet Services	2,400	3,200	1,100	3,000
64010 - Advertising	650	650	1,250	4,000
65030 - Memberships & Dues	150	125	-	-
Sponsorships				10,585
Total Operating:	\$ 30,407	20,722	14,450	27,485
Capital Projects				
67010 - Operations & Mtc Equipment	\$ 613	-	-	-
Total Capital Projects:	\$ 613	-	-	-
Total 1150 - Marketing:	\$ 31,520	20,722	14,450	27,485

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Fund 01 - General Fund

Department 6100 - Central Services

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
Personnel Services				
41040 - Employee Benefits	2,932	4,302	4,680	2,340
Total Personnel Services:	\$ 2,932	4,302	4,680	2,340
Materials & Services				
52010 - General Supplies	\$ 1,460	604	949	1,250
53020 - Equipment Maintenance	400	449	510	650
60010 - Computer Hardware	2,080	2,891	165	750
60013 - Network Services	11,101	12,831	17,038	22,500
60014 - Internet Services	2,403	3,333	6,950	7,250
61055 - Professional Services	17,221	18,256	-	-
62010 - Communications	4,719	4,374	4,152	4,375
65010 - Insurances - General Liability	121,507	119,710	162,661	217,663
65030 - Memberships & Dues	-	-	-	1,250
65040 - Travel / Conferences / Training	117	125	700	-
67010 - Operations & Mtc Equipment	\$ 5,337	486	113	750
Total Operating:	\$ 166,345	163,059	193,238	256,438
Capital Projects				
67015 - Operations & Mtc Buildings	(41)	-	-	-
70042 - IT Equipment & Infrastructure	-	1,096	-	-
Total Capital Projects:	\$ (41)	1,096	-	-
Total 6100 - Central Services:	\$ 169,236	168,457	197,918	258,778

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Fund 01 - General Fund

Department 6130 - Legal

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
Personnel Services				
<i>Total Personnel Services:</i>	\$ -	-	-	-
Materials & Services				
61030 - Legal	\$ 28,518	20,299	26,754	28,050
<i>Total Operating:</i>	\$ 28,518	20,299	26,754	28,050
Capital Projects				
<i>Total Capital Projects:</i>	\$ -	-	-	-
<i>Total 6130 - Legal:</i>	\$ 28,518	20,299	26,754	28,050

City of Sutter Creek
FY 2024-25 Proposed Budget
Wastewater Fund(s) Revenue and Expenditure Detail

	<u>ACTUAL</u> <u>FY 2021-22</u>	<u>ACTUAL</u> <u>FY 2022-23</u>	<u>ACTUAL</u> <u>FY 2023-24</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 2024-25</u>
REVENUES				
Intergovernmental	\$ 22,958	\$ -	\$ 25,209	\$ -
Fees & Charges	2,108,072	2,090,719	2,346,843	3,045,786
Use of Money	5,373	17,059	39,008	41,000
Transfers In	1,655,228	94,410	-	131,872
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	<u>\$ 3,791,631</u>	<u>\$ 2,202,188</u>	<u>\$ 2,411,060</u>	<u>\$ 3,218,658</u>
EXPENDITURES				
1020 - City Clerk	\$ 5,826	\$ 1,548	\$ 23,934	\$ 30,234
1040 - City Manager	63,689	60,641	169,895	169,895
1050 - Finance	167,393	150,033	48,414	197,442
1090 - Planning	1,799	1,799	-	-
1115 - Engineering	33,345	39,863	675	-
1510 - Sewer Treatment	1,529,675	682,477	220,356	1,035,702
1520 - Sewer Collection	397,348	276,758	1,021,673	822,158
1600 - Effluent Disposal	387,956	521,321	494,528	961,848
6100 - Central Services	102,206	144,805	2,453	258,778
6130 - Legal	5,981	16,941	26,754	56,950
OTHER FUNDS - WWTP	715,436	674,708	580,087	44,395
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenditures	<u>\$ 3,410,654</u>	<u>\$ 2,570,894</u>	<u>\$ 2,588,769</u>	<u>\$ 3,577,401</u>
Excess / (Deficit) of Revenues over Expenditures	380,977	(368,706)	(177,709)	(358,743)
Audit Variance	(61,927)	38,428	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
Beginning Fund Balance	\$ 2,656,565	\$ 2,975,615	\$ 2,645,337	\$ 2,467,628
Ending Fund Balance	<u>\$ 2,975,615</u>	<u>\$ 2,645,337</u>	<u>\$ 2,467,628</u>	<u>\$ 2,108,885</u>
<hr style="border-top: 1px dashed black;"/>				
Fund Balance / Reserve Types:	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
10 - Sewer Maintenance & Operations	\$ 724,308	\$ 677,814	\$ 665,305	\$ 562,051
11 - Sewer WWTP Capital	602,136	605,415	107,569	118,951
12 - Sewer Line Replacement Reserve	603,434	606,718	613,123	515,381
14 - Sewer Capital Reserve	1,080,486	989,215	993,073	416,466
15 - Sewer Debt Service Reserve	-	2,750	(7,478)	-
89 - Sewer CIP Reserve	(34,749)	(236,575)	96,036	96,036
ARSA RESERVE	-	-	-	400,000
	<hr/>	<hr/>	<hr/>	<hr/>
Total Fund Balances / Reserves	<u>\$ 2,975,615</u>	<u>\$ 2,645,337</u>	<u>\$ 2,467,628</u>	<u>\$ 2,108,885</u>

City of Sutter Creek
FY 2024-25 Proposed Budget
Wastewater Fund(s) Revenue Account Detail

Description	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
10-33520 - State Water Board Grant	\$ -	-	25,209	-
89-33520 - State Water Board Grant	22,958	-	-	-
TOTAL INTERGOVERNMENTAL	22,958	-	25,209	-
10-34410 - Sewer Service Fees	1,796,224	1,773,860	1,767,331	2,472,989
10-34412 - Septic Dumping Fees	47,770	43,354	46,940	50,000
10-34390 - Effluent Disposal	-	93	-	-
10-34413 - Sewer Service fees - AWA	179,311	198,178	221,120	266,341
10-34414 - Sewer Service Fees - Amador City	41,426	43,180	39,537	54,715
10-34390 - ARSA - Disposal Fees/Staff Reimb	-	-	195,099	131,000
11-34411 - Sewer Connection Charges	21,984	-	41,579	30,741
10-34479 - Late Charges	21,357	32,054	35,237	40,000
TOTAL FEES & CHARGES	2,108,072	2,090,719	2,346,843	3,045,786
10-36100 - Interest Income	977	4,618	15,457	16,000
11-36100 - Interest Income	1,921	3,279	6,530	7,000
12-36100 - Interest Income	861	3,283	6,405	7,000
14-36100 - Interest Income	1,567	5,879	10,606	11,000
15-36100 - Interest Income	26	-	10	-
89-36100 - Interest Income	21	-	-	-
TOTAL USE OF MONEY	5,373	17,059	39,008	41,000
10-39999 - Transfers In	394,597	47,150	-	-
12-39999 - Transfers In	511,776	-	-	-
14-39999 - Transfers In	651,776	-	-	-
15-39999 - Transfers In	17,079	47,260	-	-
80-39999 - Transfers In	-	-	-	131,872
89-39999 - Transfers In	80,000	-	-	-
TOTAL TRANSFERS IN	1,655,228	94,410	-	131,872
TOTAL WASTEWATER FUND(S)	\$ 3,791,631	\$ 2,202,188	\$ 2,411,060	\$ 3,218,658

**City of Sutter Creek
FY 2024-25 Proposed Budget
Wastewater Funds**

Departmental Expenditure Account Detail

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
1020 - City Clerk				
Personal Services	\$ 5,696	\$ 1,548	\$ 23,814	\$ 29,308
Services and Supplies	130	-	120	926
Capital Outlay	-	-	-	-
Total:	5,826	1,548	23,934	30,234
1040 - City Manager				
Personal Services	62,916	56,179	48,384	155,511
Services and Supplies	773	4,462	3,205	14,384
Capital Outlay	-	-	-	-
Total:	63,689	60,641	51,589	169,895
1050 - Finance				
Personal Services	114,713	106,407	48,384	122,437
Services and Supplies	201	168	30	52,718
Capital Outlay	-	-	-	22,287
Total:	114,914	106,575	48,414	197,442
1090 - Planning				
Personal Services	-	-	-	-
Services and Supplies	1,799	1,799	-	-
Capital Outlay	-	-	-	-
Total:	1,799	1,799	-	-

City of Sutter Creek
FY 2024-25 Proposed Budget
Wastewater Funds

Departmental Expenditure Account Detail

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
1510 - Sewer Treatment				
Personal Services	114,976	195,641	220,356	155,548
Services and Supplies	1,113,552	47,260	-	435,154
Transfers Out	4,062	-	-	-
Capital Outlay	-	-	-	445,000
Total:	1,232,590	242,901	220,356	1,035,702
1520 - Sewer Collection				
Personal Services	199,679	191,188	87,838	85,758
Services and Supplies	19,156	25,239	35,629	43,900
Transfers Out	50,000	-	-	-
Capital Outlay	397,348	276,758	898,206	692,500
Total:	666,183	493,185	1,021,673	822,158
1600 - Effluent Disposal				
Personal Services				170,048
Services and Supplies				341,800
Capital Outlay				450,000
Total:	-	-	-	961,848
6100 - Central Services				
Personal Services	1,973	1,323	2,340	2,340
Services and Supplies	3,558	324	113	256,438
Capital Outlay	-	-	-	-
Total:	5,531	1,647	2,453	258,778
6130 - City Attorney				
Personal Services	-	-	-	-
Services and Supplies	5,981	16,941	26,754	56,950
Capital Outlay	-	-	-	-
Total:	5,981	16,941	26,754	56,950
OTHER FUNDS - WWTP				
Personal Services	-	-	-	-

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Wastewater Funds

Departmental Expenditure Account Detail

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
Services and Supplies	19,122	-	491	-
Transfers Out	435,008	625,458	426,752	-
Debt Service	29,326	49,250	44,476	44,395
Capital Outlay	231,980	-	108,368	-
Total:	715,436	674,708	580,087	44,395
Total Appropriations - Wastewater Treatment Fund(s)	\$ 2,811,949	\$ 1,599,945	\$ 1,975,260	\$ 3,577,401
Total Personal Services:	\$ 499,953	\$ 552,286	\$ 431,116	\$ 720,950
Total Services and Supplies:	1,164,272	96,193	66,342	1,202,270
Total Capital Outlay:	629,328	276,758	1,006,574	1,609,787
Total Transfers Out:	489,070	625,458	426,752	-

City of Sutter Creek
FY 2024-25 Proposed Budget
Fund 10 - Wastewater Enterprise Fund
Department 1510 - Sewer Treatment

	ACTUAL	ACTUAL	ACTUAL	PROPOSED
	FY 2021-22	FY 2022-23	FY 2023-24	BUDGET
				FY 2024-25
Personnel Services				
40000 - Salaries & Wages	\$ 4,770	77,808	112,997	73,236
40020 - Overtime	2,892	8,834	10,000	10,000
40024 - Vacation Payout	1,803	2,850	4,163	2,742
41000 - FICA	6,114	6,927	7,009	4,541
41010 - SUI	280	182	242	175
41020 - CalPERS - Normal Cost	12,710	11,727	17,329	9,365
41025 - CalPERS UAAL	54,785	56,246	24,904	25,641
41030 - Medicare	1,408	1,277	1,638	1,062
41040 - Employee Benefits	24,667	24,122	34,164	23,198
41050 - Workers Compensation	5,547	5,668	7,910	5,588
Total Personnel Services:	\$ 114,976	195,641	220,356	155,548
Materials & Services				
52010 - General Supplies	\$ 2,194	2,143	3,415	2,500
52012 - Fuel	4,995	6,578	7,759	10,000
52015 - Supplies - Chemicals	97,851	144,743	118,510	120,000
52020 - Supplies - Lab	6,551	8,647	5,680	6,000
55040 - Clothing	573	856	700	1,000
55095 - Taxes/Fees/Licenses	27,985	28,817	32,000	32,000
60011 - Computer Software	5,775	6,352	7,450	7,500
60014 - Internet Services	2,357	2,194	2,200	2,500
61025 - Engineering	-	7,972	8,375	10,000
61057 - Contracts	-	25,163	55,000	-
62010 - Communications	278	303	700	1,000
65030 - Memberships & Dues	675	709	744	750
65040 - Travel / Conferences / Training	17	-	2,661	2,000
66012 - Water Utilities	26,233	17,592	16,963	18,000
66014 - PG&E Utilities	22,860	28,270	24,355	28,000
67009 - Vehicle Maintenance	2,062	7,479	775	3,500
67010 - O&M Equipment	\$ 16,992	23,733	16,031	16,000
67015 - O&M Structural	17,380	9,136	-	-
67050 - O&M Sewer Plant	11,244	19,290	22,186	25,000
69074 - Debt Service - USDA Principal	22,000	23,000	24,000	25,000
69075 - Debt Service - USDA Interest	22,500	21,510	20,475	19,395
67060 - O&M Sludge	46,840	56,165	49,692	55,000
68020 - Equipment Rental (dump truck)	-	14,445	-	50,009
Total Materials & Services:	\$ 337,362	455,097	419,671	435,154
Transfers Out				
49999 - Operating Transfers	\$ 1,113,552	47,260	-	-
Total Transfers Out:	\$ 1,113,552	47,260	-	-
Capital Projects				
70020 - Buildings	4,062	-	-	-
70030 - Improvements	-	-	17,500	-
70040 - Pickup Truck	-	-	-	50,000
70041 - Pumps	-	37,665	10,000	-
70040 - Chlorine Contact Chamber				45,000
Roto strainers				50,000
Replace TF SLide valve				25,000
New chlorine tank				25,000
Chlroine metering pump				10,000
Aerator Motor				15,000
New GIS Platform (replace MMS)				25,000
New WWTP Planning				200,000
Total Capital Projects:	\$ 4,062	37,665	27,500	445,000
Total 1510 - Sewer Treatment:	\$ 1,569,952	735,663	667,527	1,035,702

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Fund 10 - Wastewater Enterprise Fund
 Department 1520 - Sewer Collection

	ACTUAL	ACTUAL	ACTUAL	PROPOSED
	FY 2021-22	FY 2022-23	FY 2023-24	BUDGET
				FY 2024-25
Personnel Services				
40000 - Salaries & Wages	\$ 88,848	82,629	43,000	43,941
40020 - Overtime	2,039	310	1,500	-
40024 - Vacation Payout	1,622	3,111	1,676	1,645
41000 - FICA	5,842	7,349	3,000	2,724
41010 - SUI	225	200	160	105
41020 - CalPERS - Normal Cost	11,009	10,806	5,300	5,619
41025 - CalPERS UAAL	52,338	47,077	12,452	13,814
41030 - Medicare	1,354	1,272	750	637
41040 - Employee Benefits	31,575	32,186	15,500	13,919
41050 - Workers Compensation	4,827	6,248	4,500	3,353
Total Personnel Services:	\$ 199,679	191,188	87,838	85,758
Materials & Services				
54010 - Small Equipment	1,155	-	-	-
55040 - Clothing	200	646	1,187	1,400
60010 - Computer Hardware	5,775	-	-	-
60011 - MMS	-	6,352	6,987	7,500
61025 - Engineering	-	-	18,400	20,000
61055 - Other Expenses	-	-	1,485	2,000
65010 - Risk Management	-	-	750	-
65040 - Travel / Conferences / Training	-	-	-	-
67009 - Vehicle Maintenance	290	1,945	750	5,000
67010 - O&M Equipment	\$ 11	1,786	3,070	3,000
67015 - O&M Buildings & Structures	11,725	65	3,000	5,000
68020 - Rentals - Machinery & Equip.	-	14,445	-	-
Total Materials & Services:	\$ 19,156	25,239	35,629	43,900
Transfers Out				
49999 - Operating Transfers	\$ 50,000	-	-	-
Total Transfers Out:	\$ 50,000	-	-	-
Capital Projects				
70030 - Sewer Line Replacements	-	-	890,000	-
70032 - Sewer Improvements	128,513	34,386	8,206	-
70040 - Machinery	-	1,993	-	-
70041 - Pumps	-	23,952	-	-
Greenstone				350,000
Behind Sutter Hotel				75,000
Sutter Oaks across Hwy 49				40,000
Church street				106,000
El Terrado (shopping center downhill)				84,000
Flow meters (Rainy season renatal 2024/2025)				37,500
Total Capital Projects:	\$ 128,513	60,331	898,206	692,500
Total 1520 - Sewer Collection:	\$ 397,348	\$ 276,758	\$ 1,021,673	\$ 822,158

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Fund 80 - Effluent Disposal
 Department 1600 - Effluent Disposal

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25	
Personnel Services					
ARSA Salary & Wages					252,469
40000 - Salaries & Wages	-	-	92,000	84,503	
40020 - Overtime	-	-	2,500	10,000	
40024 - Vacation Payout	-	-	-	3,164	
41000 - FICA	-	-	6,200	5,239	
41010 - SUI	-	-	255	202	
41020 - CalPERS - Normal Cost	-	-	13,500	10,806	
41030 - Medicare	-	-	1,450	1,225	
41040 - Employee Benefits	-	-	23,000	26,767	
41050 - Workers Compensation	-	-	12,050	6,448	
41025 - CalPERS UAL	-	-	29,800	21693	UAL here for allocation to agencies
Total Personnel Services:	-	-	180,755	170,048	
Materials & Services					
52010 - General Supplies	94	383	575	600	
61025 - Engineering	67,000	105,500	22,000	47,000	
55075 - Flood Control	-	-	-	1,500	
52012 - Fuel	6,500	14,682	13,500	19,000	
65030 - Membership Dues	1,606	1,559	2,930	3,000	
67015 - O&M Structural	1,200	1,400	1,400	1,500	
67010 - O&M Equipment	424	58,693	104,000	54,000	
55095 - Air District, SWRCB, and Dam Permit Fees	61,410	66,380	69,160	73,500	
55095 - Ione Tertiary Treatment Fees	67,971	16,993	17,120	136,500	
67009 - Vehicle Maintenance	6,846	2,162	4,000	5,200	
Total Materials & Services:	213,051	267,752	234,685	341,800	
Capital Projects					
Henderson Underdrain Project Reserve				400,000	
Henderson Flow Meter Upgrade				25000	
Freshwater Diversion				25,000	
Total Capital Projects:				450000	
Total 1600 - Effluent Disposal:				961,848	1,214,316

City of Sutter Creek
FY 2024-25 Proposed Budget
Fund 10 - Wastewater Enterprise Fund
Department 6100 - Central Services

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
Personnel Services				
41010 - Employee Benefits	\$ 1,973	1,323	2,340	2,340
Total Personnel Services:	\$ 1,973	1,323	2,340	2,340
Materials & Services				
52010 - General Supplies	\$ 926	587	949	1,250
53020 - Equipment Maintenance	276	425	510	650
60010 - Computer Hardware	1,387	1,928	165	750
60013 - Network Services	7,647	12,664	17,038	22,500
60014 - Internet Services	2,027	2,769	6,950	7,250
61055 - Professional Services				-
62010 - Communications	3,372	4,261	4,152	4,375
65010 - General & Property Insurance	81,004	119,710	162,667	217,663
65030 - Memberships & Dues				1,250
65040 - Travel / Conferences / Training	78	83	700	-
67010 - O&M Equipment	\$ 3,558	324	113	750
Total Materials & Services:	\$ 100,275	142,751	193,244	256,438
Capital Projects				
67015 - O&M Buildings & Structures	(42)	-	-	-
70042 - IT Equipment & Installation	-	731	-	-
Total Capital Projects:	\$ (42)	731	-	-
Total 6100 - Central Services:	\$ 102,206	\$ 144,805	\$ 195,584	\$ 258,778

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Fund 10 - Wastewater Enterprise Fund
 Other Memo Funds - Wastewater Enterprise

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
Personnel Services				
<i>Total Personnel Services:</i>	\$ -	-	-	-
Materials & Services				
89-61025 - Engineering Elm St Sewer	\$ 18,581	-	-	-
89-64011 - Public Hearing Notices	541	-	491	-
<i>Total Materials & Services:</i>	\$ 19,122	-	491	-
Transfers				
11-49999 - Trf Out - ARSA (Fund 80)	\$ 377,654	528,308	426,752	-
11-49999 - Trf Out - Debt Svc (15)	17,079	-	-	-
14-49999 - Trf Out - Capital (89)	-	97,150	-	-
89-49999 - Trf Out -	40,275	-	-	-
<i>Total Transfers:</i>	\$ 435,008	625,458	426,752	-
Debt Service				
15-69075 - Debt Service Interest	\$ 7,326	25,250	20,476	-
15-XXXX - Debt Service Principal	22,000	24,000	24,000	-
<i>Total Debt Service:</i>	\$ 29,326	49,250	44,476	-
Capital Projects				
14-70030-1520 - Improvements	\$ -	-	6,749	-
89-70030-1130 - Impvmts - Parks & Rec	-	-	508	-
89-70030-7107 - Boitano Sinkhole	22,187	-	-	-
89-70030-7109 - Bryson Park Renov.	26,538	-	-	-
89-70031-7117 - Badger Storm Drain	8,482	-	-	-
89-70032-7114 - Elm St Sewer Rehab	120,884	-	-	-
89-71015-7110 - Proj Report - WWTP	2,700	-	-	-
89-71020-7110 - RFP/RFQ WWTP Grt	-	-	67,116	-
89-71025-7100 - RS - Main Street Bridge	203	-	-	-
89-71025-7110 - RS - WWTP Grant	5,722	-	1,620	-
89-71030-7110 - Admin - WWTP Grant	3,870	-	-	-
89-71120-1090 - Zoning Update - Pln	7,694	-	16,496	-
89-72030-7107 - Const. Boitano SH	33,700	-	15,879	-
<i>Total Capital Projects:</i>	\$ 231,980	-	108,368	-
<i>Total Other Funds - WWTP:</i>	\$ 715,436	\$ 674,708	\$ 580,087	\$ -

City of Sutter Creek
FY 2024-25 Proposed Budget
Gas Tax / Streets & Sidewalk Fund (Fund 03)

	<u>ACTUAL</u> <u>FY 2021-22</u>	<u>ACTUAL</u> <u>FY 2022-23</u>	<u>ACTUAL</u> <u>FY 2023-24</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 2024-25</u>
REVENUES				
Taxes & Assessments	\$ 67,069	67,415	144,988	150,628
Intergovernmental	57,037	48,309	60,265	408,265
Use of Money	1	3,528	1,500	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Revenues	<u>\$ 124,107</u>	<u>\$ 119,252</u>	<u>\$ 206,753</u>	<u>\$ 558,893</u>
EXPENDITURES				
1020 - City Clerk	\$ -	384	12,666	-
1040 - City Manager	-	603	24,305	17,763
1050 - Finance	-	7,850	30,417	25,283
1120 - Public Works	98,347	131,098	211,560	1,157,922
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Expenditures	<u>\$ 98,347</u>	<u>\$ 139,935</u>	<u>\$ 278,948</u>	<u>\$ 1,200,968</u>
Excess / (Deficit) of Revenues over Expenditures	25,760	(20,683)	(72,195)	(642,075)
Transfers In (Fund 31, 34, 35, 37)				451,861
Transfers In (Fund 39)				258,210
Audit Variance	-	-	-	-
Beginning Fund Balance	\$ (878)	\$ 24,882	\$ 4,199	\$ (67,996)
Ending Fund Balance	<u>\$ 24,882</u>	<u>\$ 4,199</u>	<u>\$ (67,996)</u>	<u>\$ 0</u>

City of Sutter Creek
FY 2024-25 Proposed Budget
Gas Tax / Streets & Sidewalk Fund (Fund 03)

<u>Description</u>	<u>ACTUAL FY 2021-22</u>	<u>ACTUAL FY 2022-23</u>	<u>ACTUAL FY 2023-24</u>	<u>PROPOSED BUDGET FY 2024-25</u>
03-33551 - Highway User Tax - Section 2107	\$ 16,679	18,693	22,192	22,752
03-33552 - Highway User Tax - Section 2106	15,610	14,363	16,581	16,806
03-33553 - Highway User Tax - Section 2105	13,941	13,726	16,389	16,683
03-33554 - Highway User Tax - Section 2107.5	1,000	1,000	1,000	1,000
03-33556 - Highway User Tax - Section 2103	19,839	19,633	24,714	24,934
03-33558 - RMRA - SB-1 Funding	-	-	64,112	68,453
TOTAL TAXES & ASSESSMENTS	67,069	67,415	144,988	150,628
03-33005 - Vehicle License Fees	-	2,709	3,265	3,265
03-33559 - RSTP Funding	57,037	45,600	57,000	-
RTIP Funding - ACTC				405,000
TOTAL INTERGOVERNMENTAL	57,037	48,309	60,265	408,265
03-36100 - Interest Income	1	3,528	1,500	-
TOTAL USE OF MONEY	1	3,528	1,500	-
TOTAL GAS TAX / STREETS & SIDEWALK	\$ 124,107	\$ 119,252	\$ 206,753	\$ 558,893

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Gas Tax / Streets & Sidewalk Fund (Fund 03)

Departmental Expenditure Account Detail

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
1020 - City Clerk				
Personal Services	\$ -	384	12,591	-
Services and Supplies	-	-	75	-
Capital Outlay	-	-	-	-
Total:	-	384	12,666	-
1040 - City Manager				
Personal Services	\$ -	603	22,957	17,763
Services and Supplies	-	-	1,348	-
Capital Outlay	-	-	-	-
Total:	-	603	24,305	17,763
1050 - Finance				
Personal Services	\$ -	6,618	23,000	17,017
Services and Supplies	-	1,232	7,377	8,203
Capital Outlay	-	-	40	63
Total:	-	7,850	30,417	25,283
1120 - Public Works				
Personal Services	\$ 15,996	53,757	152,515	97,402
Services and Supplies	64,235	75,552	59,045	98,520
Capital Outlay	18,116	1,789	-	962,000
Total:	98,347	131,098	211,560	1,157,922
Total Appropriations - Gas Tax / Streets & Sidewalks Fund	\$ 98,347	139,935	278,948	1,200,968
Total Personal Services:	\$ 15,996	\$ 60,978	\$ 198,472	\$ 132,182
Total Services and Supplies:	64,235	76,784	67,770	106,723
Total Capital Outlay:	18,116	1,789	40	962,063
Total Transfers Out:	-	-	-	-

City of Sutter Creek
FY 2024-25 Proposed Budget
Gas Tax / Streets & Sidewalk Fund (Fund 03)
Department 1120 - Public Works

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
Personnel Services				
40000 - Salaries & Wages	\$ 7,701	25,137	90,000	59,490
40020 - Overtime	-	20	-	-
40024 - Vacation Payout	143	882	-	2,227
41000 - FICA	643	2,092	5,580	3,688
41010 - SUI	25	13	200	142
41020 - CalPERS - Normal Cost	1,265	2,959	8,500	7,607
41025 - CalPERS UAAL	2,449	11,128	16,930	0
41030 - Medicare	120	370	1,305	863
41040 - Employee Benefits	3,257	9,352	24,000	18,844
41050 - Workers Compensation	393	1,804	6,000	4,539
	<hr/>	<hr/>	<hr/>	<hr/>
Total Personnel Services:	\$ 15,996	53,757	152,515	97,402
Materials & Services				
52010 - General Supplies	\$ 774	1,125	1,485	1,560
52012 - Fuel	4,348	7,311	11,000	12,540
55040 - Clothing	191	399	800	810
55050 - Safety Equipment	1,217	-	-	-
55060 - Patching, Thermoplastic, Sidewalks	2,146	3,330	6,680	21,960
55070 - Signs	-	-	-	250
55075 - Flood Control	-	22,850	-	1,000
55085 - Weed Control	-	-	-	3,000
66014 - Internet Services	53	-	-	-
61057 - Contracts - Other	6,593	-	21,438	17,000
66010 - Public Utility	6,477	1,692	-	-
66014 - PG&E Utilities	1,462	1,676	30	-
66025 - Street Lights	34,567	36,820	35,000	38,400
67009 - Vehicle Maintenance	6,407	349	1,050	2,000
	<hr/>	<hr/>	<hr/>	<hr/>
Total Materials & Services:	\$ 64,235	\$ 75,552	\$ 77,483	\$ 98,520
Capital Projects				
67010 - O&M Equipment	\$ 375	156	-	1,000
67015 - O&M Buildings & Structures	-	1,633	-	-
70029 - Infrastructure	16,691	-	-	-
70030 - Eureka/Storm Drain/OroMadre	1,050	-	-	961,000
	<hr/>	<hr/>	<hr/>	<hr/>
Total Capital Projects:	\$ 18,116	1,789	-	962,000
Total 1120 - Public Works:	\$ 98,347	131,098	229,998	1,157,922

City of Sutter Creek
FY 2024-25 Proposed Budget
Crestview Lighting District Fund (Fund 04)

	<u>ACTUAL</u> <u>FY 2021-22</u>	<u>ACTUAL</u> <u>FY 2022-23</u>	<u>ACTUAL</u> <u>FY 2023-24</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 2024-25</u>
REVENUES				
Charges for Services	\$ 2,397	2,544	2,650	2,650
Use of Money	7	24	55	-
Transfers In				-
Total Revenues	<u>\$ 2,404</u>	<u>\$ 2,568</u>	<u>\$ 2,705</u>	<u>\$ 2,650</u>
EXPENDITURES				
1050 - Finance	-	-	-	10,088
1120 - Public Works	7	474	13	-
1450 - Crestview	959	1,064	325	1,100
Total Expenditures	<u>\$ 966</u>	<u>\$ 1,538</u>	<u>\$ 338</u>	<u>\$ 11,188</u>
Excess / (Deficit) of Revenues over Expenditures	1,438	1,030	2,367	(8,538)
Audit Variance	-	-	-	-
Beginning Fund Balance	\$ 3,714	\$ 5,152	\$ 6,182	\$ 8,549
Ending Fund Balance	<u>\$ 5,152</u>	<u>\$ 6,182</u>	<u>\$ 8,549</u>	<u>\$ 11</u>

**City of Sutter Creek
 FY 2024-25 Proposed Budget
 Crestview Lighting District Fund (Fund 04)**

Description	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
04-34280 - Street Lighting Charges	\$ 2,397	2,544	2,650	2,650
TOTAL TAXES & ASSESSMENTS	2,397	2,544	2,650	2,650
04-36100 - Interest Income	7	24	55	-
TOTAL USE OF MONEY	7	24	55	-
TRANSFERS IN				63
TOTAL CRESTVIEW LIGHTING DISTRICT	\$ 2,404	\$ 2,568	\$ 2,705	\$ 2,713

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Crestview Lighting District Fund (Fund 04)

Departmental Expenditure Account Detail

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
1050 - Finance				
Personal Services	\$ -	-	-	6,807
Services and Supplies	-	-	-	3,281
Capital Outlay	-	-	-	-
Total:	-	-	-	10,088
1120 - Public Works				
Personal Services	\$ -	-	-	-
Services and Supplies	7	-	13	-
Capital Outlay	-	474	-	-
Total:	7	474	13	-
1450 - Crestview				
Personal Services	\$ -	-	-	-
Services and Supplies	959	1,064	325	1,100
Capital Outlay	-	-	-	-
Total:	959	1,064	325	1,100
Total Appropriations - Crestview Lighting District Fund	\$ 966	1,538	338	11,188

Total Personal Services:	\$ -	\$ -	\$ -	\$ 6,807
Total Services and Supplies:	966	1,064	338	4,381
Total Capital Outlay:	-	474	-	-
Total Transfers Out:	-	-	-	-

City of Sutter Creek
FY 2024-25 Proposed Budget
Crestview Lighting District Fund (Fund 04)
Department 1050 - Finance

	ACTUAL	ACTUAL	ACTUAL	PROPOSED
	FY 2021-22	FY 2022-23	FY 2023-24	BUDGET
<u>Personnel Services</u>				FY 2024-25
40000 - Salaries & Wages	\$ -	-	-	4,459
40024 - Vacation Payout	-	-	-	128
41000 - FICA	-	-	-	276
41010 - SUI	-	-	-	16
41020 - CalPERS - Normal Cost	-	-	-	263
41025 - CalPERS UAAL	-	-	-	-
41030 - Medicare	-	-	-	65
41040 - Employee Benefits	-	-	-	1,256
41050 - Workers Compensation	-	-	-	344
	-	-	-	-
Total Personnel Services:	\$ -	-	-	6,807
<u>Materials & Services</u>				
52010 - General Supplies	\$ -	-	-	542
53025 - Equipment Leases	-	-	-	38
55010 - Community Promotions	-	-	-	-
60010 - Computer Hardware	-	-	-	-
60012 - Computer Equipment	-	-	-	-
60013 - Network Services	-	-	-	265
66016 - Muni Code Web	-	-	-	-
66020 - MOM Online Fees	-	-	-	303
61015 - Audit & Accounting	-	-	-	1,021
61055 - Professional Services	-	-	-	605
61057 - Contracts - Other	-	-	-	81
64011 - Public Hearing Notices	-	-	-	-
65040 - Travel / Conferences / Training	-	-	-	38
66012 - Water Utilities	-	-	-	13
66014 - PG&E Utilities	-	-	-	10
69070 - Paychex & Banking	-	-	-	366
	-	-	-	-
Total Materials & Services:	\$ -	\$ -	\$ -	\$ 3,281
<u>Capital Projects</u>				
67010 - O&M Equipment	\$ -	-	-	-
	-	-	-	-
Total Capital Projects:	\$ -	-	-	-
	-	-	-	-
Total 1050 - Finance:	\$ -	-	-	10,088

City of Sutter Creek
FY 2024-25 Proposed Budget
FEMA Fund (Fund 20)

	<u>ACTUAL</u> <u>FY 2021-22</u>	<u>ACTUAL</u> <u>FY 2022-23</u>	<u>ACTUAL</u> <u>FY 2023-24</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 2024-25</u>
REVENUES				
Intergovernmental	\$ -	-	1,746	27,192
Use of Money	17	33	-	-
Transfers In	-	169,308	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Revenues	<u>\$ 17</u>	<u>\$ 169,341</u>	<u>\$ 1,746</u>	<u>\$ 27,192</u>
EXPENDITURES				
1115 - Engineering	-	32,268	10,307	-
1120 - Public Works	-	181,072	76,490	-
1510 - Sewer Treatment / 1600 - Effluent	281	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Expenditures	<u>\$ 281</u>	<u>\$ 213,340</u>	<u>\$ 86,797</u>	<u>\$ -</u>
Excess / (Deficit) of Revenues over Expenditures	(264)	(43,999)	(85,051)	27,192
Audit Variance	-	-	-	-
Beginning Fund Balance	\$ 9,398	\$ 9,134	\$ (34,865)	\$ (119,916)
Ending Fund Balance	<u>\$ 9,134</u>	<u>\$ (34,865)</u>	<u>\$ (119,916)</u>	<u>\$ (92,724)</u>

**City of Sutter Creek
FY 2024-25 Proposed Budget
FEMA Fund (Fund 20)**

Description	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
20-33583 - FEMA Funding	\$ -	-	1,746	27,192
TOTAL INTERGOVERNMENTAL	-	-	1,746	27,192
20-36100 - Interest Income	17	33	-	-
TOTAL USE OF MONEY	17	33	-	-
20-39999 - Transfers In	-	169,308	-	-
TOTAL TRANSFERS IN	-	169,308	-	-
TOTAL FEMA	\$ 17	\$ 169,341	\$ 1,746	\$ 27,192

**City of Sutter Creek
FY 2024-25 Proposed Budget
FEMA Fund (Fund 20)**

Departmental Expenditure Account Detail

	<u>ACTUAL</u> <u>FY 2021-22</u>	<u>ACTUAL</u> <u>FY 2022-23</u>	<u>ACTUAL</u> <u>FY 2023-24</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 2024-25</u>
1115 - Engineering				
Personal Services	\$ -	-	-	-
Services and Supplies	-	-	-	-
Capital Outlay	-	32,268	10,307	-
Total:	-	32,268	10,307	-
1120 - Public Works				
Personal Services	\$ -	-	-	-
Services and Supplies	-	-	18,451	-
Capital Outlay	-	181,072	58,039	-
Total:	-	181,072	76,490	-
1510 Sewer Treatment / 1600 - Effluent				
Personal Services	\$ 281	-	-	-
Services and Supplies	-	-	-	-
Capital Outlay	-	-	-	-
Total:	281	-	-	-
Total Appropriations - FEMA Fund	\$ 281	213,340	86,797	-

Total Personal Services:	\$ 281	\$ -	\$ -	\$ -
Total Services and Supplies:	-	-	18,451	-
Total Capital Outlay:	-	213,340	68,346	-
Total Transfers Out:	-	-	-	-

**City of Sutter Creek
 FY 2024-25 Proposed Budget
 AB-1600 Fund (Fund 42)**

	<u>ACTUAL</u> <u>FY 2021-22</u>	<u>ACTUAL</u> <u>FY 2022-23</u>	<u>ACTUAL</u> <u>FY 2023-24</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 2024-25</u>
REVENUES				
Charges for Service	\$ 19,715	-	5,248	5,000
Use of Money	324	944	2,000	1,000
Transfers In	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Revenues	<u>\$ 20,039</u>	<u>\$ 944</u>	<u>\$ 7,248</u>	<u>\$ 6,000</u>
EXPENDITURES				
1060 - Police	-	-	329	-
AB1600 Projects	-	-	-	80,000
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 329</u>	<u>\$ 80,000</u>
Excess / (Deficit) of Revenues over Expenditures	20,039	944	6,919	(74,000)
Audit Variance	-	-	-	-
Beginning Fund Balance	\$ 153,478	\$ 173,517	\$ 174,461	\$ 181,380
Ending Fund Balance	<u>\$ 173,517</u>	<u>\$ 174,461</u>	<u>\$ 181,380</u>	<u>\$ 107,380</u>

**City of Sutter Creek
 FY 2024-25 Proposed Budget
 AB-1600 Fund (Fund 42)**

<u>Description</u>	<u>ACTUAL FY 2021-22</u>	<u>ACTUAL FY 2022-23</u>	<u>ACTUAL FY 2023-24</u>	<u>PROPOSED BUDGET FY 2024-25</u>
42-36300 - General Developer Impact Fees	\$ 19,715	-	5,248	5,000
TOTAL CHARGES FOR SERVICE	19,715	-	5,248	5,000
26-36100 - Interest Income	324	944	2,000	1,000
TOTAL USE OF MONEY	324	944	2,000	1,000
26-39999 - Transfers In	-	-	-	-
TOTAL TRANSFERS IN	-	-	-	-
TOTAL AB-1600	\$ 20,039	\$ 944	\$ 7,248	\$ 6,000

City of Sutter Creek
 FY 2024-25 Proposed Budget
 AB-1600 Fund (Fund 42)

Departmental Expenditure Account Detail

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
1060 - Police				
Personal Services	\$ -	-	-	-
Services and Supplies	-	-	329	-
Capital Outlay	-	-	-	-
Police CLETS terminal				20,000
Police Vehicle fund				20,000
EV Chargers				20,000
Tech improvements to facilities				20,000
Total:	-	-	329	80,000
Total Appropriations - AB-1600 Fund	\$ -	-	329	80,000
Total Personal Services:	\$ -	\$ -	\$ -	\$ -
Total Services and Supplies:	-	-	329	-
Total Capital Outlay:	-	-	-	80,000
Total Transfers Out:	-	-	-	-

City of Sutter Creek
FY 2024-25 Proposed Budget
Park Impact Fee Fund - Fund 73

	<u>ACTUAL</u> <u>FY 2021-22</u>	<u>ACTUAL</u> <u>FY 2022-23</u>	<u>ACTUAL</u> <u>FY 2023-24</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 2024-25</u>
REVENUES				
Charges for Service	\$ 26,280	-	35,708	-
Use of Money	72	245	750	-
Transfers In	-	-	-	-
Total Revenues	\$ 26,352	\$ 245	\$ 36,458	\$ -
EXPENDITURES				
1115 - Parks & Recreation	-	-	-	35,000
Total Expenditures	\$ -	\$ -	\$ -	\$ 35,000
Excess / (Deficit) of Revenues over Expenditures	26,352	245	36,458	(35,000)
Audit Variance	-	-	-	-
Beginning Fund Balance	\$ 47,967	\$ 74,319	\$ 74,564	\$ 111,022
Ending Fund Balance	\$ 74,319	\$ 74,564	\$ 111,022	\$ 76,022

**City of Sutter Creek
 FY 2024-25 Proposed Budget
 Park Impact Fee Fund - (Fund 73)**

<u>Description</u>	<u>ACTUAL FY 2021-22</u>	<u>ACTUAL FY 2022-23</u>	<u>ACTUAL FY 2023-24</u>	<u>PROPOSED BUDGET FY 2024-25</u>
73-36373 - Regional Impact Fees	\$ 26,280	-	35,708	-
TOTAL CHARGES FOR SERVICE	26,280	-	35,708	-
73-36100 - Interest Income	72	245	750	-
TOTAL USE OF MONEY	72	245	750	-
	-	-	-	-
TOTAL TRANSFERS IN	-	-	-	-
	-	-	-	-
TOTAL PARK IMPACT FEE	\$ 26,352	\$ 245	\$ 36,458	\$ -

City of Sutter Creek
 FY 2024-25 Proposed Budget
 Park Impact Fee Fund -(Fund 73)

Departmental Expenditure Account Detail

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ACTUAL FY 2023-24	PROPOSED BUDGET FY 2024-25
1115 - Parks & Recreation				
Personal Services	\$ -	-	-	-
Services and Supplies	-	-	-	-
Capital Outlay	-	-	-	-
Pavers and DG				35,000
Total:	-	-	-	35,000
<hr/>				
Total Appropriations - Park Impact Fee - ACRA	\$ -	-	-	35,000
<hr/>				
Total Personal Services:	\$ -	\$ -	\$ -	\$ -
Total Services and Supplies:	-	-	-	-
Total Capital Outlay:	-	-	-	35,000
Total Transfers Out:	-	-	-	-